

Local Narratives:

AS3001 (PROVISION)

A. _____ ELECTRONIC BIDS/PROPOSALS/OFFERS/QUOTES REQUIRED IN RESPONSE TO THIS SOLICITATION (SEPT 2023)

(a) All Army Contracting Command - Sierra Army Depot (SIAD) solicitations will be publicized on the SAM website (<https://sam.gov/>). Any additional attachments, when available electronically, will be separate attachments or links embedded in the solicitation.

(b) Bids/Proposals must be submitted in electronic media. When submitting your bid/proposal electronically, the bid/proposal and any supplemental information (such as spreadsheets, backup data, technical information), can be submitted using any of the following electronic formats:

(1) Microsoft* Office Products (Sierra Army Depot can read Microsoft Office* 365); Word, Excel, or PowerPoint. Spreadsheets must be sent in a format that includes all formulate macro and format information. Print image is not acceptable.

(2) Files in Adobe PDF (Portable Document Format). Scanners should be set to 300 dots per inch.

(3) Files in HTML (Hypertext Markup Language). HTML documents must not contain active links to live Internet sites or pages. All linked information must be contained within your electronic bid/offer and be accessible offline.

(4) Other electronic formats are not acceptable.

(c) Transmission methods:

(1) E-mail. Please send your bid/proposal the contract specialist who is listed in the posting.
ENSURE THE EMAIL HAS A SUBJECT LINE. THE SUBJECT LINE OF THE E-MAIL MUST READ:

BID-[solicitation number] or PROPOSAL-[solicitation number], whichever is applicable [Name of Company/offeror] OPENS [opening date for bids] or CLOSES [closing date for proposals], whichever is applicable.

Maximum size of each e-mail shall be 10 megabytes. Use the file compression described in the NOTE in paragraph (a) (4) above. You may use multiple e-mail messages for each bid/submission; however, you must annotate the subject lines as described above for each message, and number them in this manner: "Message 1 of 3, 2 of 3, 3 of 3".

Attachments CANNOT have any of the following extensions: ade, adp, app, asx, bas, bat, chm, cmd, com, cpl, crt, csh, exe, fpx, hlp, hta, inf, ins, isp, js, jse, ksh, lnk, mda, mdb, mde, mdt, mdw, mdz, msc, msi, msp, mst, ops, pcd, pif, prf, prg, reg, scf, scr, sct, shb, shs, url, vb, vbe, vbs, wsc, wsf, wsh, ade, adp, asx, bas, bat, chm, cmd, com, cpl, crt, exe, hlp, hta, htm, html, htc, inf, ins, isp, js, jse, lnk, mda, mdb, mde, mdz, mht, mhtml, msc, msi, msp, mst, pcd, pif, prf, reg, scf, scr, sct, shb, shs, shtm, shtml, stm, url, vb, vbe, vbs, wsc, wsf, wsh, xml, dir, dcr, plg, spl, swf

Ensure that filenames of attachments DO NOT contain spaces to limit virus scanners rejecting the email as unscannable.

NOTE (Compression): The above formats may be submitted in compressed form using Winzip*. NOTE: Winzip file(s) will need to have an extension of. zzz in order to be received at Sierra Army Depot.

(d) Please select only one medium by which to transmit each bid/proposal.

(e) Timely receipt of offers/proposals:

(1) Your attention is called to the solicitation closing date and time on the solicitation is local time for the Army Contracting Command – Sierra Army Depot (SIAD). Lateness rules for electronic submissions for bids are outlined in FAR 52.214-7, "Late Submissions, Modifications, and Withdrawal of Bids," for proposals in FAR 52.215-1, "Instructions to Offerors—Competitive Acquisition" or FAR 52.212-1, "Instructions to Offerors-Commercial Items." Pay particular attention to the applicable clause as it relates to the timing of submissions.

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(2) NOTE: There is no “expected” or “target” length of time for proposal submission; size and content may be factors, therefore offerors are strongly cautioned to submit their proposals allowing adequate time for submission.

