

TEXAS ANIMAL HEALTH COMMISSION



INVITATION FOR BID (IFB) for CARGO CONTAINER OFFICE

NIGP CLASS/CODES:

100-21

IFB No.: 554-27-001

PROCUREMENT SCHEDULE	
EVENT	DATE*
Publication of Invitation for Bid (IFB) on the Electronic State Business Daily at https://www.txsmartbuy.gov/esbd	Thursday, October 1, 2026
IFB Questions Due	Friday, October 9, 2026 (3:00 PM CST)
Agency Responses to Vendor Questions, or Clarifications	Monday, October 12, 2026
Response Deadline	Thursday, October 22, 2026 (2:00 PM CST)
Award Date	October 2026

*Please note that the dates listed on this procurement schedule are tentative and subject to change.

TABLE OF CONTENTS

1	Submission Instructions	1
1.1	Introduction	1
1.2	Bid Labeling and Delivery Instructions	1
1.3	Response Completeness.....	2
1.4	Submission Checklist.....	2
2	Procurement Schedule.....	2
3	Submission Information	2
3.1	Clarifications	2
3.2	Contents of Bid.....	3
3.3	Reservations	3
3.4	Non-Interest of Agency Employees.....	3
3.5	Amendment of Bids.....	3
3.6	Withdrawal of Bids.....	3
3.7	Agency Point of Contact.....	4
	INVITATION FOR BIDS	5

Solicitation Documents Attached Separately

- Attachment A: Information and Certifications Form
- Attachment B: Terms and Conditions
- Attachment C: Reference Floor Plan and Images

1 Submission Instructions

1.1 Introduction

This Invitation for Bid (IFB) is issued on behalf of Texas Animal Health Commission (TAHC) by the Purchasing Department, which is the sole point of contact during the procurement process. Pursuant to the Provisions of the Texas Government Code, Title 10, Subchapter D., Chapter 2156.121 – 2156.127, sealed bids will be received until the date and time established for receipt. After receipt, only the names of the respondents may be made available to the public. Contract dollar amount and other bid details may only be divulged after award of a contract, if a contract is awarded, and must be formally requested through the proper request for information channels.

1.2 Bid Labeling and Delivery Instructions

One (1) original copy of the bid is to be submitted in a sealed envelope to the Texas Animal Health Commission, Purchasing Department no later than 2:00 p.m. (Central Time) Thursday, October 22, 2026. Each envelope must be identified in the lower left corner as follows:

**DO NOT OPEN
BID FOR IFB 554-27-001
CARGO CONTAINER OFFICE
OPENING DATE: 10/22/2026**

Sealed bids are to be mailed to:

**Texas Animal Health Commission
Purchasing Department
Attn: Bryan Krugman
2105 Kramer Lane
Austin, TX 78758**

Electronic or facsimile (fax) bids will be rejected.

Bids received after the date and time specified above will be rejected.

Any bid received in an envelope not properly and clearly marked as specified above may result in the bid being rejected. It is the vendor's responsibility to comply with the above in order to assure its inclusion at the bid opening.

In no event will TAHC be responsible or liable for any delivery delays or errors. Responses must be received by TAHC by the response deadline as identified in the Procurement Schedule on the cover page of this document in order to be considered.

All bids must be delivered to the Texas Animal Health Commission as required by the instructions within this request.

1.3 Response Completeness

In order to be considered for award, bidders must submit a comprehensive Response which includes all required information and documentation as outlined in this solicitation to ensure the Bidder meets all requirements, possesses the required experience and qualifications and has the capacity to provide the goods and related services described in this Solicitation.

Failure to complete the Information and Certifications Form will result in disqualification of the bid.

All addenda to and interpretation of this solicitation shall be in writing. The State shall not be legally bound by an addenda or interpretation that is not in writing.

1.4 Submission Checklist

The following information is required to be considered a complete bid.

