

PERFORMANCE WORK STATEMENT (PWS)

OPG-Optical Comparator and OPG-Multi-Sensor Measuring Machine Calibration Service

04-August-2026

1. General: This is a non-personal services contract to provide calibration service for OPG-Optical Comparator and OPG-Multi-Sensor Measuring Machine manufactured by Optical Gaging Products, Inc. The Government shall not exercise any supervision or control over the contract service providers performing the services herein. Such contract service providers shall be accountable solely to the Contractor who, in turn is responsible to the Government. Optical Gaging Products equipment is located at building 3490 North Kofa Firing Range, Physical Measurement Facility, U.S. Army Yuma Proving Ground (YPG).

1.1 Description of Services/Introduction: The contractor shall provide all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform OPG-Optical Comparator and OPG-Multi-Sensor Measuring Machine Calibration Service. The contractor shall meet the standards in this contract. There is no government furnished property in this contract.

1.2 Background: The U.S. Army Yuma Proving Ground (YPG) utilizes unique precision metrology to inspect and measure 3-Dimensional test items. Annual calibration services are required in order to maintain traceability to the National Institute of Standards and Technology (NIST). NIST is the government agency that promotes and maintains measurement standards and is the agency referenced throughout the industry for maintaining traceability.

1.3 Scope: The described work will be performed onsite at YPG in Yuma, AZ. Onsite support includes all labor, materials, travel, and lodging expenses for two field visits to YPG to perform annual calibration services for the equipment listed in section 1.4. The contractor shall make minor repairs and adjustments as needed. The contractor shall issue a report/certificate of calibration for each system. The contractor shall perform a full operational test of each system and compare the results to original factory specifications.

1.4 Objectives: Provide calibration services for OPG-Optical Comparator and OPG-Multi-Sensor Measuring Machine. Field Service Engineer and emergency visit are both supported by this requirement. Calibration must be traceable through NIST, and the systems must be tested and compared to the original factory specifications.

System ID or Serial No.	Description/ Location	# Service Visits per Year
SVL6252409	MultiSensor Measuring Machine Model: Smart Scope Flash YPG, AZ	2
OQB30122	Optical Comparator Model: Contour Projector YPG, AZ	2

Labor Category	Man Hours
Field Service Engineer (x1)	25
Emergency Visit	10

1.5 **General Information:**

1.5.1 **Quality Control Plan (QCP):** RESERVED

1.5.2 Quality Assurance: The Government will evaluate the Contractor's performance under this contract in accordance with the Quality Assurance Surveillance Plan (QASP). This plan is primarily focused on what the Government must do to ensure that the Contractor has performed in accordance with the performance standards. It defines how the performance standards will be applied, the frequency of surveillance, and the acceptable quality levels (performance thresholds).

1.5.3 Recognized Holidays: The following provides information on recognized holidays for the purpose of the PWS. If submittal of any documentation (e.g. deliverables, submittals, etc.) deadlines fall on a holiday, the closest work day prior to the holiday will apply as the deadline for submittal.

1.5.3.1 U.S. Holidays: Work shall not be performed on U.S. federally recognized holidays occurring during the normal workweek unless otherwise directed by the Contracting Officer. When a U.S. holiday occurs on a Saturday or a Sunday, the holiday is observed on the preceding Friday or following Monday, respectively.

New Year's Day January 1st
 Presidents Day 3rd Monday in February
 Juneteenth June 19th
 Labor Day 1st Monday in September
 Veteran's Day November 11th
 Christmas Day December 25th

M. L. King Memorial Day 3rd Monday in Jan
 Memorial Day last Monday in May
 Independence Day July 4th
 Columbus Day 2nd Monday in October
 Thanksgiving Day 4th Thursday in November

1.5.3.2 **Host Nation Holidays:** RESERVED

1.5.4 Operating Hours: The Government facility office hours, facility operating hours, and the Contractor support hour requirements often coincide, however, they may differ. Please refer to the following:

1.5.4.1 Government Facility Office Hours: The Government facility office hours are Monday through Thursday 06:30 to 17:00 Arizona Time except U.S. Holidays identified in paragraph 1.5.3.1 above or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings.

1.5.4.2 Government Facility Operating Hours: The Government facility operating hours occur between the hours of 06:30 to 17:00 Arizona Time, Monday through Thursday. The

Government facility may close due to local or national emergencies, administrative closings, or similar Government directed facility closings and will be communicated to by the Contracting Office to the Contractor.