(f) Security Note: If you choose to password-protect access to your bid/offer, you must provide the password to Sierra Army Depot at least ten days prior to the opening/closing date. Contact the buyer identified in the solicitation. Passwords used only for the purpose of write protecting files need not be provided.

(g) Electronic bids/proposals must include, as minimum:

(1) E-mailed bids/proposals must include a signed SF 33 cover sheet, SF 1449 or SF 1442 (whichever is applicable) that can be scanned. If scanned, attach it to your e-mail offer (or first e-mail message if you are sending multiple e-mails due to length).

(2) All applicable fill-in provisions. For solicitations issued on an SF 33, this would include Sections A, B, F, and K. For solicitations issued on an SF 1442, this would include Sections 00010 and 00600. For solicitations issued on an SF 1449, you must review the solicitation to ascertain where all of the required fill-ins are located since commercial acquisitions do not have designated sections.

A statement of agreement to all the terms, conditions, and provisions of the solicitation.

Any other information required by the solicitation.

(h) Please see FAR 14.406 for a description of the steps the Government shall take with regard to unreadable electronic bids received via the media described in paragraphs (b) above. See FAR 15.207(c) for a description of steps the government shall take with regard to unreadable proposals.

(i) Bidders/Offerors shall make every effort to ensure that their bid/proposal is virus-free. Bids/proposals (or portions thereof) submitted which DO reflect the presence of a virus, or which are otherwise rendered unreadable by damage in electronic transit, shall be treated as “unreadable” per paragraph (h) above. Use of any formats other than those listed above may result in the file being quarantined and will be considered by Sierra Army Depot to be “unreadable” files.

Note (Macros): The virus scanning software used by our e-mail systems cannot always distinguish a macro from a virus. Therefore, sending a macro embedded in an email message or an email attachment may cause the email bid/offer to be quarantined. In that event paragraph (g) above applies.

AS6311 (PROVISION)

A. ___ Electronic Contracting

(a) All Army Contracting Command - Sierra Army Depot solicitations will be publicized on the System for Award Management website (<https://www.sam.gov>). Any additional attachments, including Technical Data Packages (TDPs) when available electronically, will be separate attachments or links embedded in the solicitation.

(b) As of 10 August 2019, unless directed to do otherwise in Section L of this solicitation, vendors are required to submit a quote or proposal <https://SAM.gov>.

(c) Please pay close attention to the Issued By block location on the cover page of the solicitation for closing date and time. The closing date and time is based on the local time of the listed location of the Issued By office. In accordance with FAR 15.208(a), offerors are responsible for submitting proposals, and any revisions, and modifications, so as to be received by the Government office designated in the solicitation by the time specified.

(d) It is the responsibility of the Offeror to ensure the proposal/quote is received by the date and time specified on the cover page of this solicitation. In accordance with FAR 15.208, if the proposal/quote was not received at the initial point of entry to the Government infrastructure (in this case, received through SAM) by the exact date and

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time specified on the cover page of this solicitation, it will be determined late. Proposal/quote is defined to mean ALL volumes or parts required in the solicitation are included in the electronic submission.

Note: There is no "expected" or "target" length of time for proposal submission; size and content may be factors, therefore offerors are strongly cautioned when submitting proposals to allow adequate time for submission.

(e) Solicitations may remain posted on SAM.gov after the solicitation closing date. If the response deadline has passed for the solicitation, vendors will no longer be able to submit electronic responses.

(f) Any award issued as a result of this solicitation will be distributed electronically. In the event of a FOIA request for a copy of any award issued as a result of this solicitation, or any subsequent modifications to the contract, the contract and modifications will be released, including the awarded unit price. This is the notice required by Executive Order 12600 (June 23, 1987) of the Government's intention to release unit prices in response to any request under the Freedom of Information Act (FOIA), 5 USC 552. Unit price is defined as the contract price per unit or item purchased as it appears in Section B of the contract and is NOT referring to nor does it include Cost or Pricing data/information. If an Offeror objects to such release in the base contract or contract modifications, the Offeror must notify the contracting officer in writing prior to the closing date identified in this solicitation and include the rationale for the objection consistent with the provisions of FOIA. A release determination will be made based on rationale given.

