

**PERFORMANCE WORK
STATEMENT

FOR

PARAMEDICS/AMBULANCE
SERVICES

TINKER AFB, OKLAHOMA**

Rev.1

21 September 2026

*Rev. 1 changes in **BOLD***

**72d MDG
Tinker Air Force Base, OK**

1. DESCRIPTION OF SERVICES

The Contractor shall provide 24-hour state certified paramedic level emergency response and patient transport services for all personnel on Tinker AFB to effect a response time of 12 minutes at the 90th percentile for the initial arriving unit.. In addition the Contractor will be responsible for the following off base facilities to include: Area "D" Hilltop Road off of SE 59th , buildings: 4000, 4045, 4002, 4019, 4004, 4005, 4006, 4008, 4044, 4077, 4078, 4023, 4012, 4058, 4079, 4069, 4001, 4068, 4028, 4029, 4032, 4048, 4049, 4057, and 4064, Buildings 4036 and 4031 (satellite compound near Area "D"), located on South Post Road off of SE 59th Street, Fuels Distribution Area: Bldgs. 3905, 3902, 3907 and 53902, located on Douglas Blvd, The Twaddle Military Reserve Compound, located on Douglas Blvd. Buildings; 8400, 8430, 8431, 8432, 8433, 8435, 8436, 8437 and 8438, The Glennwood Area, located off of SE 29th Street, MROTC facility located at SW 59th and South Douglas Blvd. Buildings 2300, 2301, 2302, and 2303. This shall include afterhours flight line response.

Contractor shall furnish all labor, management, supervision, vehicles, supplies, equipment, transportation, and reports, except as provided in paragraph 3, Government furnished property and services. Contractor will provide interfacility transportation from Base Outpatient Clinic B1094 & B3334 to receiving hospital. Contractor care shall cover the range of paramedic and ambulance services provided in the local community. Performance shall be according to the requirements contained in this performance work statement (PWS), DODI 6055.06 *DoD Fire and Emergency Services (F&ES) Program*, DAFI 32-2001 *Fire and Emergency Services (F&ES) Program*, DAFI 44-102 *Medical Care Management*, and professional standards of the The Joint Commission (TJC), DAFI 44-119 *Medical Quality Operations*, the Department of Transportation (DOT) and the National Registry for Emergency Medical Technicians (NREMT). The Contractor shall participate in flight line hazard or mishap response planning. The Contractor shall provide back-up ambulance support during responses/ transports. These services will be paid for by the Government with no-billing of the patients by the Contractor. Emergency Reporting Fire Department telephone numbers are 911 for emergency and 734-7964/7965 for non-emergency calls.

NOTE: All Tinker AFB organizations that are located outside of Tinker AFB and are in need of Ambulance Services must request 911 emergency call be forwarded to the Tinker 911 Center for emergency response.

1.1. CONTINUITY OF SERVICES

1.1.1 The Contractor shall ensure that qualified back-up paramedics are available to provide coverage during scheduled and unscheduled absences to primary paramedics. Absences without backup coverage provided will reduce the Contractor's invoice at an equivalent amount to the costs incurred by the Government.

1.2. CONTRACTOR PERSONNEL

1.2.1. Contractor Personnel: The Contractor shall provide the name of the Contract Manager (CM) and any alternate(s) who shall act for the Contractor when the manager is absent, and they shall be designated in writing to the Contracting Officer (CO) and the COR within 2 business days after contract award. The Contractor shall provide telephone numbers of the Contract Manager and alternate(s) where these persons may be contacted at any time. The Contract Manager or alternate shall have full authority to act for the Contractor on all matters relating to operation of this contract at Tinker AFB. The Contract Manager or alternate shall be available to meet on the installation with Government personnel designated by the CO to discuss problem areas. The Contractor shall provide a Contract Manager who can read, write, speak, and understand English fluently. The CM or alternate point of contact shall be available Monday through Friday, 0700 –1700 hours.

1.2.2. Listing of Contractor Employees: The Contractor shall provide an initial listing of Contractor employees' names and position titles to the CO and the COR prior to contract start date. The Contractor shall also provide an updated listing of personnel to the CO and the COR when employees affecting the work of this contract, statuses change, or position changes within 10 calendar days.

1.2.3. The Contractor shall not employ persons on this contract if such employee is identified to the Contractor as a potential threat to the health, safety, security, and/or general well-being or operational mission of the installation and its population. The Contractor shall not employ any person who is an employee of the United States Government if the employment of that person would create a conflict of interest, nor shall the Contractor employ any person who is an employee of the Department of the Air Force, either military or civilian, unless such person seeks and receives approval according to the DoD 5500.7-R Joint Ethics Regulations (JER). In addition, the Contractor shall not employ any person who is an employee of the Department of the Air Force if such employment would be contrary to the policies contained in DAFI 64-106, *Contractor Labor Relations Activities*. The Contractor shall be prohibited from employing off-duty COR's who are surveilling any contracts/subcontracts awarded to the Contractor. All contract employees depending on condition, occasion or place, or job assignment shall require professional, suitable attire. All Contractor employees shall conduct themselves in a professional, courteous manner. The selection, assignment, reassignment, transfer, supervision, management, and control of Contractor employees in performance of this PWS shall be the responsibility and prerogative of the Contractor; however, the Contractor shall comply with the requirements set forth in this PWS and Tinker AFB regulations concerning conduct of employees as referenced herein. The Contractor shall employ and maintain a technically trained and experienced work force.

1.2.4. The Contractor shall begin full performance of the contract requirements

after phase-in period. It is critical that certifications be granted to a sufficient number of contract paramedics to meet the contract requirements by start of period of performance.

1.2.5. Contractor employees shall identify themselves as Contractor personnel by introducing themselves or being introduced as Contractor personnel and displaying distinguishing badges or other visible identification for meetings with Government personnel. In addition, contracts shall require Contractor personnel to appropriately identify themselves as Contractor employees in telephone conversations and in formal and informal written correspondence.

1.2.6. Process Improvement Plan. The Contractor shall submit a Process Improvement Plan quarterly to the COR identifying problem areas with corrective actions and follow ups as determined.

1.2.7. Denial/Termination of employee. The CO and the Contractor shall be notified by the COR as soon as possible if performance problems are identified and verified. The COR will also provide the CO and the Contractor with copies of documentation for denial of base access for the employee if such actions become required due to performance or security concerns.

1.3. INDEMNIFICATION AND MEDICAL LIABILITY INSURANCE

1.3.1. The Contractor shall provide and maintain liability insurance coverage consistent with the risks associated with the performance of all services required by this PWS. Refer to the RFO, Revolutionary Federal Acquisition Regulation (FAR) Overhaul, Clause 52.237-7, "INDEMNIFICATION AND MEDICAL LIABILITY INSURANCE".