IFB with Authorized Signature and Date	Page 5
Vendor Contact Information	Page 5
Federal Employer's Identification Number or Social Security Number	Page 5
Delivery and Cash Discount	Page 5
Estimated Delivery Date	Page 6
Quote – Per Unit and Total Price, *additional pages may be used for quote and information if needed	Page 6
Information and Certifications Document	Attachment A

2 Procurement Schedule

The Procurement Schedule dates on the cover page are tentative and subject to change. TAHC reserves the right to modify the dates listed at any time by issuing an addendum.

Bids must be received by TAHC prior to the response time listed on the Procurement Schedule on the cover page of this document or as modified by an addendum. It is the responsibility of the Bidder to ensure that its Bid is received before the Response deadline. TAHC is not responsible for lost, late or misdirected responses.

3 Submission Information

3.1 Clarifications

If additional information is needed to interpret the specifications/requirements, written questions must be received no later than 3:00 PM (CST), Friday, October 9, 2026, to the person noted in section 3.7.

No information provided verbally, or by any other personnel, will be considered binding. All respondents should use this written document and its attachments as the sole basis for bidding at this time.

Additionally, the TAHC prohibits communication initiated by the respondent to any Agency official, representative from another entity or employee evaluating or considering the bids, prior to the time a decision has been made.

3.2 Contents of Bid

All attachments, additional pages, addenda, or explanations supplied by the vendor with this bid will be considered as part of the bid response. All bids received in response to this request will become the property of the State and will not be returned to the respondents.

3.3 Reservations

This IFB does not commit the Agency to award a contract, to pay any costs incurred in the preparation of a response to this request, or to procure or contract for services or supplies. The Purchasing Department reserves the right to accept or reject any or all bids received as a result of this request, to waive minor irregularities in the procedure, to negotiate with any qualified source, or to cancel in part or in its entirety, this IFB, if it is in the best interest of the Texas Animal Health Commission to do so.

3.4 Non-Interest of Agency Employees

No employee on the evaluation committee shall have any financial interest, either direct or indirect, in the bid or contract. No employee of the evaluation committee shall exercise any undue influence in the awarding of the bid or contract.

3.5 Amendment of Bids

By Agency: Invitation for Bids may be amended by the Purchasing Department in response to any need for further clarification, specifications and/or requirement changes, new opening date, etc.

Amendments will be posted to the Electronic State Business Daily at, <https://www.txsmartbuy.gov/esbd>. It is the responsibility of prospective vendors to check this website for any future amendments, questions, revisions, etc., prior to the bid opening date. All amendments must be acknowledged on the signature page in the area provided. Failure to do so may result in your response being rejected.

If you are unable to access the Internet, contact the purchaser listed within the IFB to request paper copies.

By Vendor: Bids may only be amended after receipt by the Purchasing Department by submitting a later dated bid that specifically states that it is amending an earlier bid. No bid may be amended after the bid opening date unless requested by the Purchasing Department.

3.6 Withdrawal of Bids

Bids may be withdrawn only in total, and only by a written request to the Purchasing Department prior to the time and date scheduled for opening of bids.

3.7 Agency Point of Contact

Refer inquiries to:

Texas Animal Health Commission
Bryan Krugman, CTCD, CTCM
2105 Kramer Lane
Austin, TX 78758
Phone (512) 719-0743
Email: solicitations@tahc.texas.gov

All written requests for information will be communicated to all applicants known to the agency.



Texas Animal Health Commission INVITATION FOR BIDS

IF NOT BIDDING DO NOT RETURN THIS FORM.

BID OPENING ►

October 22, 2026 @ 2:00 PM

BIDDER AGREES TO COMPLY WITH ALL CONDITIONS TO THIS IFB.

REQUISITION NO. ► 554-27-001

▼ FAILURE TO SIGN WILL DISQUALIFY BID ▼

When BIDDING:

Each bid must be placed in a separate envelope with bid opening date and requisition number annotated immediately below return address on SEALED BID ENVELOPE.

