

BOARD OF COUNTY COMMISSIONERS



PROJECT: GAS STATION RENOVATION NAVAL BASE KINGSBAY

REQUEST FOR PROPOSAL # **P27-4200-09**

PROPOSAL DUE: **October 15th, 2026 2:30PM**

CAMDEN COUNTY BOARD OF COMMISSIONERS
Camden County Gas Station Renovation NBKB

NOTICE TO PROPOSERS

The Camden County Board of Commissioners is seeking proposals to furnish all labor, equipment, and materials for the renovation of the gas station infrastructure at the NEX Mini Mart & Gas Station located on Naval Submarine Base Kingsbay.

SUBMISSION: One (1) original and three (3) copies of required proposal document must be submitted in a sealed envelope marked “GAS STATION RENOVATION NAVAL BASE KINGSBAY” Proposal #P27-4200-09, mailed or dropped off at the address below.

U.S. Postal Service:

Camden County Board of Commissioners
Attn: Purchasing Office
P.O. Box 99
Woodbine, GA 31569

FEDEX/UPS:

Camden County Board of Commissioners
Attn: Purchasing Office
200 E. 4th St.
Woodbine, GA 31569

The proposal opening will be conducted in person on **October 15th, 2026, at 2:30PM**, in the historic court room, located at 200 East 4th Street, Woodbine, GA 31569. Proposal prices will not be read.

Proposals will be accepted at the above address until the time and date specified above, and immediately after will be publicly opened and contractor names only will be read aloud.

Proposals received after the required time or in any other location other than the Purchasing Office will not be accepted. Camden County will not be held liable for misdirected deliveries nor deliveries that are late due to shipping carrier. Faxed submissions will not be accepted.

All proposals submitted in response to this request shall become the property of Camden County and will be a matter of public record available for review after award.

Proposals may be withdrawn by written request only if the request is received prior to the time and date set for the opening proposals. Negligence on the part of the proposer in preparing the proposal confers no right of withdrawal or modification of the proposal after it has been opened. No proposal may be withdrawn for a period of Ninety (90) days after the time and date of opening of proposals.

QUESTIONS: regarding this project may be directed in writing to the Purchasing Officer, Kelsey Kelley, at 200E. 4th Street, Woodbine, Georgia 31569. All questions shall be received by **October 5th, 2026**, and answered by **October 8th, 2026**. Questions must be emailed to bids@camdencountyga.gov.

MANDATORY PRE-PROPOSAL MEETING: There will be a **mandatory pre proposal meeting held on October 1st, 2026, at 10AM** at the Naval Base Kingsbay NEX Mini Mart & Gas Station. All interested vendors **must submit an email** to bids@camdencountyga.gov to confirm attendance and receive information regarding onsite access to the Naval Base for this meeting. Emails must be titled **“GAS STATION PRE BID MEETING”**

and shall include Company Name, Name and Position of attending employees, and contact information. **Emails must be received by 5pm on Tuesday September 29th, 2026.**

BONDS: The successful proposer will be required to furnish a Performance Bond and Payment Bond on or before the issuance of Notice to Proceed, each in the amount of 100% of the Contract Amount. All other required Contract Documents must be fully completed and executed by the Contractor and his/her Surety, and submitted to the Owner on or before the issuance of Notice to Proceed.

The Owner reserves the right to reject any or all bids, to waive informalities and to re-advertise, pursuant to federal and state law.

1. STATEMENT OF WORK & GENERAL CONDITIONS

1.1 Intent

This specification herein states the minimum requirements for the NEX Mini Mart Fuel Station Infrastructure Replacement Project at Naval Submarine Base Kings Bay.

The Contractor shall furnish all labor, materials, equipment, transportation, supervision, and engineering services required to execute a turn-key replacement of the existing fuel storage, dispensing, electrical, and Point-of-Sale (POS) infrastructure at the NEX Mini Mart located on Naval Submarine Base Kings Bay.

The intent is to modernize the facility with modern fuel handling, environmental monitoring, security, and retail technologies while ensuring full compliance with federal, state, and Department of Defense (DoD) environmental and safety standards.