1.3.2. Malpractice Insurance Certification. The quoter shall provide proof of Malpractice Insurance

1.4. CONTRACTOR FULL-TIME EQUIVALENT REPORTING

1.4.1. The Contractor shall report ALL Contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the USAF via a secure data collection site. The Contractor is required to completely fill in all required Service Contract Reporting (SCR) data fields at <https://sam.gov/>

1.4.2. Reporting inputs will be for the labor executed during the period of performance for each Government fiscal year (FY). While inputs may be reported any time during the FY, all data shall be reported no later than 31 October* of each calendar year. Contractors may direct questions to the SAM.gov help desk.

1.5. PROCEDURE GUIDANCE

1.5.1. The Contractor shall perform procedures and care in accordance with (IAW) medical standards.

1.6. PROTOCOL

1.6.1 The Contractor shall submit pre-hospital protocols as part of the proposal. The protocols will be incorporated into the PWS upon review and acceptance of the procedures. At any time during the contract period, the Government retains the right to incorporate additional procedures or remove ineffective procedures, the Contractor shall make the changes at no additional cost to the Government.

1.7. HOURS OF OPERATION

1.7.1. The Contractor shall provide ambulance response services to Tinker Air Force Base 24 hours per day, seven days per week, to include federal holidays and weekends. The Contractor shall be required to respond to flight line emergencies, to include in-flight emergencies. The Contractor shall be required to respond to other emergency events at the request of the 72 ABW Commander or his/her designee.

1.8. AMBULANCE RESPONSE

1.8.1. The Contractor shall provide a standard of cover for ambulance response, to affect a response time of 12 minutes at the 90th percentile for the initial arriving unit. Ambulance response shall include but not be limited to the following:

1.8.2. The Contractor shall transport patients from Tinker AFB to the Government designated healthcare organization ensuring that a paramedic is with the patient at all times.

1.8.3. The Contractor shall return any Government equipment used while transporting the patient immediately following the transport to the TAFB Fire Department, B117.

1.8.4. The Contractor shall notify Tinker Fire Dispatch (TFD) via radio on the TFD net (Government provided radio) or phone (405-734-7964 or 405-734- 7965).

1.8.5. The Contractor shall notify TFD when the ambulance leaves the TAFB Fire Department, B117, and upon return or out of service.

1.8.6. The notification to TFD shall include the time of the unit responding to the call for service, the time of arrival at the scene, the time of patient contact, the time of initiation of care, the time of transport of patient to hospital or facility, and the time of arrival at hospital or facility.

1.8.7. The Contractor shall notify TFD dispatch when delays are encountered which will result in response times exceeding 12 minutes

1.8.8. The Contractor shall notify TFD upon the unit returning back in service and availability for the next call.

1.8.9. Response delays caused by factors beyond contractor's reasonable control and without its fault or negligence will not be counted against the contractor's 90th percentile performance metric. Allowable excusable delays include but are not limited to: (a) Official Force Protection Condition level change, (b) Airfield command holds, (c) Severe weather events.

1.9. DOCUMENTATION

1.9.1. Paramedics shall prepare all documentation to meet or exceed established standards of the Medical Treatment Facility (MTF) to include but not limited to: timeliness, legibility, accuracy, content and signature. The paramedic shall ensure complete patient identifying information is on all documentation to be provided to the MTF relating to the transport. Contractor shall be required to complete run sheets on each response and forward to the COR. The Contractor shall be required to complete the DD Form 2569 Third Party Collections (TPC) form for all personnel transported.

1.9.2. Patient information shall be collected to include the following information:

Date of Transport
 Patient's Name
 Call Location
 Destination
 Nature of Call
 Response Time
 Run Report/Dispatch # Notes
 Branch (Active Duty/Civilian/Dependent/Retired Military)
 Sponsor's Name
 Sponsor's Social Security #
 Sponsor's Phone Number#

1.10. RECORDS

1.10.1. The Contractor shall be responsible for creating, maintaining, and disposing of only those Government required records which are specifically cited in this PWS or as may be required by the provisions of a mandatory directive listed in appendix B of this PWS. If requested by the Government, the Contractor shall provide the original record or a reproducible copy of any such records within five working days of receipt of the request. All run report/dispatch numbers must be emailed to the TFD and the COR at the end of each shift. The Contractor shall integrate patient care reporting forms or automated systems with the Tinker Fire Department in order to affect a comprehensive team approach to patient care.

1.11. PATIENT INFORMATION

1.11.1. Patient information, shall be treated as privileged information under the privacy act and applicable release of information guidelines. Lists and/or names

of patients shall not be disclosed to or revealed in any way for any use outside the MTF without prior written permission by the Chief of Medical Staff.

1.12. RELEASE OF MEDICAL INFORMATION

1.12.1. The paramedics shall release medical information obtained during the course of this contract to other MTF staff involved in the care and treatment of that individual patient.

1.13. PATIENT SENSITIVITY

1.13.1. Contract paramedics shall respect and maintain the basic rights of patients, demonstrating concern for personal dignity and human relationships. Paramedics receiving complaints validated by the COR and Contracting Officer shall be subject to counseling and, depending on the nature and severity of the complaint, separation from performing services under this contract.

1.14. COMMUNICATION

The Contractor shall ensure contract paramedics maintain an open and professional communication with members of the MTF. Complaints validated by the COR and the Contracting Officer shall be reported in writing to the contract administrator and the Contractor for action. Failure of the Contractor to correct validated complaints raised by the MTF staff and the CO will be considered a failure to perform. Vehicles will be equipped with Government provided communication equipment (see GFP attachment) compatible with other base operations, including, but not limited to control tower, base and fire rescue units, security forces, command post, MTF and major civilian referral facilities with mutual aid frequency.

1.14.1. Quarterly meeting with Contractor point of contact, TFD and MTF personnel are required to address any concerns.

1.15. ORIENTATION PERIOD

1.15.1. Contractor Phase-In: To ensure a smooth changeover from a current contract to a new Contractor, up to a thirty (30) calendar day phase-in period is required. The current Contractor shall be cooperative to ensure a smooth changeover is accomplished during the phase-in and phase-out periods. During the phase-in period, the new Contractor shall hire a workforce to assure satisfactory performance beginning on the contract start date. The Contractor, after coordination with the COR, shall allow the successor to conduct on-site interviews with employees. The Contractor shall obtain security clearance(s) for Common Access Card(s) (CAC) or Contractor badge(s) for the newly hired employee(s). The Contractor shall ensure that all training requirements for the newly hired employee(s) are completed before contract start date.