(g) Questions pertaining to this solicitation should be directed to the Contract Specialist identified on the cover page of this solicitation. For technical assistance in doing business with the Government, and doing business electronically, please visit the Procurement Technical Assistance Center (PTAC) website at <http://www.aptac-us.org/> to locate a regional center.

AS7526

A. __NOTICE OF ELEVATED THREAT LEVEL FORCE PROTECTION CONDITION (FPCON)

Contractor is hereby notified that there is a potential impact on contractor performance on during increased FPCON during periods of increased threat. During FPCONs Charlie and Delta, services may be discontinued / postponed due to higher threat. Services will resume when FPCON level is reduced to level Bravo or lower.

AS7527

A. __NOTICE OF RANDOM ANTITERRORISM MEASURES PROGRAM (RAMP)

In accordance with AR 525-13, Contractor personnel working on an Army installation, arsenal, base or other DoD facility (owned or leased by DoD/Department of the Army), are subject to participation in Installation RAMP security program (e.g. vehicles searches, wearing of ID badges, etc).

CS7520

C. __ ACCESS AND GENERAL PROTECTION/SECURITY POLICY AND PROCEDURES

(a) The contractor and all associated subcontractors' employees shall comply with applicable installation, facility, and area commander installation and facility access and local security policies and procedures (provided by the Government representative). The contractor shall also provide all information required for background checks to meet installation access requirements to be accomplished by the installation Provost Marshal Office, Director of

Emergency Services, or Security Office. The contractor workforce must comply with all personal identity verification requirements (FAR clause 52.204-9 “Personal Identity Verification of Contractor Personnel”) as directed by DoD, HQDA, and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.

(b) For contractors requiring Common Access Card (CAC). Before CAC issuance, the contractor employee requires, at a minimum, a favorably adjudicated National Agency Check with Inquiries (NACI) or an equivalent or higher investigation in accordance with Army Directive 2014-05. The contractor employee will be issued a CAC only if duties involve one of the following: (1) Both physical access to a DoD facility and access, via logon, to DoD networks on-site or remotely; (2) Remote access, via logon, to a DoD network using DoD-approved remote access procedures; or (3) Physical access to multiple DoD facilities or multiple non-DoD federally controlled facilities on behalf of the DoD on a recurring basis for a period of six (6) months or more. At the discretion of the sponsoring activity, an initial CAC may be issued on a favorable review of the FBI fingerprint check and a successfully scheduled NACI at the Office of Personal Management.

(c) For contractors that do not require CAC, but require access to a DoD facility or installation. Contractor and all associated sub-contractors employees shall comply with adjudication standards, and procedures using the National Crime Information Center Interstate Identification Index (NCIC-III) and Terrorist Screening Database (TSDB) (Army Directive 2014-05/AR 190-13), applicable installation, facility and area commander installation/facility access and local security policies and procedures elsewhere in Section C; Non-disclosure Statement; for OCONUS locations, refer to the Status of Forces Agreement and other theater regulations.

FS3001

F. DELIVERY HOURS (JUN 2025)

(a) Material for delivery to the Sierra Army Depot will be accepted at the Sierra Army Depot Central Receiving Facility, Warehouse 351 South, between 0630 and 1400 hours only, daily except Friday, Saturday, Sunday & Federal holidays. Carriers/deliveries arriving after 1400 hours will not be offloaded/accepted until the following workday.

(b) Contractors by virtue of contract award will be given access privileges to Sierra Army Depot. Contractors and Sub-Contractors are required to provide a completed SIAD Form 1246 to the Depot Pass & Identification Office at Building 106. At this time, the form cannot be accepted via email and can be submitted in-person or faxed to 530-827-4675. The Depot Pass & Identification Office will issue a badge to go on base from 0630 to 1600 Mon-Thur. The SIAD form 1246 can be obtained in the below links.

Visit FAQs: [Visit Sierra \(army.mil\)](https://www.army.mil/visit-siada)

Before you arrive: [By Truck \(army.mil\)](https://www.army.mil/by-truck)

Contractors: Must have a badge to access Sierra Army Depot.