1.2 Proposal Terms & Responsiveness

All submitted bids must be regular in every aspect. Unauthorized conditions, limitations, or provisions shall be cause for rejection. Any irregular or non-responsive proposals that are not prepared and submitted in accordance with this RFP and specification document, or any proposals lacking sufficient technical literature to enable the County to make a reasonable determination of compliance with the specifications, will be rejected. It shall be the proposer's responsibility to carefully examine each item of the specification. Failure to offer a completed proposal or failure to respond to each section of the technical specification will cause the proposal to be rejected without review as non-responsive. All variances, exceptions, and/or deviations shall be fully described in a separate attachment titled "**Exceptions to Specifications**" with direct references to line/section numbers.

1.3 On-Site Field Assessment Context

An on-site field assessment of the NEX Mini Mart fuel dispensing and storage facility was conducted to assist in the development of the specifications for this RFP and general improvement of the system. The site survey consisted of a review of original facility construction plans as well as an extensive review of the current system, including existing utilities, UST layout, equipment pads, electrical controls, canopy structure, and retail sales/POS infrastructure.

1.4 Project Oversight & Reservation of Rights

Camden County, operating under an Intergovernmental Service Agreement with Naval Submarine Base Kings Bay, will act as the project manager for the removal and replacement of the specified fuel infrastructure on the Naval Base. The County reserves the right to reject any or all proposals or any part thereof, and to waive any minor technicalities. All companies submitting a proposal must be qualified fuel facility/petroleum contractors meeting all licensing and experience requirements noted in the contract documents and specifications.

2. SECURITY, SITE ACCESS, AND LOGISTICS (NAVAL SUBMARINE BASE KINGS BAY)

- **Security Clearances:** Contractor's staff must pass all required Naval Submarine Base Kings Bay security clearance checks (e.g., Defense Biometric Identification System / DBIDS) prior to commencing work on site. All contractor personnel must be U.S. citizens or legally authorized non-citizens with appropriate base access privileges.
- **Base Access & Delays:** Daily work will require entrance through restricted security gates. Contractor shall factor potential gate delays and vehicle inspection times into their schedule and daily operations.
- **Storage & Laydown Area:** On-site laydown space will be designated by the County for temporary storage of new equipment, piping, dispensers, and decommissioned materials. The contractor is responsible for securing, weatherproofing, and maintaining all tools and equipment placed in the laydown area.
- **Hours of Operation:** All work shall be performed during regular base business hours (Monday through Friday, 0700–1600) and coordinated directly with County project staff and NEX Mini Mart store management.

3. GOVERNING CODES & APPLICABLE STANDARDS

All work, materials, equipment, and testing shall comply with the latest editions of the following standards:

- **Environmental & Storage:** US EPA 40 CFR Part 280 (Technical Standards and Corrective Action Requirements for Owners and Operators of Underground Storage Tanks) and Georgia Environmental Protection Division (EPD) Underground Storage Tank Management.
- **Military & DoD:** UFC 3-460-01 (Design: Petroleum Fuel Facilities) and NAVFAC Guidelines.
- **Petroleum Equipment & Fire Safety:** PEI/RP100 (Recommended Practices for Installation of Underground Liquid Storage Systems), PEI/RP200, NFPA 30 (Flammable and Combustible Liquids Code), and NFPA 30A (Code for Motor Fuel Dispensing Facilities and Repair Garages).
- **Electrical & Hazardous Locations:** National Electrical Code (NEC / NFPA 70) including Class I, Division 1 and Division 2 Hazardous Area Classifications, and OSHA Lockout/Tagout Standards (29 CFR 1910.147).
- **Payment & Security:** PCI-DSS Compliance Standards, EMV Co. standards for secure chip card payments.

Site Safety & Environmental Compliance

- The Contractor shall submit a project-specific Site Safety and Health Plan (SSHP) and Activity Hazard Analysis (AHA) compliant with EM 385-1-1 (US Army Corps of Engineers Safety and Health Requirements Manual) prior to mobilization.
- A certified Site Safety and Health Officer (SSHO) must be present on site during all excavation, hot work, and tank removal operations.

4. GENERAL INSTALLATION & SCOPE REQUIREMENTS

4.1 Decommissioning, Excavation & Disposal

- **Concrete Pad Removal:** Contractor shall sawcut, remove, and dispose of existing concrete pads over the tanks and along required product line trench routes.
- **UST & Component Demolition:** Contractor shall safely disconnect, pump out, inert, remove, and dispose of four (4) existing 10,000-gallon underground storage fuel tanks, old product piping, and electrical conduits following all federal, state, and DoD regulations.
- **Spoils & Hazardous Waste Handling:** Contractor shall excavate and prepare the site for the new system infrastructure. Any contaminated spoils encountered shall be tested, collected, transported, and disposed of using certified hazardous waste handlers, providing complete hazardous waste manifests to the County—thus fully releasing the County and Naval Submarine Base Kings Bay from liability.