1.15.2. Contractor Phase-out Requirements: During the phase-out period, the

incumbent Contractor shall be fully responsible for all work performed under this PWS. The incumbent Contractor shall cooperate fully to permit an orderly changeover of workload. The incumbent Contractor shall allow the new Contractor and Government personnel access on a non-interference basis, to observe the day-to-day operations and to become familiar with the work requirements and procedures.

1.15.3. The Contractor shall begin the orientation as required by the MTF. During the orientation period, the Contractor shall complete the following:

- 1.15.3.1. Ambulance service provider must have a license to provide ambulance services on and around Tinker AFB from the Oklahoma State Department of Health, EMS Division.
- 1.15.3.2. Access Government facilities in order to familiarize supervisors, key personnel, and staff with equipment, reporting, work schedules and procedures. However, such access will not interfere with the production efforts of current work force. To preclude such interference, arrangements for access to Government facilities will be made with the CO or COR.
- 1.15.3.3. A Contractor must provide an Entry Access List (EAL) for all personnel and a Vehicle Entry Access List (VEAL) for approval prior to commencing the contract. Contractual work may not commence until the EAL and VEAL are approved.
- 1.15.3.4. For work to be performed that will take more than 59 days the Contractor shall complete a "Request for Identification Credential" (AFMC Form 496) for each employee of the Contractor requiring access to Tinker Air Force Base. The requests shall be submitted to Pass and Registration (Building 6611). Upon meeting access requirements, the Government will provide a completed "Identification Credential" (DBIDS ID/Contractor Badge) which shall be issued, displayed, and surrendered as directed in DAFI 31-101, *Integrated Defense Plan*. The Contractor shall ensure that all employees have the proper identification credentials prior to entering Tinker AFB, OK. There will be a replacement fee for any lost badges, payable by the Contractor employee.
- 1.15.3.5. In conjunction with the MTF, request an alternate staffing pattern from the Oklahoma State Department of Health, EMS division, which outlines the plan to use flight line ambulance support as backup, which does not alleviate the requirement for the Contractor to provide secondary response.
- 1.15.3.6. Must maintain and have access to current Government provided maps of Tinker AFB in every ambulance.
- 1.15.3.7. Provide EMT-Paramedic, State of Oklahoma license, etc. within 5 working days before period of performance begins.

1.16. LICENSE/REGISTRATION

- 1.16.1. The contract paramedic shall possess a valid unrestricted EMT-Paramedic license to provide paramedic services in Oklahoma. **The Contractor must hold and maintain all required federal registrations and State of Oklahoma controlled substances licenses necessary to lawfully purchase, store, handle, and administer schedule ii-V controlled substances in an EMS setting.**

EXPERIENCE**1.17.**

- 1.17.1. The paramedic shall have provided services a minimum of six months within the past twelve months.

1.18. EDUCATION AND TRAINING REQUIREMENTS, FORMAL EDUCATION

- 1.18.1. The contract paramedic must have completed all courses required to obtain and maintain certification as an EMT-paramedic. Additionally, continuing medical education (CME) (Contractor provided) will be accomplished as required. Provide certifications as requested by the COR.

1.19. REQUIRED TRAINING

- 1.19.1. The Contractor shall be available to conduct or participate in training in conjunction with the Tinker Fire Department TFD as required by Tinker AFB.
- 1.19.2. All flight line drivers must be escorted by authorized Government personnel. Escorts shall be provided by the TAFB Fire Department.
- 1.19.3. In accordance with R-DFARS Clause 252.204-7004, all Contractor and subcontractor personnel who require routine physical access to Tinker AFB or other federally controlled facilities under this contract shall complete Level I Anti-Terrorism Awareness Training within 30 days of requiring access and annually thereafter. The Contractor shall maintain and make available to the COR written records of completion (either certificates of completion or a consolidated roster containing company name, employee name, and date of completion) within 30 days of an employee's initial access or annual renewal. Level I - Antiterrorism Awareness Training may be taken online at <https://jkodirect.jten.mil/> or as coordinated by the COR with the unit Anti-Terrorism Representative (ATR).

1.20. HEALTH REQUIREMENTS

- 1.20.1. Contract personnel providing services under this contract shall have current immunizations and testing IAW pre-hospital care immunization standards in Oklahoma.
- 1.20.2. Not later than five (5) working days prior to commencement of work, certification shall be provided to the COR that paramedics have completed medical evaluation required above. This certification shall state the date on which the examination was completed, the doctor's name that performed the examination, and a statement concerning the physical health of the individual. The certification shall also contain the following statement: "(name of contract employee) is suffering from no contagious diseases to include but not limited to Tuberculosis, Hepatitis, and Sexually Transmitted Diseases."
- 1.20.3. Also, as a condition of employment, Occupational Safety and Health Administration (OSHA) requires that all contract personnel who will have occupational exposure to blood or body fluids, or other potentially infectious materials, shall show proof of Hepatitis B vaccine, sign a voluntary declination, or have documented proof of immunity to Hepatitis B

infection. Personnel who sign declinations may change their minds at any time and receive the Hepatitis B vaccine without penalty. Immunizations are the responsibility of the Contractor.

- 1.20.4. The Contractor shall report to the MTF Director or his/her designee all information necessary to assure medical records can be maintained correctly, and therefore comply with the TJC, OSHA, and CDC health records requirements within 5 business days of any MTF request.

1.21. SECURITY

- 1.21.1. The Contractor shall ensure all employees have the ability to pass a security background check, IAW Tinker AFB Plan 31-101, Integrated Defense Plan, for access to the installation. If access to restricted areas, Air Force/DOD networks or other Government furnished systems the contracted employees shall be required, at a minimum, to obtain a Tier 1, favorable background check (HSPD-12).
- 1.21.2. Defense Biometric Identification System (DBIDS) ID. The contract manager or alternate shall complete a “request for identification credential” (AFMC Form 496) for each employee of the Contractor requiring access to Tinker AFB. The request shall be submitted to pass and registration (Bldg. 6611). Upon meeting all access requirements, the Government will provide a complete “identification credential” (DBIDS/Contractor Badge), which shall be issued, displayed and surrendered as directed in Tinker AFB Plan 31-101, Integrated Defense Plan. The Contractor shall ensure that all employees have the proper identification credentials prior to entering TAFB.
- 1.21.3. Operations Security (OPSEC). While working this contract, personnel will be in view of aircraft assigned to the installation and observe their daily operations. No photographs of aircraft or personnel shall be taken. No photos shall appear on any public facing site to include social media sites. Personnel are not authorized to make any comments or public posts on social media on aircraft movement or base operations, IAW Tinker AFB Plan 31-101, Annex C, Appendix 22, paragraph 3.5. through 3.5.1.7.

