

US Department of Agriculture (USDA)



Performance Work Statement
Illinois Deer Carcass Processing

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Project Title

Deer Carcass Processing Services – USDA APHIS Wildlife Services, IL

General Information

1.0 Background and Purpose

The U.S. Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Wildlife Services (WS) located in Illinois requires a meat processing facility to process white-tailed deer carcasses in the State of Illinois. The processing facility or facilities shall be permitted and approved by the Illinois Department of Natural Resources (Illinois DNR) to process wild white-tailed deer meat. In addition, the processing facility or facilities shall be licensed by the Illinois Department of Agriculture as a Type II or higher facility authorizing the procession of wild, white-tailed deer meat.

2.0 Definitions

WS – USDA APHIS Wildlife Services

CWD – Chronic Wasting Disease

SAM.gov – System for Award Management (Federal vendor registration system)

IPP.gov – Invoice Processing Platform (Treasury online invoice system)

Processor – The meat processing facility contracted to perform deer carcass processing

Offal – Internal organs and non-meat byproducts generated during carcass processing

Contractor Requirements

3.0 Technical Requirements / Tasks

The Contractor shall perform all tasks listed below. All tasks shall be completed in accordance with Federal, State, and local regulations, USDA inspection standards, and Ohio Department of Agriculture or County Health Department requirements.

3.1 Facility Requirements

The processing facility or facilities shall be permitted and approved and by the Illinois Department of Natural Resources (Illinois DNR) to process wild white-tailed deer meat. In addition, the processing facility or facilities shall be licensed by the Illinois Department of Agriculture as a Type II or higher facility authorizing the procession of wild, white-tailed deer meat. In addition, the processing facility or facilities shall be licensed by the Illinois Department of Agriculture as a Type II or higher facility authorizing the procession of wild, white-tailed deer meat.

The contracted processing facility must be located within 70 road miles of the intersection of Interstate 55 and Interstate 80 in Northeast Illinois and have paved road access to the facility, to facilitate USDA delivery of deer carcasses 2 or more times a week.

This proximity requirement is necessary to enable timely delivery, efficient operational coordination, proper biosecurity practices, and compliance with wildlife management protocols.

3.2 Receipt of Deer Carcasses

Wildlife Services staff shall field dress all deer carcasses intended for processing throughout the project (November 1, 2026 to October 31, 2031). WS staff will deliver eviscerated deer carcasses and offal contained within plastic bags to the processing facility generally occurring on Wednesday and Friday mornings, but delivery may occur any weekday (excluding legal holidays) between November 1, 2026, and October 31, 2031. The contract shall provide for processing of between 500 and 1,600 deer per year.

3.3 Processing Requirements

Deer carcasses shall be skinned, venison meat shall be removed from the carcass, ground, and wrapped into packages weighing 1-2 pounds. Each package of venison shall be marked with the processing plant's name and

marked “not for sale” in accordance with Illinois Department of Agriculture requirements. The packaged meat shall be frozen and stored until transferred to a charitable organization(s). Frozen venison will be picked up from the facility by a charitable organization identified by WS. The facility will arrange for the transfer of the frozen venison by corresponding directly with the charitable organization identified by WS.

3.4 Freezing and Storage

All packaged venison must be immediately frozen to 0°F or below. Storage boxes or containers shall not exceed 30 pounds. WS, its designee, or charitable organizations will retrieve frozen venison as requested.

3.5 CWD-Sampled Deer Handling

Ground venison from deer which are identified as having been sampled for CWD shall be identified and frozen separately from all other venison until the facility is notified by WS that the CWD test results are ‘not detected’, at which time the venison can be provided to a charitable organization identified by WS. Ground venison from deer which is not suitable for human consumption because of testing positive with an initial reactor will be held frozen until transferred to WS for proper disposal.

3.6 Disposal Responsibilities

The processor shall be responsible for the disposal of all waste byproducts from the processing of deer and offal from deer which was delivered to the facility by WS. Disposal of waste byproducts and offal shall be by placement into an approved sanitary landfill or another method approved by the appropriate State and Federal regulatory authorities.