- (1) Contractor Work Trucks not requiring a CDL only needs a Badge for access.
- (2) Contractor Work Trucks requiring a CDL to drive (Semis) must have a Badge and a Truck pass for access.
- (3) ESCORT contractors and drivers must have either a Sierra Army Depot Base Employee (ie Person in charge of Contract) or a person working for the Company without an ESCORT Badge escort them in/out through the gate and be onsite with them at all times.
- (4) Foreign nationals – those who are non-U.S. citizens possessing a green card or work permit – must provide

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their green card or work permit for background checks. These documents must be submitted in their original, physical form. Photocopies or digital reproductions will not be accepted. Badges for foreign nationals will be valid for no longer than 30 days. If required, background checks must be done every 30 days to re-issue badges. Escorts are required to accompany all foreign nationals at all times while on-base.

(5) Real IDs will be required for all contractor employees accessing the base, effective 7 May 2025.

(c) Each member of the Contractor's workforce shall be individually badged at the Depot Pass & Identification Office in Building 106. The badge shall be retained and worn by the Contractor's employees throughout the contract period. (Applies to contracts that require access to restricted areas)

(d) Contractor is responsible for the turn-in of all security badges, including sub-contractors badges, daily and upon completion of the contract or termination of individual employees. (Applies to contracts that require access to restricted areas)

(e) Report lost badges to the Depot Pass & Identification Office and the Contracting Officer as soon as the loss is discovered. (Applies to contracts that require access to restricted areas)

(f) Be prepared to produce security badges each time entering a security area. Temporary badges for any individual who may have forgotten his/her badge can be obtained from the Depot Pass & Identification Office. (Applies to contracts that require access in restricted areas)

(g) Traffic Enforcement:

(1) Sierra Army Depot traffic laws are enforced by the Law Enforcement and Security Division using California state codes. All roads/streets have speed limit signs posted;

(2) Traffic violations are adjudicated by the U.S. Magistrate located at Sierra Army Depot. Court appearances may be requested or mandatory; and (c) Radar is used to enforce traffic speed limits.

(h) Vehicles:

(1) Vehicles entering Sierra Army Depot, whether Contractor-owned or privately owned, shall undergo inspections and may be issued a pass if entering a restricted area. Vehicle permits for restricted areas will be issued for up to 30 days maximum. Each vehicle will be required to carry a fire extinguisher at all times;

(2) Company or privately-owned vehicles, when parked, must have ignition keys removed. After duty hours, vehicles left on the Depot will be parked outside restricted areas unless otherwise stipulated in the contract. Vehicles or equipment remaining inside restricted areas will be locked or immobilized;

(3) Contractor is solely responsible for the removal of incapacitated vehicles or equipment from restricted areas;

(4) All vehicles shall be parked at least 20 meters from all buildings unless unloading or loading; and

(5) The contractor can expect to be inspected at any of the manned gates. The contractor should expect five-to-ten-minute delays at each gate. In addition, to get to some of the remote areas, the contractor should expect at least a 15-minute delay both in and out to allow security to open necessary gates.

(i) Prohibited within the general confines of Sierra Army Depot:

(1) Firearms/dangerous weapons

(2) Drugs/intoxicants

(3) Cameras/camera equipment (unless authorized by the Provost Marshal/Security Officer)

- (4) Matches, lighters or other fire flame or spark producing devices outside of designated areas
- (5) Fireworks without the Commander's approval
- (6) Smoking in all buildings, when handling flammable and hazardous materials, in railroad cars, trucks and vans, on warehouse docks and platforms, in open storage containing combustibles, within 50 feet of a gasoline refueling storage or drainage area, where posted signs prohibit smoking.

LS7015 (PROVISION)

L.____ HQ-AMC LEVEL PROTEST PROCEDURES

Complete AMC Protest Procedures can be found at: <http://www.amc.army.mil/Connect/Legal-Resources/>

An agency protest may be filed with either the contracting officer or to HQAMC but not both following the procedures listed on the website above.