1.22. QUALITY CONTROL (QC)

- 1.22.1. The Contractor shall develop, submit for contracting office acceptance, and maintain a quality control program to ensure the requirements of this contract are performed in accordance with established standards. The Contractor shall develop and implement procedures to identify, prevent and ensure non-recurrence of defective services. As a minimum the Contractor shall develop quality control procedures (QCP) addressing the areas identified in the service summary. The Contractor shall make appropriate modifications (at no additional costs to the Government) and obtain acceptance of the plan by the CO. The Air Force shall reserve the right to determine Contractor QCPs unacceptable at any time during contract performance. If a QCP is found to be unacceptable, the

Contractor shall be notified, and the CO will take action to enforce the inspection of services clause requiring an inspection system acceptable to the Government.

1.23. QUALITY ASSURANCE

1.23.1. According to the contract's inspection clause, the Government will evaluate the Contractor's performance under this contract. The COR is a representative of the CO and will participate in the administration of this contract. Any matter concerning a change to the scope, prices, terms, or conditions of this contract shall be referred to the CO. All services to be performed by the Contractor during the period of this contract will be subject to review by the CO or the COR.

1.23.2. Contractor Response Time: The Contractor shall provide written response addressing the root cause, corrective action and preventive action(s). The Contractor will be given up to 48 hours to answer a submitted Corrective Action Report (CAR), Performance Action Report (PAR) and Customer Complaint.

1.24. QUALITY IMPROVEMENT

1.24.1. The Contractor will continuously monitor, assess, and internally report, at least monthly, on the ability of the existing delivery system to meet expected outcomes and identify the remedial actions most in need of attention.

1.24.2. The Contractor will conduct a formal and documented appraisal, at least quarterly, to determine the effectiveness of the EMS program and its impact on meeting the contract's goals and objectives. This should include an evaluation of the Contractor's response time, standard operating procedures, protocols, and equipment.

1.25. MISSION ESSENTIAL.

1.25.1. Continuation of Essential DoD Contractor services During Crisis. The following requirements have been determined to be essential in accordance with DODI 3020.37, E 2.1.1 and E 2.1.3. The Contractor shall establish and provide a written plan to ensure continued support during a crisis IAW Defense Federal Acquisition Regulation Supplement (R-DFARS) Clause 252.237-7023 "Continuation of Essential Contractor Services" incorporated in full text in the contract. This plan shall be submitted with the Contractor's proposal.

1.26. KEY CONTROL

1.26.1. The Contractor shall establish and implement methods of ensuring that all keys/key cards issued to the Contractor by the Government are not lost or misplaced and are not used by unauthorized persons. NOTE: All references to keys include key cards. No keys issued to the Contractor by the Government will be duplicated. The Contractor shall develop procedures covering key control that shall be included in the QCP.

The Contractor shall turn in the written procedures to the CO and the COR within 5 calendar days of contract award. Such procedures shall include turn-in of any issued keys by personnel who no longer require access to locked areas. The Contractor shall immediately report the occurrences of lost or duplicate keys to the CO and the COR. When the Government performs the replacement of locks or rekeying, the total cost of rekeying or the replacement of the lock or locks shall be deducted from the monthly payment due the Contractor. In the event a master key is lost or duplicated, the Government will replace all locks and keys for that system and the total cost deducted from the monthly payment due the Contractor. The Contractor shall prohibit the use of Government issued keys by any persons other than the Contractor's employees. The Contractor shall ensure entrance into locked areas is by only Contractor personnel performing work under the contract, or personnel authorized by the CO.

1.27. ENVIRONMENTAL PROTECTION & SAFETY

1.27.1. Environmental Protection & Safety: The Contractor shall be knowledgeable of and comply with all applicable federal, state, and local laws, regulations, instructions, and requirements regarding environmental protection and occupational safety and health. The Contractor shall comply with any laws, instructions, or regulation changes during the term of this contract. The Contractor shall be responsible for work requirements and work in progress at the start of the Period of Performance. The Contractor shall be in compliance with the Mishap Prevention Program, DAFI 91-202.

1.27.2. Hazardous Material: Contractors shall be compliant with the Tinker Air Force Base Supplement to Air Force Manual (DAFMAN) 32-7002, "Environmental Compliance and Pollution Prevention", Tinker AFB procedures per Tinker Air Force Base Instruction "Waste Management" (TAFBI 32-7002), Publications are available digitally on e-Publishing website at www.e-publishing.af.mil for downloading or ordering.

1.27.3. The Contractor shall comply with Installation Hazardous Materials management program, including tracking authorized hazardous materials through a Hazardous Material Tracking Activity (HTA) and pollution prevention programs. Provide all information necessary to assist the installation Hazardous Materials Management Program in determining storage and disposal requirements of any hazardous/non-hazardous materials under contractor control in accordance with DAFMAN 32-7002 – Environmental Compliance and Pollution Prevention and the TAFB Supplement.

1.27.4. Discharges: Any discharges into industrial waste treatment plant (IWTP) or sanitary sewer shall be done in accordance with Tinker Industrial Wastewater Discharge Permit as instructed by 72d MDG. The Contractor shall maintain

records of written authorization issued by 72d MDG for discharges into IWTP and sanitary sewer.

1.27.5. Spills: Upon occurrence of any spills that could enter the storm system or cause any harmful environment effects, the Contractor shall immediately call 911 to report the incident. When possible, the Contractor shall use a base telephone to receive help from Tinker AFB 911. If using a cell phone, request Tinker AFB 911. The Contractor shall report all environmental violations to the COR. The Contractor shall submit a typed or written report about the incident within four (4) clock hours. The Contractor shall provide five (5) copies of the written report. The Contractor shall provide one copy to the CO, two copies to the COR, a copy for Unit Environment Coordinator (UEC) and a copy for record. The format of the report shall be left up to the Contractor, but the report shall contain the following information.

- 1.) Name and contact number of person reporting the spill
- 2.) Date and time of incident
- 3.) Location and source of spill
- 4.) Substance or pollutant spilled
- 5.) Amount spilled and rate of discharge
- 6.) Any damages or injuries involved
- 7.) Extent of area impacted
- 8.) Potential hazards
- 9.) Actions taken
- 10.) Organizations contacted
- 11.) Remarks Section - that addresses the cause of the spill (e.g. human error, equipment, etc.) and whether 911 was called and which agencies responded.

1.27.6. The Contractor shall be knowledgeable of and comply with all applicable federal, state, and local laws, regulations, and requirements regarding environmental protection. In the event environmental laws or regulations change during the term of this contract, the Contractor shall comply as such laws come into effect.

1.28. VEHICLE EQUIPMENT

1.28.1. Contractor shall be required to provide all emergency vehicles equipped with the required medical equipment to provide health care services IAW this PWS.