3.7 Condemned, or Unfit for Consumption Deer

The processor shall determine whether each deer can be safely processed. If a deer must be discarded, the processor shall notify WS within 24 hours and provide justification. The disposal rate must not exceed 2 percent of all deer delivered

3.8 Recordkeeping and Access

The processing facility shall be provided with a data sheet containing the Illinois DNR carcass tag number for each deer delivered for processing. In addition, deer which have had tissue extracted for Chronic Wasting Disease (CWD) surveillance will be identified as such. The processing facility shall maintain a copy of the data sheet provided by WS for the period of one year and shall allow for inspection by the USDA and or Illinois DNR staff with reasonable advance notice.

3.9 Invoice and Registration Requirements

The processor shall enroll in SAM.gov and IPP.gov at no cost and submit all invoices through IPP.gov. The processing facility shall provide an invoice for processing services to WS on a monthly basis for an electronic-funds-transfer payment.

4.0 Deliverable / Schedule

Key Deliverables

<i>Item No.</i>	<i>Deliverable</i>	<i>Description</i>	<i>Due</i>
<i>1</i>	<i>Processing Services</i>	<i>Complete processing of deer as delivered per Sections 3.2–3.3</i>	<i>Ongoing during contract performance</i>
<i>2</i>	<i>CWD-Hold Tracking</i>	<i>Separate and label CWD-sampled venison pending WS clearance</i>	<i>Ongoing</i>
<i>3</i>	<i>Monthly Invoice</i>	<i>Submission through IPP.gov with project totals</i>	<i>Monthly</i>
<i>4</i>	<i>Processing Records</i>	<i>Maintain accessible records for 1 year</i>	<i>Ongoing</i>

5.0 Government Furnished

WS will provide deer carcasses, offal packaged in bags or totes, permit and tag numbers, WS will also coordinate pickup of processed venison and CWD-positive materials.

6.0 Travel

Government-funded travel is not anticipated. The processor must ensure adequate staffing and transportation for waste disposal and meat handling.

7.0 Contractor's Key Personnel

Key personnel shall possess experience in commercial meat processing, knowledge of food safety requirements, familiarity with USDA and State inspection standards, and the capability to manage fluctuating processing volumes, particularly during peak season. No formal résumé submission is required unless requested by the Contracting Officer.

8.0 Security Requirements

No Federal security clearance is required. Access to SAM.gov and IPP.gov systems must comply with platform credentialing requirements.

9.0 Data Rights

All processing records, CWD-identified batch logs, receipts, weights, and invoices generated under this contract become Government-furnished information and may not be sold or shared outside authorized parties.

10.0 Section 508 - Electronic and Information Technology Standards

Section 508 does not apply because no IT deliverables are required.

Attachment 1

PRICE LIST

Year 1 Price List

<i>Item No.</i>	<i>Service Category</i>	<i>Unit of Issue</i>	<i>Price</i>
<i>1</i>	<i>Processing of Field Dressed Deer</i>	<i>Each</i>	<i>\$</i> _____

Year 2 Price List

<i>Item No.</i>	<i>Service Category</i>	<i>Unit of Issue</i>	<i>Price</i>
<i>1</i>	<i>Processing of Field Dressed Deer</i>	<i>Each</i>	<i>\$</i> _____

Year 3 Price List

<i>Item No.</i>	<i>Service Category</i>	<i>Unit of Issue</i>	<i>Price</i>
<i>1</i>	<i>Processing of Field Dressed Deer</i>	<i>Each</i>	<i>\$</i> _____

Year 4 Price List

<i>Item No.</i>	<i>Service Category</i>	<i>Unit of Issue</i>	<i>Price</i>
<i>1</i>	<i>Processing of Field Dressed Deer</i>	<i>Each</i>	<i>\$</i> _____

Year 5 Price List

<i>Item No.</i>	<i>Service Category</i>	<i>Unit of Issue</i>	<i>Price</i>
<i>1</i>	<i>Processing of Field Dressed Deer</i>	<i>Each</i>	<i>\$</i> _____