AGENCY TO INVOICE
TEXAS ANIMAL HEALTH COMMISSION P.O. BOX 12966 AUSTIN, TEXAS 78711-2966
DESTINATION OF GOODS IF DIFFERENT THAN ABOVE
TEXAS ANIMAL HEALTH COMMISSION 2105 KRAMER LANE AUSTIN, TX 78758

AUTHORIZED SIGNATURE

DATE

*By signing this bid, bidder certifies that if a Texas address is shown as the address of the bidder, bidder qualifies as a Texas Resident Bidder as defined in Rule 1 TAC 111.2

Texas Animal Health Commission
P.O. Box 12966, AUSTIN, TX 78711-2966
HAND DELIVER (8:00 a.m. – 5:00 p.m.) OR OVERNIGHT/EXPRESS TO:
2105 Kramer Lane, Austin, TX 78758

DELIVERY IN _____ DAYS, CASH DISCOUNT _____ % _____ DAYS

Check below if preference claimed under Rule 1 TAC 113.8

- ☐ Supplies, materials or equipment: produced in TX/ offered by TX bidders*
- ☐ Agricultural products grown in TX
- ☐ Agricultural products offered by TX bidders*
- ☐ USA produced supplies, materials or equipment
- ☐ Products of persons with mental or physical disabilities
- ☐ Products made of recycled, remanufactured, or environmentally sensitive materials
- ☐ Energy efficient products
- ☐ Rubberized asphalt paving material
- ☐ Recycled motor oil and lubricants
- ☐ Products produced at facilities located on formerly contaminated property
- ☐ Products and services from economically depressed or blighted areas

▼ VENDOR NAME, ADDRESS, AND CONTACT INFORMATION ▼

The Texas ID Number is the taxpayer number assigned and used by the Comptroller of Public Accounts of Texas. If this number is not known, complete the following:
Enter Federal Employer's Identification Number or Sole owner should also enter Social Security Number

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AWARD NOTICE: The State reserves the right to make an award on the basis of low line item bid, low total of line items, or in any other combination that will serve the best interest of the State and to reject any and all bid items in the sole discretion of the State.

ITEM NO.	CLASS & ITEM DESCRIPTION	QUANTITY	UNIT	MAKE/ MODEL	UNIT PRICE	EXTENSION
	<u>NIGP Commodity Code:</u> 100-21 Freight and Cargo Containers, Shipping PLEASE RETURN <u>ALL</u> PAGES OF THIS BID. <u>Vendor Notes:</u> The following specifications describe a complete unit, with special additions/deletions. Vendor shall bid cost of complete units only, delivered (FOB) to the above destination address. Unit shall be completely assembled and tested before delivery. Catalogs, brand names or manufacturer's references are descriptive only, and indicate type and quality desired. If proposing other than the referenced brands/model number, respondent must show manufacturer, brand or trade name, product number and provide complete descriptive information of product offered and include with response.					