4.2 Phasing & Operational Continuity

- **Phasing Plan:** Contractor shall submit a detailed phasing and site logistics plan to minimize operational downtime for NEX Mini Mart retail operations.
- **Safety Isolation:** Contractor shall maintain positive physical barriers, safety fencing, and hazardous vapor monitoring between active construction zones and public retail access points.

4.3 Underground Infrastructure & Mechanical Installation

- **Underground Storage Tanks (USTs):** Supply and install four (4) new 10,000-gallon double-wall fiberglass-coated steel USTs dedicated to Unleaded, Midgrade, Premium, and Diesel fuel storage.
- **Tank Fittings & Hardware:**
 - Provide and install 2” Pressure Vacuum (P/V) Vents for new tank vent lines.
 - Provide and install a Manifold Siphon System connecting the three (3) unleaded gasoline USTs.
 - Provide and install OPW Overfill Valves for tank fill drops.
 - Provide and install OPW 2100 Series Spill Containers for tank fills.
 - Provide and install OPW 4” Swivel Adaptors for tank fills.
 - Provide and install OPW 4” Lockable Fill Caps for tank fills.
 - Provide and install 18” Manhole access covers for tank probes.
 - Provide and install 39” Fiberglass Submersible Turbine Pump (STP) Containment Sumps for all new tanks, complete with 1 ½” Entry Boots for product lines, ¾” Entry Boots for electrical lines, and 42” heavy-duty Manhole access covers over STP sumps.
- **Submersible Turbine Pumps (STPs):** Provide and install complete Submersible Turbine Pump (STP) assemblies for each product line with matching STP relay boxes.

- **Product Piping & Valves:**

- Supply and install approximately 1,200 linear feet of new product piping from the new tanks to all dispenser locations.
- Supply and install all required fittings, 1 ½" x 18" flex connectors, and pipe stabilizer bars for product piping and tank vents.
- Supply and install 1 ½" OPW Emergency Impact (Shear) Valves at every dispenser island location.

- **Civil & Concrete Works:** Excavate, trench, backfill, and pour new reinforced concrete pads over all USTs and along all piping trenches to meet military traffic loading standards.

4.4 Electrical, Automation & Point-of-Sale (POS)

- Supply and install all-new, code-compliant rigid electrical conduits and explosion-proof fittings serving the UST area, dispensers, and building controls.
- Pull new home-run electrical and signal cabling for:
 - Tank Probes & Sump Sensors
 - Submersible Turbine Pumps (STPs)
 - Dispenser Power & Data
 - Veeder-Root Monitoring System
 - Gilbarco BRCM2 Communication Module

Control Equipment Integration

- Supply and install a universal D-Box (Distribution Box) for pump control communications.
- **Environmental & Leak Monitoring System:** Provide and install a new Veeder-Root TLS-450 Plus automatic tank gauge system configured for a four (4) tank setup, complete with new inventory probes and sensors for all tanks and STP sumps. The system must include integrated Continuous Statistical Leak Detection (CSLD) software for automated tank testing.
- **Pump Communication Unit:** Provide and install a new Gilbarco BRCM2 unit for seamless pump control communications with the POS system.
- **Point-of-Sale (POS) Registers:**
 - Provide and install a new Dual Verifone C18 complete register system configuring two (2) functional checkout lanes for the store.
 - Include Verifone MX series EMV PIN-pads and integrated barcode scanners.
 - Provide comprehensive operational training for all NEX Mini Mart staff on the new register system and dispensers prior to project final sign-off.

4.5 Canopy, Lighting & Re-Branding

- **Canopy Re-Branding:** Provide and install complete new canopy reimagining and fascia branding conforming strictly to NEX Mini Mart brand standards.
- **Canopy Lighting:** Remove old canopy fixtures and supply and install high-efficiency LED under-canopy light fixtures to ensure full, even illumination across all fueling lanes.