1.5.4.3 Contractor Support Hours: The Contractor shall provide support between the hours of Monday through Thursday 06:30 to 17:00 Arizona Time the Contractor shall maintain an adequate workforce at all times, for the uninterrupted performance of all tasks defined within this PWS when the Government facility is not closed for the above reasons. When hiring personnel, the Contractor shall keep in mind that the stability and continuity of the workforce is essential.

1.5.4.3.1 Contractor Work Plan: RESERVED

1.5.5 Training Holidays: RESERVED

1.5.6 Place of Performance: The work to be performed under this contract will be performed at Building 3490 North U.S. Army Yuma Proving Ground, Yuma, AZ, 85365.

1.6 Security Requirements: The following information is provided on security related matters:

1.6.1 Security Program: RESERVED

1.6.2 Personnel Security Clearance Requirements: RESERVED

1.6.3 Access and general protection/security policy and procedures: Contractor and all associated subcontractor employees shall provide all information required for background checks to meet installation access requirements to be accomplished by installation Provost Marshal Office, Director of Emergency Services or Security Office. Contractor workforce must comply with all personal identity verification requirements (FAR clause 52.204-9, Personal Identity Verification of Contractor Personnel) as directed by DOD, HQDA and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.

1.6.3.1 Escorts: The Contractor and all associated sub-contractor employees performing services under this contract shall be escorted at all times by host nation security personnel or by an individual designated by the Contracting Officer Representative (COR) while accessing U.S. facilities or activities.

1.6.3.2 Installation Pass Log: RESERVED

1.6.3.3 Individual Termination or Expiration of Employment: RESERVED

1.6.3.4 Contract Termination or Cancellation: RESERVED

1.6.3.5 Common Access Cards (CAC) and CAC Log: RESERVED

1.6.4 Personnel Security Clearance Requirements: RESERVED

1.6.4.1 RESERVED

1.6.5 Background Checks: The Contractor shall ensure contractor employees and subcontractor employees performing services under this contract have passed a security check conducted by the State Police Department of their U.S. residence. Security checks that have been completed as part of a personnel security clearance background investigation, or a previous background check that was a condition of employment, meet this requirement. Documentation of these checks will be made available to the KO or COR upon request. The Government retains the right to exclude any employee from performance of duties under this contract if a background security check reveals an employee is a security risk. The exclusion of an employee for security reasons will not relieve the Contractor from performance of services required under this contract. If the Government determines additional background checks are required, at a minimum, and upon request from the Government, the Contractor shall provide to the KO or COR, the following information on any contractor or subcontractor employee performing services under this contract:

- Full birth name
- Married name (if applicable)
- SSN or local equivalent (ID card number)
- Date of birth
- Place of birth (city, country)

1.6.5.1 Background Check Notification Requirements: If a background check on any employee or subcontractor employee performing services under this contract, whether the check was conducted as a condition of employment or as part of the contract with the Government, reveals any information from any source (including host country law enforcement) of criminal activity by Contractor employees, subcontractors, or subcontractor employees, the Contractor shall immediately notify the KO and COR of that information. The Contractor shall make notification of:

(1) Traffic violations, other than parking, will be reported to the KO or COR only if the contract is for drivers for the Government;

(2) Any suspicious activity by Contractor employees, subcontractors, or subcontractor employees the Contractor believes may pose a risk to U.S. or host nation national security or imminent risk of deadly bodily harm to any person; and

(3) Any actions taken against Contractor employees, subcontractors, or subcontractor employees pursuant to this requirement.

1.6.5.2 Remedies. In addition to other remedies available to the Government, the Contractor's failure to comply with the requirements of this paragraph may result in requiring the Contractor to remove a contractor employee or employees from the performance of the contract.

1.6.5.3 Subcontracts. The Contractor shall include the substance of this paragraph and the preceding paragraph in all subcontracts.

1.6.6 Uncleared Contractor Common Access Card (CAC) Credentialing and Access Procedures

1.6.6.1 Contractor Common Access Card (CAC) Eligible Requirements RESERVED

1.6.6.1.1 Federal Installation/Facility Access: Contractor and all associated sub-contractor employees shall comply with applicable installation, facility and area commander installation/facility access and local security policies and procedures (provided by government representative). The employee performing services under this contract shall also provide all information required for background checks to meet installation access requirements to be accomplished by installation Provost Marshal Office, Director of Emergency Services, Security Office or the host nation equivalent.