	1. Cargo Container Office 40 foot, High, with Bathroom Example Model: XCALIBER Container: 40' High-Cube Mobile Office with Bathroom 40' Container Mobile Office with Bathroom XCaliber Container or TAHC approved equal* Product Specifications: • Container must be either new or 1-trip • Container Material: Corten Steel • Exterior Length: Minimum: 39 feet Maximum: 41 feet • Exterior Width: Minimum: 7 feet 10 inches Maximum: 9 feet • Exterior Height: Minimum: 9 feet Maximum: 10 feet • Interior Length: Minimum: 39 feet Maximum: 40 feet • Interior Width: Minimum: 7 feet 6 inches Maximum: 9 feet • Interior Height: Minimum: 7 feet 10 inches Maximum: 9 feet • Exterior Door: Width Minimum: 36" Maximum: 40" • Windows: Minimum: 2 Maximum: 4 Width: Minimum: 24 inches Maximum: 36 inches Height: Minimum: 24 inches Maximum: 36 inches	1	Each		<u>Unit Price</u> \$ _____	<u>Total Price</u> \$ _____
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	Window security bars are optional - Exterior: Durable coating that is designed for the coastal plains of south Texas. Color: Tan preferred or White - Bathroom: 1 Toilet 1 Vanity with sink Must have a lockable door for privacy - Interior Flooring: Marine-grade plywood or superior flooring covered in wear resistant paint or liner. - Interior Walls and Ceiling: Paneling or finishing material covering the container's steel walls and insulation. - Insulation: Interior must be insulated to a minimum of R-10 value. - HVAC: Primary function must be cooling. Heating and cooling are acceptable, but heating is optional if a more robust A/C unit is proposed to keep the container climate cool in the harsh southern Texas coastal heat. No security bars on the HVAC unit. - One electrical outlet is required on the ceiling inside to power a Wi-Fi unit. - See Attachment C for required layout / floor plan. - Electrical Panel: 200 amp - Must include minimum Ninety (90) day workmanship warranty. - The plumbing and electricity will be hooked up by TAHC and Willacy County. There is no need for the plumbing and electricity to be attached by the contractor delivering the office container. - TAHC will coordinate with the winning bidder to ensure the site is prepared for the office container. - Must be able to deliver office container no later than January 29, 2027. Bids that cannot meet the required delivery date may be deemed non-responsive.					
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	Please fill in the lines to the right, under “Unit Price” and “Total Price” for each line of the quote. Agency will accept a separate page if vendor needs more room for added information. “Total Price of Bid” needs to be filled out on the right-hand side; this will be the total cost for all the products. ESTIMATED DELIVERY AFTER RECEIPT OF OFFER (ARO) / PURCHASE ORDER <i>(Please estimate the amount of time it will take for the product to arrive once a PO is awarded to the vendor, to the right under “Estimated Delivery.”)</i> Delivery Address: TAHC Willacy Office 25833 Zinnia County Road Raymondville, TX 78580 Map Coordinates: 26.424611, -97.595222 - This site is very remote and does not have a loading dock. <u>Deliveries:</u> Deliveries should be made between 8 am and 4 pm Monday through Friday, except on regularly observed state or federal holiday. The vendor is responsible for unloading all items during delivery. TAHC does not have the resources or equipment to unload items during delivery. The vendor is cautioned to ship only the quantity of items ordered. TAHC is not obligated to accept any items exceeding the quantity stated on the purchase order. Overages may be returned to the vendor at the vendor’s expense. If the vendor refuses the return, the overage will be handled as a gift to the state. All prices shall be F.O.B. Destination. Freight prepaid and allowed. This means the vendor shall prepay and include the freight charges in the unit price. Delivery shall be considered complete when the office container has been physically delivered to the designated site and accepted by the State's authorized representative.				<u>Estimated Delivery Date:</u>	
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	<u>Payment:</u> Payment will be made in accordance with the Texas Prompt Payment Act, Texas Government Code, Subtitle F, Chapter 2251. Vendor shall submit one copy of a correct itemized invoice showing the purchase order number, payee I.D., remit to address, and phone number on invoice. Vendors should submit an electronic invoice; all electronic invoices shall be sent to: financial_services@tahc.texas.gov (Note: there is an underscore * _ * between “financial” and “services”) If electronic invoice is not an option, please mail invoices to: Texas Animal Health Commission Attn: Financial Services P.O. Box 12966 Austin, TX 78711-2966 The TAHC will not incur any penalty for late payment if payment is made in 30 days or less from receipt of goods or services and a correct invoice, whichever is later. <u>Payment Contact:</u> Financial Services (512)719-0700 financial_services@tahc.texas.gov <u>Purchasing/Bidding Contact:</u> Bryan Krugman, CTCD, CTCM Solicitations@tahc.texas.gov <u>Please Note:</u> Payment will be made within 30 days of satisfactory delivery. Vendor may arrange for direct deposit with payment contact above. The Texas Animal Health Commission is exempt from all state tax. The Bidder agrees to comply with all terms and conditions below and on attached pages.					
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