5. DETAILED UNIT & EQUIPMENT SPECIFICATIONS

5.1 Underground Storage Tanks & Containment (Quantity: 4 Tanks)

- **Tank Construction:** 10,000-gallon capacity, double-wall fiberglass-coated steel USTs.
- **Fuel Compatibility:** Unleaded Gasoline (3 USTs, manifolded via siphon) and Diesel Fuel (1 UST).
- **Fill & Vent Hardware:** OPW 2100 Series Spill Containers, OPW Overfill Valves, OPW 4" Swivel Adaptors, OPW 4" Lockable Fill Caps, and 2" Pressure Vacuum Vents.
- **Sumps & Access:** 39" Fiberglass STP Containment Sumps with 1 ½" product line entry boots, ¾" electrical entry boots, 42" STP manhole covers, and 18" probe manhole access covers.

5.2 Dispensers & Hanging Hardware (Quantity: 6 Dispensers)

- **Model:** Gilbarco Encore 700s 3+1 Blender Dispensers.
- **Fuel Capability:** Dispenses Unleaded, Midgrade, Premium, and Diesel fuels across all positions.
- **User Interface & Payment:** 10.5" color screens, hybrid EMV chip card readers, and Contactless/NFC payment readers.
- **Hanging Hardware (Catlow Assemblies):**
 - Six (6) complete sets of fuel hoses, swivels, breakaway fittings, and nozzles for Unleaded/Blended fuels.
 - Six (6) complete sets of fuel hoses, swivels, breakaway fittings, and nozzles for Diesel fuel.

5.3 Monitoring, Automation & POS Infrastructure

Environmental & Leak Monitoring

- Supply and install a Veeder-Root TLS-450 Plus Automatic Tank Gauge (ATG) system configured for a four (4) tank setup.
- Include new inventory probes and interstitial/sump leak sensors for all tanks and STP containment sumps.
- Activate and configure Continuous Statistical Leak Detection (CSLD) software for continuous tank testing.

Pump Control Unit

- Supply and install a new Gilbarco BRCM2 unit for seamless pump-to-POS communication.

Point-of-Sale (POS) Registers

- Supply and install a Dual Verifone C18 complete register console system providing two (2) independent checkout lanes.
- Include MX Series EMV PIN-pads and integrated barcode scanners.

5.4 Canopy Re-Imaging & Lighting

- **Branding:** Full NEX Mini Mart corporate identity canopy fascia kit.
- **Lighting:** High-output, energy-efficient LED canopy light fixtures rated for wet/outdoor locations.

6. STARTUP, TESTING, AND ACCEPTANCE

6.1 Factory Startup & System Commissioning

- **Factory Startup:** Startup and commissioning for dispensers, STPs, ATG, and POS hardware shall be performed by factory-certified technicians (Gilbarco, Veeder-Root, Verifone).
- **Documentation:** Contractor shall provide two (2) physical copies and one (1) digital PDF set of complete Operation and Maintenance (O&M) Manuals for all tanks, pumps, dispensers, ATG systems, POS registers, and lighting.
- **Personnel Training:** Contractor shall provide complete, hands-on training for all NEX Mini Mart employees on the operational, safety, and payment functions of the new register system and dispensers prior to project completion.

6.2 System Testing & Certification

- **Piping & Sump Testing:** Contractor shall perform hydrostatic testing on all containment sumps and precision tightness testing on all primary/secondary product piping in accordance with EPA and Georgia EPD rules.
- **Tank Testing:** Contractor shall verify operation and signal calibration of the Veeder-Root TLS-450 Plus ATG system and activate CSLD software.

6.3 Warranty Obligations

- **General Workmanship:** 1-Year comprehensive contractor warranty covering all installation labor, civil works, and piping connections.
- **Underground Storage Tanks:** 30-Year manufacturer limited warranty on double-wall fiberglass-coated steel tanks.
- **Piping & Sumps:** 10-Year manufacturer warranty on secondary containment sumps and flexible product piping.
- **Equipment & POS:** Standard 1-Year manufacturer warranty on Gilbarco dispensers, Verifone registers, and Veeder-Root ATG electronics.

6.4 Deliverables & Closeout Submittals

Upon completion of the project, the Contractor shall provide:

1. Certified Waste & Tank Disposal Manifests (EPA/Georgia EPD compliant).
2. Third-Party Line and Tank Tightness Test Certificates.
3. Complete Operations & Maintenance (O&M) manuals for all installed equipment.
4. Manufacturer Warranty Documents registered to NAVFAC / NEXCOM.
5. Complete set of As-Built CAD drawings showing exact conduit runs, pipe routing, and tank depths.