1.28.2. Privately Owned Motor Vehicles (POV): Contractor personnel shall comply with the directives pertaining to operation of POVs on Tinker AFB OK per DAFI 31- 218 (in its entirety), Motor Vehicle Traffic supervision. The Contractor shall comply with TAFBI 31-218 (in its entirety) for the operation of POVs within B3001.

1.28.3. FOD Training for Vehicle Operations: Vehicle operators shall complete all FOD awareness/prevention training and testing requirements before driving any

vehicle on the flight line (Reference TAFBI 13-213 In Its Entirety).

1.29. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA) OF 1996

1.29.1. The contractor shall provide proof of training completion on HIPAA Act of 1996 Privacy Rules.

1.29.2. PRIVACY AND SECURITY OF PROTECTED HEALTH INFORMATION (PHI): Introduction.

1.29.2.1. In Accordance With (IAW) DoD 6025.18R “Department of Defense Health Information Privacy Regulation” the Contractor meets the definition of Business Associate. Therefore, a Business Associate Agreement is required to comply with both the HIPAA Privacy and Security regulations. This clause serves as that agreement whereby the Contractor agrees to abide by all applicable HIPAA Privacy and security requirements regarding health information as defined in this clause, and DoD 6025.18R, as amended. Additional requirements will be addressed when implemented.

1.29.3. DEFINITIONS.

1.29.3.1. As used in this clause generally refer to the Code of Federal Regulations (CFR) definition unless a more specific provision exists in DoD 6025.18R.

1.29.3.2. Individual has the same meaning as the term “individual” in 45 CFR 164.501 and 164.103 and shall include a person who qualifies as a personal representative in accordance with 45 CFR 164.502(g).

1.29.3.3. Privacy Rule means the Standards for Privacy of Individually Identifiable Health Information at 45 CFR part 160 and part 164, subparts A and E.

1.29.3.4. PHI has the same meaning as the term “protected health information” in 45 CFR 164.501, limited to the information created or received by the Contractor from or on behalf of The Government.

1.29.3.5. Electronic PHI has the same meaning as the term “electronic protected health information” in 45 CFR 160.103.

1.29.3.6. Required by Law has the same meaning as the term “required by law” in 45 CFR 164.501 and 164.103.

1.29.3.7. Secretary means the Secretary of the Department of Health and Human Services or his/her designee.

1.29.3.8. Security Rule means the Health Insurance Reform: Security Standards at 45 CFR part 160, 162 and part 164, subpart C.

- 1.29.3.9. Terms used, but not otherwise defined, in this Agreement shall have the same meaning as those terms in 45 CFR 160.103, 164.501 and 164.304.
- 1.29.3.10. The Contractor agrees to not use or further disclose PHI other than as permitted or required by the contract or as required by law.
- 1.29.3.11. The Contractor agrees to use appropriate safeguards to prevent use or disclosure of the PHI other than as provided for by this contract.
- 1.29.3.12. The Contractor agrees to use administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the electronic PHI that it creates, receives, maintains, or transmits in the execution of this Contract.
- 1.29.3.13. The Contractor agrees to mitigate, to the extent practicable, any harmful effect that is known to the Contractor of a use or disclosure of PHI by the Contractor in violation of the requirements of this contract.
- 1.29.3.14. The Contractor agrees to report to the Government any security incident involving PHI of which it becomes aware.
- 1.29.3.15. The Contractor agrees to report to the Government any use or disclosure of the PHI not provided for by this contract of which the Contractor becomes aware of.
- 1.29.3.16. The Contractor agrees to ensure that any agent, including a subcontractor, to whom it provides PHI, or created or received, by the Contractor on behalf of the Government agrees to the same restrictions and conditions that apply through this contract to the Contractor with respect to such information.
- 1.29.3.17. The Contractor agrees to ensure that any agent, including a subcontractor, to whom it provides electronic PHI, agrees to implement reasonable and appropriate safeguards to protect it.
- 1.29.3.18. The Contractor agrees to provide access, at the request of the Government, and in the time and manner designated by the Government to PHI in a designated record set, to the Government or, as directed by the Government, to an Individual to meet the requirements under 45 CFR 164.524.
- 1.29.3.19. The Contractor agrees to make any amendment(s) to PHI in a designated record set that the Government directs or agrees to pursuant to 45 CFR 164.526 at the request of the Government or an individual, and in the time and manner designated by the Government.
- 1.29.3.20. The Contractor agrees to make internal practices, books, and records relating to the use and disclosure of PHI received from, or created or received by the Contractor on behalf of, the Government, available to the Government, or at the request of the Government to the secretary, in a time and manner designated by the Government or the secretary, for purposes of the secretary

determining the Government's compliance with the privacy rule.

1.29.3.21. The Contractor agrees to document such disclosures of PHI and information related to such disclosures as would be required for the Government to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR 164.528.

1.29.3.22. The Contractor agrees to provide to the Government or an Individual, in time and manner designated by the Government, information collected in accordance with this clause of the contract, to permit the Government to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR 164.528.

1.29.4. GENERAL USE AND DISCLOSURE PROVISIONS

1.29.4.1. Except as otherwise limited in this agreement, the Contractor shall use or disclose PHI on behalf of, or to provide services to, the Government for treatment, payment, or healthcare operations purposes, in accordance with the specific use and disclosure provisions below, if such use or disclosure of PHI would not violate the privacy rule, the security rule or DOD 6025.18R if done by the Government.

1.29.5. SPECIFIC USE AND DISCLOSURE PROVISIONS

1.29.5.1. Except as otherwise limited in this agreement, the Contractor shall use PHI for the proper management and administration of the Contractor or to carry out the legal responsibilities of the Contractor.

1.29.5.2. Except as otherwise limited in this agreement, the Contractor shall disclose PHI for the proper management and administration of the Contractor, provided that disclosures are required by law, or the Contractor obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as required by law or for the purpose for which it was disclosed to the person, and the person notifies the Contractor of any instances of which it is aware in which the confidentiality of the information has been breached.

1.29.5.3. Except as otherwise limited in this agreement, the Contractor shall use PHI to provide data aggregation services to the Government as permitted by 45 CFR 164.504(e)(2)(i)(B).

1.29.5.4. Contractor may use PHI to report violations of law to appropriate Federal and State authorities, consistent with 45 CFR 164.502(j)(1).

1.29.6. OBLIGATIONS OF THE GOVERNMENT

1.29.6.1. Provisions for the Government to inform the Contractor of privacy practices and restrictions.

1.29.6.2. Upon request the Government will provide the Contractor with the notice of privacy practices that the Government produces in accordance with 45 CFR 164.520, as well as any changes to such notice.

1.29.6.3. The Government will provide the Contractor with any changes in, or revocation of, permission by Individual to use or disclose PHI, if such changes affect the Contractor's permitted or required uses and disclosures.