1.6.6.2. Contractor Non CAC Eligible Requirements for DOD Facility and Installation Access: Contractor and all associated sub-contractors employees shall comply with adjudication standards and procedures using the National Crime Information Center Interstate Identification Index (NCIC-III) and Terrorist Screening Database (TSDB) (Army Directive 2014-05/AR 190-13), applicable installation, facility and area commander installation/facility access and local security policies and procedures (provided by government representative), or, at OCONUS locations, in accordance with status of forces agreements and other theater regulations.

1.6.7 Access to Government Information Systems RESERVED

1.6.8 Physical Security: The Contractor shall safeguard all Government equipment, information, and property provided for Contractor use. At the close of each work period, Government facilities, equipment, and materials shall be secured IAW the Army Physical Security Program (AR 190-13.)

1.6.9 Operations Security (OPSEC) Requirements: Contractor personnel shall adhere to facility security policies and restrictions. The Contractor shall immediately report suspicious activities to security personnel.

1.7 Key Control: RESERVED

1.8 Post Award Conference/Periodic Progress Meetings: The Contractor shall attend post award conference convened by the contracting activity or contract administration office. The Contracting Officer, COR, and other Government personnel, as appropriate, may meet periodically with the Contractor to review the Contractor's performance. At these meetings the Contracting Officer will apprise the Contractor of how the Government views the Contractor's performance and the Contractor shall apprise the Government of problems, if any, being

experienced. Appropriate action shall be taken to resolve outstanding issues. These meetings shall be at no additional cost to the Government.

1.8.1 The Contractor shall attend, participate in, and furnish input to scheduled and unscheduled meetings, conferences, and briefings that relate to the functions and services herein as required by the Government to provide effective communication and impart necessary information. The Contract Manager or designated representative shall attend meetings as requested by the Government. Meeting attendees shall at times include Contractor managerial, supervisory, and other personnel knowledgeable of the subject matter. Meetings may start or end outside of regular duty hours.

1.9 Contracting Officer's Representative (COR): Refer to Part 2 of this PWS for the definition of a COR. As determined by the Contracting Officer, a COR will be appointed and identified by letter of designation, a copy of which will be provided to the Contractor by the Contracting Officer. The designation letter states the responsibilities and limitations of the COR, especially with regard to changes in cost or price, estimates, or changes in delivery dates. The COR is not authorized to change any of the terms and conditions of the resulting order. The COR monitors all technical aspects of the contract and assists in contract administration. The COR is not authorized to obligate the Government. If the work is not written in the contract, the COR is not authorized to request new work. The COR is authorized to perform the following functions: assure that the Contractor performs the technical requirements of the contract, perform inspections necessary in connection with contract performance, maintain written and oral communications with the Contractor concerning technical aspects of the contract, issue written interpretations of technical requirements, including Government drawings, designs, specifications, monitor Contractor's performance and notifies both the Contracting Officer and Contractor of any deficiencies, coordinate availability of Government property, and coordinate site entry of Contractor personnel.

1.10 Key Personnel: The following personnel are considered key personnel by the Government: Technician. The Contractor shall provide a Program/Contract Manager who shall be responsible for the performance of the work. The name of this person and an Alternate Program/Contract Manager, who shall act for the Contractor when the Program/Contract Manager is absent, along with a Curriculum Vitae (CV) for each of these individuals, shall be provided in writing to the Contracting Officer no later than 7 calendar days after contract award or during the post award meeting(s) (**Deliverable #1**). The Contract Manager and Alternate Contract Manager shall have full authority to act for the Contractor on all contract matters relating to daily operation of this contract. The Contract Manager or Alternate Contract Manager shall be available between the hours of Monday through Thursday 06:30 to 17:00 Arizona Time. Qualifications for all key personnel are listed below:

a. **Contract Manager and Alternate Contract Manager:** The CV provided by the Contract Manager and Alternate Contract Manager must demonstrate successful completion of 24 semester hours in mathematical, engineering, and quantitative analysis courses; 5 yrs or more years cost analysis experience; and familiarity with the Defense Department or "...must demonstrate a minimum of 5 years' experience within the past 10, working as a Program Manager."

b. Technician: The CV provided by the Contract Manager and Alternate Contract Manager must demonstrate successful completion of at least 5 years of working on the following types of machinery; Optical Comparators & Multisensor Measuring Machines.