7. Project Schedule & Execution Milestones

The Contractor shall execute the work in accordance with the following milestone schedule following Notice to Proceed (NTP):

Milestone	Performance Window	Description of Key Deliverables
Phase A	Days 1–15	Submittals, DBIDS badge processing, SSHP/AHA approval, mobilization.
Phase B	Days 16–30	Fuel draw-down, inerting tanks, concrete sawcutting, excavation, UST removal.
Phase C	Days 31–60	New UST placement, piping installation, electrical rough-in, trench backfill.
Phase D	Days 61–75	Concrete pad pouring, dispenser installation, canopy lighting & reimagining.
Phase E	Days 76–85	Electrical terminations, Veeder-Root & POS setup, line/tank testing.
Phase F	Days 86–90	Staff training, system commissioning, final inspection, and closeout.

INSURANCE REQUIREMENTS:

The Contractor must agree to maintain Workers' Compensation and liability insurance for a minimum of one million dollars (\$1,000,000) to protect the County from liability claims for damages because of bodily injury, including death, and from liability for damages to property. The contractor will furnish a certificate of said insurance to the Camden County Board of Commissioners before beginning the work or with submission of proposal if listed as part of the required documents.

NO CORRECTIONS:

Once a competitive proposal is submitted, the County shall NOT accept any request by any proposer to correct errors or omissions in any calculations or competitive price submitted. The only exception to allow a correction is the mistake must be clerical or mathematical in nature; it cannot be an error in judgment such as failure to properly price performance costs; the nature of the mistake must be readily apparent on the face of the bid itself; and the intended bid price must be apparent as well. The bidder cannot resort to bid-preparation worksheets to prove its intended bid price. Based on the above circumstances, the allowance of the correction will be at the discretion of the Camden County Board of Commissioners.

AWARD:

The contract to purchase will be awarded to the most responsible, responsive bidder whose submission, conforming to the solicitation, will be most advantageous to the Camden County Board of Commissioners, price and other factors conferred, such as quality of equipment, conformity of the specifications and warranty. Any proposer who is in default to the Camden County Board of Commissioners at the time of submittal of the proposal shall have that proposal rejected.

The Camden County Board of Commissioners reserves the right to clarify any terms with the concurrence of the Vendor; however, any substantial non conformity in the offer, as determined by the Camden County Board of Commissioners, shall be deemed non-responsive and the offer rejected. The Camden County Board of Commissioners reserves the right to reject Proposals, or any part of any proposal, containing any additional terms or conditions not specifically requested in the original conditions and specifications.

The Camden County Board of Commissioners reserves the right to reject any or all proposals, or any part of any proposal, to award in part or in whole, to waive any informality in any submission, and to award a contract deemed to be in the best interest of the Camden County Board of Commissioners. Camden County Board of Commissioners reserves the right to accept or reject any and all responses, to waive irregularities, and to re-advertise as may be determined to be in the best interest of the County.

The Camden County Board of Commissioners reserves the right, at any time, to modify, waive, or otherwise vary the terms and conditions of this RFP including, but not limited to, the deadlines for submissions and submission requirements. The County further reserves the right to cancel or withdraw this RFP at any time. The County also reserves the right to negotiate mutually acceptable contract terms with the successful proposer.

DAYS OF COMPLETION:

Work shall be completed no later than April 30th 2027. The Contract time may be extended as approved by the Camden County Board of Commissioners in an amount equal to time lost due to delays beyond the control of

Contractor. Such delays shall include, but not be limited to, acts or neglect by Owner or others performing additional work, fires, floods, abnormal weather conditions or acts of God.

HOLD HARMLESS:

The Vendor will indemnify, defend, and hold harmless the Camden County Board of Commissioners from loss for all suits, actions, or claims of any kind brought as a consequence of any negligent act or omission by the Vendor. The Vendor agrees that this clause shall include claims involving infringement of patent or copyright. For purposes of this document, "County" and "Vendor" includes their employees, officials, agents and representatives.

RESTRICTED COMMUNICATION:

From the issue date of this RFP until a successful Offeror is selected and the selection is awarded, proposers are not allowed to communicate for any reason with any employees of the Owner, the Board, or members of the Selection Committee with respect to this RFP or the Project, except for (i) submission of questions to Purchasing Officer only as authorized by this RFP, (ii) during the pre-proposal conference, if applicable, (iii) during scheduled and authorized interviews for purposes of evaluation, and (iv) during authorized negotiations following opening of the Proposals. For violation of this provision, the Owner reserves the right to reject the Proposal of the offending proposer. No verbal agreements will be binding upon the County.