1.29.6.4. The Government will notify the Contractor of any restriction to the use or disclosure of PHI that the Government has agreed to in accordance with 45 CFR 164.522.

1.29.7. PERMISSIBLE REQUESTS BY THE GOVERNMENT

1.29.7.1. The Government will not request the Contractor to use or disclose PHI in any manner that would not be permissible under the privacy rule if done by the Government, except for providing data aggregation services to the Government and for management and administrative activities of the Contractor as otherwise permitted by this clause.

1.29.8. TERMINATION

1.29.8.1. Termination. A breach by the Contractor of this clause, may subject the Contractor to termination under any applicable default or termination provision of this Contract.

1.29.9. EFFECT OF TERMINATION.

1.29.9.1. If this contract has records management requirements, the records subject to the clause should be handled in accordance with the records management requirements.

1.29.9.2. If this contract does not have records management requirements, upon termination of this contract, for any reason, the Contractor shall return or destroy all PHI received from the Government or created or received by the Contractor on behalf of the Government. This provision shall apply to PHI that is in the possession of subcontractors or agents of the Contractor. The Contractor shall retain no copies of the PHI.

1.29.9.3. If this contract does not have records management provisions and the Contractor determines that returning or destroying the PHI is infeasible, the Contractor shall provide to the Government notification of the conditions that make return or destruction infeasible. Upon mutual agreement of the Government and the Contractor that return, or destruction of PHI is infeasible, the Contractor shall extend the protections of this contract to such PHI and limit

further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as the Contractor maintains such PHI.

1.30. MISCELLANEOUS

1.30.1. REGULATORY REFERENCES.

1.30.1.1. A reference in this clause to a section in DoD 6025.18R, privacy rule or security rule means the section as in effect or as amended, and for which compliance is required.

1.30.2. SURVIVAL

1.30.2.1. The respective rights and obligations of business associate under the "Effect of Termination" provision of this clause shall survive the termination of this contract.

1.30.3. INTERPRETATION

1.30.3.1. Any ambiguity in this clause shall be resolved in favor of a meaning that permits the Government to comply with DoD 6025.18R, privacy rule or security rule.

1.31. EMERGENCY PROCEDURES:

1.31.1. Contractor employees shall follow the direction of Government employees in regard to emergency procedures, i.e. fire, tornado, active shooter, bomb threats. It is the responsibility of the Contractor to provide guidance and establish procedures for responding to emergencies for their employees. It is the Contractors' responsibility to account for their employees following an emergency evacuation. Contractor Personnel shall participate with Government personnel in all fire and tornado drills at no additional cost to the Government.

1.32. HEALTH AND SAFETY ON GOVERNMENT INSTALLATIONS:

1.32.1. In performing work under this contract on a Government installation, the Contractor shall comply with the specific health and safety requirements established by this contract and Appendix C.

2. SUPPORT FOR SPECIAL EVENTS (Air Show)

2.1. The Contractor shall provide primary medical response, transport, and climate controlled triage and rehabilitation for all medical incidents in support of approximately 300,000 attendees during the two day Air Show Event within Tinker AFB.

2.1.2. The Contractor shall provide additional personnel (EMTs & Paramedics) and

two (2) each additional transport units during the two day Air Show Event.

2.1.3. The Contractor shall provide a Medical Branch Director (SME) and support staff to Incident Management Team/NIMS ICS Structure for the Air Show Event.

2.1.4. The Contractor shall participate in planning committees and pre-air show exercises for the Air Show Event.

2.1.5. The Contractor shall provide liaison support with the base Field Response Team (FRT), Survival Flight Operations, and Medical Emergency Response Center (MERC).

2.1.6. The Contractor shall provide and staff climate controlled areas for high acuity patient triage and rehabilitation areas to accommodate presenting lower acuity patients.

2.1.7. The Contractor shall provide and staff to transport patients from the main Air Show venue area and screening locations to triage and rehabilitation areas.

2.1.8. The Contractor shall document encounters to provide data at the conclusion of Medical Operations and submit data to the event coordinators.

3. SERVICE SUMMARY

Performance Objective	PWS Reference	PWS Performance Threshold
SS-1. Service: Provide 24-hour certified paramedic level emergency response and patient transport services in support of Government beneficiaries.	1	100% Compliance
SS-2. Ambulance Response: Response time to emergencies shall be within 12 minutes at the 90th percentile.	1.8	90% Compliance
SS-3. Documentation: Preparation of all required run sheets and DD Form 2569 Third Party Collections Form to meet standards of the MTF including, but not limited to timeliness, legibility, accuracy, content and signature.	1.9	100% Compliance
SS-4. Ensures qualified back-up paramedics are available to provide coverage during absences to primary paramedics	1.1	100% Compliance
SS-5. Certification Requirements: completed all courses required to obtain and maintain certification as an EMT-paramedic.	1.18	100% Compliance
SS-6. Health Requirements: Contract personnel shall have current immunizations and testing IAW pre-hospital care immunization standards in Oklahoma.	1.20	100% Compliance
SS-7. Quality Control Plan: Contractor shall maintain quality program to ensure requirements to meet established standards.	1.22	100% Compliance
SS-8. Process Improvement Plan: Contractor shall submit a Process	1.2.6	100%

Improvement Plan quarterly to the COR to identify problem areas with corrective actions.		Compliance
SS-9. Antiterrorism Training: Contractor and subcontractor personnel requiring routine physical access shall complete Level I Antiterrorism Awareness Training within 30 days of requiring access and annually thereafter, and provide proof of completion to the COR.	1.19.3	100% Compliance

4. GOVERNMENT FURNISHED PROPERTY AND SERVICES

4.1. GENERAL. The Government will provide the following equipment, supplies, and services listed below:

4.1.1 The Government will provide the contractor living and operating facilities and living quarters to enable the Contractor to successfully meet the requirements of this contract to include quality of life elements such as beds, recliners, cooking appliances, refrigerators, tables, chairs, televisions and other elements common to alert quarters. The government will provide furnishings necessary for performing services required by this contract, however the Government will not provide any supplies or equipment, except for the communication equipment specified in the GFP attachment. Provided living and operating facilities will be sufficient in producing a working environment conducive to effective performance of the task required under this contract. Contract personnel shall present an orderly appearance with operating facilities area. Any decorative items displayed within office space area shall present a professional, respectful, modest appearance in keeping with Air Force and MTF standards.

The government will maintain, repair and replace government-owned equipment and facilities in compliance with procedures established in DAFMAN 23-122. The Government will not be responsible for the loss or damage of personal items.

The Government will provide sufficient space in accordance with DoD Space Planning Criteria Chapter 350: Emergency and Ambulance Services and UFC 4- 510-01, Design: Military Medical Facilities.