1.11 Identification of Contractor Employees: All Contractor personnel attending meetings, answering Government telephones, and working in other situations where their contractor status is not obvious to third parties must identify themselves, to include proper marking of signature blocks in correspondence, to avoid creating an impression in the minds of members of the public that they are Government officials. The Contractor shall ensure that all documents or reports, produced by Contractors are suitably marked as Contractor products or that Contractor participation is appropriately disclosed.

1.11.1 RESERVED

1.11.2 RESERVED

1.11.3 Uniform: The Contractor shall provide a standard uniform for all Contractor and subcontractor employees performing services under this contract and ensure they wear the uniform during appointed duty hours. The uniform may consist of the same type and color shirt and slacks for all workers. Company logo is optional.

1.12 Contractor Travel: RESERVED

1.13 Other Direct Costs (ODCs): RESERVED

1.14 Data Rights: RESERVED

1.15 Non-Disclosure Requirements: RESERVED

1.16 Protection of Government and Contract Information: Per Public Use Notice of Limitations stated by Defense imagery Management operations Center and contained at www.dimoc.mil/resources/limitations/, the Contractor shall not cite any information (e.g., contract information, pictures, locations, etc.) obtained through this contract on any hard copy or digital marketing tools to include its company website.

1.17 Non-Disclosure Statements: RESERVED

1.18 Advertisement and Social Media: The Contractor shall NOT post information to public website or social media locations, personal or professional, that in any way disclose names, locations, hotel data, participants, discussions, pictures, etc. before, during or after the contract period of performance without the express consent of the Government. The use of propaganda violates DOD Commercial Use of Imagery Guidelines stated at (<http://www.defenseimagery.mil/products/DODimagery/commercialuse.html>). The Contractor shall not cite any information (e.g., contract information, pictures, locations, etc.) obtained through this contract on any marketing tools to include its company website.

1.19 Information Assurance: At no time will the Contractor or associated sub-contractor employees transmit government documents or information over using methods that do not meet the security requirements specified in the National Institute of Standards and Technology (NIST) Special Publication (SP) 800-171, "Protecting Controlled Unclassified Information (CUI) in Nonfederal Information Systems and Organizations" such as personal electronic mail accounts, public digital data storage sites (cloud storage), social media platforms or instant messaging. Approved government sites such as DoD SAFE at <https://safe.apps.mil>, or All Partners Access Network (APAN) at <https://community.apan.org/>, or other transmission means determined by the government must be used.

1.20 Organizational Conflict of Interest (OCI): RESERVED

1.21 Phase In /Phase Out Period: RESERVED

1.22 Safety: The following provides information pertaining to Safety and Accident Prevention:

1.22.1 Safety Laws and Regulations: The Contractor shall comply with FAR 52.236-13, Accident Prevention (November 1991), the references contained therein (e.g. *U.S. Army Corps of Engineers Safety and Health Requirements Manual (EM 385-1-1)*), and applicable Host Nation Safety Laws and Regulations.

(a) The Contractor shall have the following minimum personal protective clothing and equipment requirements in place for any person working on or visiting the site:

- (i) Short sleeve shirt;
- (ii) Long trousers;
- (iii) Steel-toed safety boots; and

1.22.1.1 In addition to other requirements for accident prevention specified in this contract, the Contractor shall comply with all Federal and State requirements governing safety and health protection on construction sites and other applicable occupational safety codes.

The Contractor shall indicate its plan for compliance considering conditions of the work described by the design, technical proposal, operational activities of the Government or others in the area of the work, identification of the coordinator, and implementation of all other accident prevention provisions of this contract.

1.23 Environmental Compliance: RESERVED

1.24 Required Training: The following provides information on training requirements.

1.24.1 Anti-Terrorism (AT) Level I Training: All Contractor employees, including subcontractor employees, who are employed under the contract, shall complete AT Level I Training within 30 calendar days (**Deliverable #2**) after contract start date or effective date of incorporation of this requirement into the contract, whichever applies, 30 calendar days after employment of new personnel. Contractor personnel travelling overseas shall complete area of responsibility (AOR) specific AT awareness training for U.S. based Contractor employees and associated subcontractor employees. The Contractor shall submit certificates of completion (**Deliverable #3**) for each affected Contractor employee and subcontractor employee to the COR (or to the Contracting Officer, if a COR is not assigned) within 30 calendar days after completion of this training by all employees and subcontractor personnel. AT Level I awareness training is available at <https://jkodirect.jten.mil>. Contractor personnel shall complete refresher training (**Deliverable #3**) every twelve (12) months except AOR specific AT Level I training which shall be completed as required by local AT policies.

1.24.1.1 If training cannot be conducted on the website, the Contractor shall coordinate with the COR who will contact the local AT Officer at their assigned location for classroom training. Contractor personnel completing training in the classroom will receive a certificate or the training attendance roster signed by the AT Officer. Verification of the training shall be provided to the COR within 30 days after completion of the training (**Deliverable #2**).

1.24.2 OPSEC Training: RESERVED

1.24.3 iWATCH Training: The Contractor and all associated subcontractors shall brief all employees on the local iWATCH program (training standards provided by the requiring activity ATO). This locally developed training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the COR. This training shall be completed within 30 calendar days after the contract is awarded and within 30 calendar days after new employees commence contract performance, with the results reported to the COR within 30 calendar days after the contract is awarded and within 30 calendar days after new employees commence contract performance (**Deliverable #3**). Verification of the training shall be provided to the COR within 30 calendar days after completion of the training (**Deliverable #4**).

1.24.4 Information Assurance (IA) / Information Technology (IT) Training: RESERVED

1.24.5 Personally Identifiable Information (PII): RESERVED

1.24.6 Threat Awareness Reporting Program (TARP Training): RESERVED

1.25 Government Property and Services: RESERVED

1.26 Safety Requirements:

1.6.20.1 The Contractor shall comply with all OSHA, State, U.S. Army, U.S. Army Yuma Proving Ground, and other applicable industry safety standards.

1.6.20.2 The Contractor shall observe and comply with all local policies and procedures concerning fire, safety, environmental protection, sanitation, security, and possession of firearms or other lethal or illegal weapons or substances.

1.6.20.3 The Contractor shall report all accidents and occupational illnesses immediately to the YPG Mission Safety Office through the Contracting Officer's Representative (COR).

1.6.21 Environmental Requirements: RESERVED

PART 2 DEFINITIONS & ACRONYMS

2. Definitions and Acronyms

2.1 Definitions: Although not inclusive of every term used within this PWS, the following provides a list of definitions used throughout this PWS and commonly used in the acquisition field.

Contracting Officer – means a person with the authority to enter into, administer, and/or terminate contracts and make related determinations and findings on behalf of the Government. Note: The only individual who can legally bind the Government.

Contracting Officer's Representative (COR) – means an individual, including a contracting officer's technical representative (COTR), designated and authorized in writing by the contracting officer to perform specific technical or administrative functions. As defined in DFARS 202.101, means an individual designated and authorized in writing by the Contracting Officer to perform specific technical or administrative functions. DoD Instruction (DoDI) 5000.72, Part II Definitions states the following when defining a COR: "Defined in subpart 202.101 of Reference (f). Any individual delegated responsibilities pursuant to subpart 1.402-1 of Reference (e), regardless of local terminology, must be certified in accordance with this instruction. For example, local terminology can be COR, Contracting Officer's technical representative, technical point of contact, technical representative, alternate COR, administrative COR, assistant COR, line item manager, task order manager, quality assurance personnel, quality assurance evaluator, or COR management." In addition, Army Regulation 70-13, Chapter 2, paragraph 2-2g, states, in part, the following when providing other surveillance support personnel to assist the COR when needed, "...These other surveillance support personnel may serve as on-site representatives of the COR in performance of actual contract surveillance if they meet all COR requirements and have been appointed by the Contracting Officer as alternate CORs."

Contractor – means a supplier or vendor awarded a contract to provide specific supplies or service to the Government. The term used in this contract refers to the prime.

Contractor-acquired Property - means property acquired, fabricated, or otherwise provided by the Contractor for performing a contract and to which the Government has title.

Day – means, unless otherwise specified, a calendar day.

Defective Service – means a service output that does not meet the standard of performance associated with the Performance Work Statement.

Deliverable – means anything that can be physically delivered, but may include non-manufactured things such as meeting minutes or reports.

Government-furnished Property – As reflected in FAR 52.245-1, Government-furnished Property “means property in the possession of, or directly acquired by, the Government and subsequently furnished to the Contractor for performance of a contract. Government-furnished property includes, but is not limited to, spares and property furnished for repair, maintenance, overhaul, or modification. Government-furnished property also includes contractor-acquired property if the contractor-acquired property is a deliverable under a cost contract when accepted by the Government for continued use under the contract

Government Property - means all property owned or leased by the Government. Government property includes both Government-furnished and Contractor-acquired property. Government property includes material, equipment, special tooling, special test equipment, and real property. Government property does not include intellectual property and software.