4.1.2 FORMS AND PUBLICATIONS.

4.1.2.1 The MTF will provide required Government forms and publications used in the performance of services. The Government will be responsible for update of all forms and publications. In the event that a federal form publication is not available via Internet at <http://www.e-publishing.af.mil>, the Government will provide the federal forms or publications.

4.1.3 LAND/MOBLE RADIOS (LMR).

4.1.3.1 The Tinker Fire Department will provide the Contractor with three (3) Hand-held Portable Land Mobile Radios (LMRs). LMRs will have the same interoperable and airfield communications capabilities of other installation emergency responders (Police/Fire/Medical)

4.1.3.2 The 72d ABW will supply the Contractor with DoD Defense Biometrics Identification System (DBIDS) for base access.

5 GOVERNMENT FURNISHED SERVICES.

5.1 HOUSEKEEPING SERVICES

5.1.1 Housekeeping:

The Government will not furnish housekeeping services. The Contractor shall keep the work areas clean and neat in accordance with Industry Standards, Occupational, Safety and Health Administration (OSHA), fire and safety standards and this PWS. Foreign Object Damage (FOD) and Dropped Object Prevention (DOP): Contractor personnel who, in performance of their assigned duties on this contract, work in or travel through areas near operational and production aircraft, engines, munitions, missiles, drones, space systems, support equipment, Aerospace Ground Equipment (AGE), trainers and the contractor personnel operating vehicles and equipment on flight lines, runways, taxiways, parking ramps and in aircraft hangers and maintenance areas are required to receive FOD and DOP training and to comply with the Department of the Air Force Instruction (DAFI) 21-101, Air Force Materiel Command (AFMC) Sup1, Chapter 14, paragraph 14.41 and TAFBI 21-449 (in its entirety).

The Contractor and personnel can request a copy of the FOD Training and Prevention DVD to the assigned COR. The Contractor shall contact the COR in the event FOD POC is unavailable to obtain the FOD Training information.

5.2 REFUSE COLLECTION

5.2.1 The Government will provide refuse collection services limited to the extent provided in the Base Refuse Collection Contract(s) for the Government provided facilities. The Government will only allow non-hazardous refuse to be emptied into the nearest authorized refuse dumpster for trash collection. Do not use Government dumpsters to dispose of construction debris.

5.3 REAL PROPERTY MAINTENANCE

- 5.3.1 The Government will provide maintenance and repair of real property. The Contractor shall follow 72d MDG established procedures for identifying and reporting real property repair and maintenance requirements and report requests to the COR.

5.4 FIRE & EMERGENCY SERVICES

- 5.4.1 The Government will provide general on-base fire protection services. The Contractor shall comply with fire prevention rules and regulations enforced by the Tinker AFB Fire Prevention Branch. Call 911 for emergencies. For routine fire prevention matters call 734-3981. For routine calls to dispatch call 734-7964.

5.5 SECURITY POLICE

- 5.5.1 The Government will provide general on-base security police service; 911 is for emergencies, 734-2000 for crime in progress and 734-3737 for non-emergency calls.

5.6 RECORDS, FILES, DOCUMENTS AND WORK PAPERS

- 5.6.1 All records, files, documents and work papers provided by the Government remain Government property and shall be maintained and disposed of per Air Force regulations.
- 5.6.2 The Government will provide access to the equipment and adequate workspace around the equipment.

APPENDIX A

ESTIMATED WORKLOAD DATA

The following data is provided for information only:

- a. Present department staff consists of one emergency medical technician and one paramedic on duty at all times.
- b. Runs for the past 12 months: approximately 425 runs.

APPENDIX B

APPLICABLE PUBLICATIONS AND FORMS

Publications and forms applicable to the PWS are listed below. The Contractor is obligated to follow those publications. These publications are available in the MTF and maintained by the Government. Supplements or amendments to listed publications from any organizational level may be issued during the life of the contract. The Contractor shall immediately implement those changes in publications which result in a decrease or no change in the price and notify the CO in writing of such change. Should a decrease in contract price result, the Contractor shall provide a proposal for reduction in the price to the CO. Prior to implementing any change that will result in an increase; the Contractor shall submit to the CO a price proposal within 30 calendar days of receipt of the change by the Contractor. The CO and the Contractor shall negotiate the change into the contract under the provisions of the contract clause entitled "Changes". Failure of the Contractor to submit a price proposal within 30 calendar days from receipt of the change shall entitle the Government to performance in accordance with such change at no increase in price.

DEPARTMENT OF DEFENSE (DOD) REGULATIONS/MANUALS INSTRUCTIONS/DIRECTIVES (most current versions)

PUB NO./TITLE

DOD Instruction 1402.5, Criminal History version Background Checks on Individuals in Child Care Services

DOD Directive 5500.7, Ethics and Standards of Conduct Most current version

DOD Instruction 5525.4, Enforcement of State Traffic Laws on DoD Installations

DOD Instruction 6055.4, DoD Motor Vehicle and Traffic Safety Program

DOD Instruction 6055.06, DoD Fire and Emergency Services (F&ES) Program AIR FORCE

REGULATIONS/MANUALS/INSTRUCTIONS.

Flight line Training Manual

Fire Department Training Manual

DAFI 44-119 Medical Quality Operations Most current version

DAFI 44-102 Medical Care Management Most current version

DAFI 32-2001 Fire and Emergency Services (F&ES) Program

DAFI 31-218 TAFB Sup I, AF Motor Vehicle Traffic Supervision

DAFI 21-101 / AFMC Supplement 1

DAFI 91-207, USAF Traffic Safety Program
TAFBI 21-449 Foreign Object Damage/Dropped Object Prevention
TAFBI 13-213 Airfield Driving Program
To include AFMC SUP1, US Air Force Traffic Safety Program

OTHER REFERENCES.