Property Administrator - means an authorized representative of the Contracting Officer appointed in accordance with agency procedures, responsible for administering the contract requirements and obligations relating to Government property in the possession of a Contractor.

High Level Objective (HLO) – means a key overarching result-based objective for a project necessary to achieve the project’s vision. HLOs are similar to Level 2 in a Work Breakdown Structure. Each HLO may contain several statements to flesh out the areas necessary to meet the objective.

Physical Security – means that part of security concerned with physical measures designed to safeguard personnel; to prevent unauthorized access to equipment, installations, material, and documents; and to safeguard against espionage, sabotage, damage, and theft.

Quality Assurance – (or Government contract quality assurance) means the various functions, including, inspection, performed by the Government to determine whether a Contractor has fulfilled the contract obligations pertaining to quality and quantity.

Quality Assurance Surveillance Plan (QASP) – means the key Government-developed surveillance process document, and is applied to Performance-Based Service Contracting (PBSC). The QASP is used for managing Contractor performance assessment by ensuring that systematic quality assurance methods validate that Contractor quality control efforts are

timely, effective, and are delivering the results specified in the contract or task order. The QASP directly corresponds to the performance objectives and standards (i.e., quality, quantity, timeliness) specified in the Performance Work Statement (PWS). It provides specific details on how the Government will survey, observe, test, sample, evaluate, and document Contractor performance results to determine if the Contractor has met the required standards for each objective in the PWS. The QASP, with very few if any exceptions, is an internal to Government document.

Quality Control – means all necessary measures taken by the Contractor to assure that the quality of an end product or service shall meet contract requirements.

Statement – means the specific results-based activities required to satisfy HLOs. A statement contains a result, the context of the statement, and the required action(s). Statements focus on “what” is to be accomplished; however they are not prescriptive in describing “how” the outcome is to be achieved. Each HLO may have several statements to flesh out the areas necessary to meet the objective. Statements are similar to Level 3 in a Work Breakdown Structure.

Subcontractor – means one that enters into a contract with a prime Contractor. The Government does not have privity of contract with the subcontractor.

Work Day - The number of hours per day the Contractor provides services in accordance with the contract.

Work Week - Monday through Friday, unless otherwise specified.

2.2 Acronyms: Although not inclusive of every term used within this PWS, or that may be included in an acquisition, the following provides a list of acronyms commonly used in the acquisition field.

ACOR	Alternate Contracting Officer's Representative
AFARS	Army Federal Acquisition Regulation Supplement
AHA	Activity Hazard Analysis
ALMS	Army Learning Management System
ANSI	American National Standards Institute
AOR	Area of Responsibility
AR	Army Regulation
AT	Anti-terrorism
ATCTS	Army Training Certification Tracking System
CAC	Common Access Card
CCE	Contracting Center of Excellence
CFR	Code of Federal Regulations
CI	Counterintelligence
CLIN	Contract Line-Item Number
CONUS	Continental United States (excludes Alaska and Hawaii)

COR	Contracting Officer's Representative
COTS	Commercial-Off-the-Shelf
DA	Department of the Army
DD250	Department of Defense Form 250 (Receiving Report)
DD254	Department of Defense Contract Security Requirement List
DFARS	Defense Federal Acquisition Regulation Supplement
DMDC	Defense Manpower Data Center
DoD	Department of Defense
DODD	Department of Defense Directive
DODI	Department of Defense Instruction
FAR	Federal Acquisition Regulation
FHP	Force Health Protection
FCG	Foreign Clearance Guide
FY	Fiscal Year
GFE	Government Furnished Equipment
GFP	Government Furnished Property
HLO	High Level Objective
HIPAA	Health Insurance Portability and Accountability Act of 1996
IA	Information Awareness
IAC	Installation Access Control
IACO	Installation Access Control Office
IAW	In Accordance With
ID	Identification
IGCE	Independent Government Cost Estimate
IT	Information Technology
JTR	Joint Travel Regulation
JPAS	Joint Personnel Adjudication System
KO	Contracting Officer
NCIC-III	National Crime Information Center Interstate Identification Index
NIST	National Institute of Standards and Technology
OCI	Organizational Conflict of Interest
OCONUS	Outside Continental United States (includes Alaska and Hawaii)
ODC	Other Direct Costs
OSHA	Occupational Safety and Health Administration
OPSEC	Operations Security
PA	Property Administrator
PII	Personally Identifiable Information
PIPO	Phase In/Phase Out
PM	Preventative
POC	Point of Contact
PRS	Performance Requirements Summary
PWS	Performance Work Statement
QA	Quality Assurance
QAP	Quality Assurance Program
QASP	Quality Assurance Surveillance Plan
QC	Quality Control