EMS Statutes and Regulations
DOT EMT-P Guidelines

Oklahoma State Department of Health,
Emergency Medical Services Division
Statutes and Regulations <https://oklahoma.gov/content/dam/ok/en/health/health2/aem-documents/protective-health/emergency-systems/ems-division/EMS%20Regulations.pdf>

FORMS

CA-16 Authorization for Examination and Treatment

DD Form 2569 Third Party Collections

ACRONYMS USED

Acronym	Definition
ABW	Air Base Wing
AFB	Air Force Base
ATR	Anti-Terrorism Representative
CDC	Center for Disease Control
CFR	Code of Federal Regulations
CM	Contract Manager
CO	Contracting Officer
COR	Contracting Officer's Representative
DAFI	Department of the Air Force Instructions
DART	Days Away Restricted and/or Transfer Case Incident
DBIDS	Defense Biometric Identification System
DoD	Department of Defense
DOP	Dropped Object Prevention
DOT	Department of Transportation
DSN	Defense Switched Network
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
FAR	Federal Acquisition Regulation
FOD	Foreign Object Debris/Damage
IAW	In Accordance With
JER	Joint Ethics Regulations
MDG	Medical Group
MROTC	Maintenance Repair and Overhaul Technology Center
MTF	Medical Treatment Facility
NREMT	National Registry for Emergency Medical Technicians

OSHA	Occupational Safety and Health Administration
PHI	Protected Health Information
PWS	Performance Work Statement
QCP	Quality Control Program
R-DFARS	Revolutionary Defense Federal Acquisition Regulation Supplement
RFO	Revolutionary FAR Overhaul
SHP	Safety and Health Plan
TAFBI	Tinker Air Force Base Instructions
TCIR	Total Case Incidence Rate
TFD	Tinker Fire Department
TJC	The Joint Commission
TPC	Third Party Collections

Appendix C

Safety Requirements

A. Preface

1. **Commander's Safety Intent:** The safety of everyone on Tinker AFB is our top priority. All individuals must accept personal responsibility for safety and seek opportunities for improving the safety of our collective work environment. Everyone working on Tinker AFB is challenged to find, fix (if able) and report all hazards and near misses. It is our shared duty to take every reasonable step and precaution to prevent accidents and preserve the health/safety of each Contractor and Government employee.

2. **Speak Out for Safety (SOS):** Safety surety is an integral part of our overall goal of establishing a world-class safety and health program. Our "Speak Out for Safety" initiative is a partnership with contractors and government employees to further enhance safety to ensure we are looking out for all our partners and empowers all employees to actively participate in each other's safety. A safe workplace is everyone's business. As part of the contract team, military, civilian and contractor personnel are empowered to Speak Out for Safety (S.O.S.) when they observe unsafe acts that present imminent danger to personnel or catastrophic damage to property. We encourage our employees to intervene to ensure continued safe operations.

B. Reporting and Investigation of Mishaps, Injuries, and Illnesses.

1. The contractor shall immediately notify the contracting officer of any work related mishaps that involves, or appears that it may involve, fatality, total or partial permanent disability of any employee, inpatient hospitalization of any employee, or property damage over \$1,000, regardless of whether such matters involve government or private personnel/property. The contractor shall also notify the contracting officer of any illness or injury that is, or appears that it may be, an OSHA recordable illness/injury as defined by 29 CFR 1904 as soon as reasonably possible, but not later than on the first business day following the day on which the illness/injury occurred, regardless of whether such matters involve government or non-government personnel. The contractor shall investigate all mishaps, illnesses, and injuries, report the results of such investigations, and cooperate with any government investigation of such matters, as requested by the contracting officer.

Mishap notifications shall contain, as a minimum, the following information:

- a. Contract, contract number, name and title of person(s) reporting
- b. Date, time and exact location of accident/incident
- c. Brief narrative of accident/incident (Events leading to accident/incident)
- d. Cause of accident/incident, if known
- e. Name of personnel involved in accident/incident

f. Corrective actions (taken or proposed)

g. Other pertinent information

2. The Contractor shall provide copies of Contractor data related to mishaps, such as Contractor analyses, summaries of investigations, etc., as necessary to support the Government investigation.

C. General Safety Requirements:

1. If the Safety Plan is modified, the Contractor shall submit the proposed modification, in writing, to the Government COR. The COR will forward a copy of the Safety Plan upon receipt to the applicable Safety Office, located on Tinker AFB, OK.

2. The Contractor shall be solely responsible for compliance with all federal, state and local laws, the Occupational, Safety and Health Act (OSHA) (Public Law 91-596) and the resulting standards. Additionally, the Contractor is responsible for the safety and health of all their employees, sub-contractor employees, and the public, if applicable.

3. The Contractor shall ensure assigned personnel are adequately trained and qualified for the task being performed and brief all personnel on the hazards involved with operations and applicable precautions to be taken. Should unidentified hazards arise, cease operations until actions are taken to eliminate or mitigate hazards to safe levels.

4. The contractor shall establish a system to identify, correct and document unsafe conditions and acts related to their contract work.

5. The contractor shall establish a system to report unsafe or hazardous conditions caused by elements out of their control (for example, public or DoD personnel adjacent process or work activity and so forth) to the contracting officer or COR.

6. Compliance with OSHA and other applicable laws and regulations for the protection of Contractor employees shall exclusively be the obligation of the Contractor. The Government will assume no liability or responsibility for the Contractor's compliance or non-compliance with such requirements. The Contractor shall brief employees on the safety requirements of this contract and on hazards associated with prescribed tasks. In addition, the Contractor shall be required to communicate safety requirements/specification to all Sub-Contractors, if applicable. This contract shall in no way require persons to work in surroundings or under working conditions that are unsafe or dangerous to their health. The Contractor shall coordinate and perform work so as not to impact the safety of Government employees or cause damage to Government property or to the public. Contractor employees shall utilize personal protective equipment and associated safety equipment when necessary.

D. Specific Requirements:

The Contractor's safety program shall clearly define procedures, personnel qualifications, facilities and required equipment necessary to fulfill the following elements as to the type of work being performed within the scope of the contract.

<u>Element/Requirement</u>	<u>Reference</u>
OSHA Standards for General Industry	29 CFR 1910
OSHA Standards for Construction	29 CFR 1926
Air Force Occupational Safety, Fire, and Health Standards	DAFMAN 91-203
The US Air Force Traffic Safety Program	DAFI 91-207
TAFBSUP; Air Force Motor Vehicle Traffic Supervision	DAFI 31-218
Fire Prevention-Fire Protection Program	TAFBI 32-2001
USAF Explosive Safety Manual	DAFMAN 91-201

E. Safety Plan:

1. The contractor shall develop a written site-specific plan for implementing OSHA standards and any contract Safety and Occupational Health (SOH) requirements and submit the plan to the COR for acceptance within 10 days after contract award. Safety and health plans should include:

- a. An activity hazard analysis of the significant hazards to life, limb, and property inherent in the specific contract work performance and a plan for controlling these hazards.
- b. Designation of the contractor personnel primarily responsible for safety and health at the project site.
- c. A description of how the contractor safety duties will be performed on the project. At a minimum, these duties will consist of:
 - A pre-work review of appropriate activity hazard analysis, to be reviewed with each worker.
 - Regular safety training for the workforce.

- Frequent and regular checks for compliance with contract safety requirements by contractor and subcontractor workforce.
- Daily records providing factual evidence of quality control activities for safety performance and state the following: items/areas checked, the results, and any instructions or corrective actions.
- Specific elements of an audit program by the prime contractor should include onsite inspection of subcontractors, method of determining mishap rates, and traceability of hazards.