QCP	Quality Control Program
RA	Requiring Activity
SCR	Service Contract Reporting
SOP	Standard Operating Procedures
SPOT	Synchronized Predeployment and Operational Tracker
TE	Technical Exhibit
U.S.C.	United States Code
USAG	United States Army Garrison
UOM	Unit of Measure

DRAFT

PART 3
GOVERNMENT PROPERTY (GP) AND SERVICES

3. Government Furnished Property

3.2 Emergency and Rescue: RESERVED

3.3 Telecommunications/Utilities: RESERVED

3.4 Government Owned Vehicles: RESERVED

3.5 GFE Tools, Hand Tools, Equipment; Test, Measurement and Diagnostic Equipment (TDME) Calibration Services: RESERVED

3.6 Government Furnished Facilities and Real Property: RESERVED

3.7 Government Furnished Services: RESERVED

PART 4
CONTRACTOR FURNISHED ITEMS AND SERVICES

4. Contractor Furnished Property and Services

4.1 General: The Contractor shall furnish all supplies, equipment, facilities and services required to perform work under this contract that are not listed under Part 3 of this PWS.

4.2 Secret Facility Clearance: RESERVED

4.3 Materials: RESERVED

4.4 Vehicles and Equipment: RESERVED

4.5 Background Checks: The Contractor shall provide Background Checks in accordance with this PWS and as determined by the Government.

PART 5 SPECIFIC TASKS

5.1 Basic Services: The contractor shall provide bi-annual calibration services following Optical Gaging Products equipment and one emergency on-demand visit per instrument:

System ID or Serial No.	Description/ Location	# Service Visits per Year
SVL6252409	MultiSensor Measuring Machine Model: Smart Scope Flash YPG, AZ	2
OQB30122	Optical Comparator Model: Contour Projector YPG, AZ	2

5.2 Tasks: Tasks consist of the following:

5.2.1 Contractor calibration, maintenance, and repair services OPG equipment

5.2.1.1 Contractor Calibration and Maintenance Services: The contractor will make a mandatory bi-annual calibration & preventative maintenance visit as per the requirements stated in the equipment manuals; contractor will cover all travel and labor costs associated with the work done under this contract. These visits will be scheduled in coordination with the COR. Contractor will provide one (1) set of calibration standards to calibrate and confirm the performance of the instruments during both visits as per the equipment's requirements stated in their manuals for both the MultiSensor Measuring Machine & Optical Comparator.

(a) STD: After any service, repair, or preventative maintenance (PM) action, instruments covered by this contract shall be within acceptable limits of the operational range of the instrument according to manufacturer's specifications. Technician is able to analyze quality control standards and provide results that are within acceptable limits. The vendor will supply proof of operational readiness and detailed breakdown of scope of work done during visit within 14 calendar days of calibration and maintenance completion. (Deliverable #4).

AQL: 100% Compliance

5.2.1.2 On-Demand Maintenance/Repair: The contractor will provide one emergency on-demand visit per covered instrument if judged to be needed by Contracting Officer's Representative (COR). These visits will be scheduled in coordination with the COR. Contractor will cover all travel and labor costs associated with the work done under this contract as well as all parts (non-consumables, under \$500 MSRP) required to repair and maintain the performance of the covered instruments.

(a) STD: All maintenance & repairs must meet the calibration standards must meet the requirements of ISO/IEC 17025-2017 & ANSI/NCSS- Z540-1-1994

AQL: 100% compliance

(b) STD: Contractor will provide all parts (non-consumables), under \$500 MSRP, required to repair and maintain the performance of the covered instruments. Non-consumable replacement parts refer only to those parts used in the performance of repairs or maintenance.

This contract does not cover or include any consumable items/parts, which are the responsibility of the instrument owner (YPG). All replacement/repair parts installed on the equipment shall be new or factory refurbished to like-new condition.

AQL: 100% compliance

5.3 System for Award Management (SAM) Service Contract Report (SCR): RESERVED

PART 6 APPLICABLE PUBLICATIONS

6. Applicable Publications (Current Editions): The following publications, manuals, regulations, etc. are mentioned in this PWS and are listed below.

- 6.1.1 Department Of Defense Contract Security Classification Specification (DD Form 254)
- 6.1.2 Department of Defense Security Agreement (DD Form 441)
- 6.1.3 National Industrial Security Program Operating Manual (DoD 5220.22-M)
- 6.1.4 Installation Access Control (AE Reg 190-16)
- 6.1.5 The Army Physical Security Program (AR 190-13)
- 6.1.6 Contractor Identification (AE Reg 27-715)
- 6.1.7 U.S. Army Corps of Engineers Safety and Health Requirements Manual (EM 385-1-1)
- 6.1.8 Information Assurance Workforce Improvement Program (DoD 8570-M)
- 6.1.9 Information Assurance Training Certification and Workforce Management Directive (DoDD 8570.01)
- 6.1.10 Information Assurance (AR 25-2)
- 6.1.11 Electromagnetic Compatibility Directive (2004/108/EC)
- 6.1.12 Policies and Procedures for Property Accountability (AR 735-5)
- 6.1.13 DODI 2000.16 DoD Antiterrorism (AT) Program
- 6.1.14 ISO/IEC 17025-2017 & ANSI/NCSL- Z540-1-1994

PART 7 ATTACHMENT AND TECHNICAL EXHIBIT LISTING

7. Attachment and Technical Exhibit List

7.1 Technical Exhibit A – Performance Requirements Summary

The contractor service requirements are summarized into performance objectives that relate directly to mission essential items. The performance threshold briefly describes the minimum acceptable levels of service required for each requirement. These thresholds are critical to mission success.

Performance Objective	Standard	Performance Threshold	Incentive (Positive or Negative)
1. Combating Trafficking in Persons FAR 52.222-50 c	The Contractor shall Notify its employees of a. The United States Government's zero tolerance policy described in paragraph (b) of this clause The actions that will be taken against employees for violations of this policy. Such actions may include, but are not limited to, removal from the contract, reduction in benefits, or termination of employment	100% Compliance	Contractor compliance rate shall be utilized as objective evidence of contract compliance
PRS # 1. PWS Para. 5.2.1.1 Contractor Calibration and Maintenance Services	The contractor will make a mandatory bi-annual calibration & preventative maintenance visit as per the requirements stated in their manuals; contractor will cover all travel and labor costs associated with the work done under this contract. These visits will be scheduled in coordination with the COR. Contractor will provide one (1) set of calibration standards to calibrate and confirm the performance of the instruments during both visits as per the equipment's requirements stated in their manuals or both the MultiSensor Measuring Machine & Optical Comparator.	100% Compliance .	Non-conforming services will result in non-conforming reports issued to Contractor.
PRS # 2. PWS Para. 5.2.1.1 The contractor shall calibrate the	After any service, repair, or preventative maintenance (PM) action, instruments covered by this contract shall be within acceptable	100% Compliance	Non-conforming services will result in non-

instrument or pass performance check.	limits of the operational range of the instrument according to manufacturer's specifications		conforming reports issued to Contractor .
PRS # 3. PWS Para. 5.2.1.1 The contractor shall perform an annual Preventive Maintenance visit on all covered equipment.	After any service, repair, or preventative maintenance (PM) action, instruments covered by this contract shall be within acceptable limits of the operational range of the instrument according to manufacturer's specifications	100% Compliance	Non-conforming services will result in non-conforming reports issued to Contractor.

7.2 Technical Exhibit B – Deliverables Schedule

Deliverable	Frequency	# of copies	Medium/Format	Submit To
(1)Curriculum Vitae (CV) [PWS para 1.10]	Within 7 Calendar days of award.	1	Email: Electronic	COR
(2)Anti-terrorism (AT Level 1) [PWS para 1.24.1]	Within 30 Calendar days of award & every 12 months.	1	Email: Electronic	COR
(3)iWatch Training [PWS para 1.24.3]	Within 30 Calendar days of award.	1	Email: Electronic	COR
(4)Calibration & Customer Service Report [PWS para 5.2.1.1]	Within 14 calendar days of calibration and maintenance completion.	1	Email: Electronic	COR