PAYMENT:

Contractors shall provide their federal employer identification number on a standard W-9 form within 15 days after award in order not to delay payment. Contractor shall submit request for payment directly to Camden County for payment issuance. Invoices shall be submitted to: Camden County Board of Commissioners Attn: Jared Beaudoin Public Works Director P O Box 99 Woodbine, GA 31569 jrbeaudoin@camdencountyga.gov

Monthly Payment: This section is to control payments and is entered into instead of the Georgia prompt payment act O.C.G.A. 13-11-1. Not later than the fifth day of every month the Contractor shall prepare and submit a Request for Periodic Payment, along with an Affidavit of Payment of Claims, covering the total quantities under each item of work that has been completed from the start of the job up to and including the last day of the preceding month, and the value of the work so completed determined in accordance with the schedule of values for such items together with such supporting evidence as may be required by the Owner or its designee. This estimate may also include an allowance for the cost of such materials and equipment required in the permanent work as has been delivered to the site or stored in an approved location and suitably protected but not as yet incorporated for the work. Under no circumstances shall any material or equipment, for which payment has been made by the Owner to the Contractor, be sold, returned to the supplier or otherwise moved from the storage except for incorporation into the work as covered in this contract without written authorization from the Owner. Not later than the 30th day after submitting an accepted, approved and correct estimate along with all required documentation (as per these contract documents) as detailed in the above paragraph, the Owner shall, after deducting previous payments made, pay to the Contractor 90% of the amount of the estimate as approved by the Owner, as long as the gross value of completed work is less than 50% of the total contract amount, or if the Contractor is not maintaining his construction schedule to the satisfaction of the Owner, the Owner shall retain 10% of the gross value of the completed work as indicated by the current approved estimate. After the gross value of the completed work becomes equal to 50% of the total contract amount within a time period satisfactory to the Owner, than the Owner will continue to retain the 10% of the first 50% of the work but will not require any additional retainage; provided, however, that if work is unsatisfactory or falls behind schedule, retention may be

resumed at the previous level after notification to the Contractor. Retention of contractual payments and the retention of the escrow accounts for contracts for the installation, improvement, maintenance or repair of water or sewer facilities shall be in accordance with the Georgia Retainage Law, Section 13-10-20, Article 2, as found in the O.C.G.A. Before final payment is due, the Contractor shall submit evidence satisfactory to the County that all payrolls, material bills, and other indebtedness connected with the work have been paid, except that in the case of disputed indebtedness or liens, the Contractor may submit in lieu of evidence of payment an additional Surety Bond satisfactory to the Owner guaranteeing payment of all such disputed amounts when adjudicated.

TERM OF AGREEMENT:

The agreement shall become effective upon execution of a contract, the receipt of all required documents and approval of the contract by Camden County Board of Commissioners.

GENERAL INSTRUCTIONS:

Proposal must contain a manual signature of an authorized representative. Proposals must be typed or printed in ink. Use of erasable ink is not permitted. All corrections by Proposer to any Proposal entry must be initialed.

REQUIRED DOCUMENTS TO BE SUBMITTED:

One (1) original and three (3) copies of documents which must include the following information:

1. Solicitation Schedule
2. References
3. E-Verify Contractor and/or Sub-Contractor/Sub-Subcontractor Affidavit
(Must be a Notarized Original)
4. List of Subcontractors
5. Statement of Proposers Qualifications
6. Non -Collusion
7. Proposal Signature Page & Addendums of applicable
8. Proposal Fee Schedule
9. Outline of anticipated schedule of work to be performed and description of work to be performed
10. Copy of firm's current Certificate of Insurance
11. Copy of signed W-9

SOLICIATION SCHEDULE:

RFP Available	09/17/2026
Pre-Proposal Meeting	10/01/2026 10:00AM
Questions Due Date	10/05/2026
Proposal Due Date	10/15/2026 2:30PM

CONTACT INFORMATION:

Person to contact regarding this proposal:

Title: _____

Phone: _____ Fax: _____

Email Address: _____

Name of person authorized to bind the Firm:

Signature: _____

Date: _____

Name of Company: _____

Address: _____

**FAILURE TO RETURN THIS PAGE AS PART OF YOUR BID MAY RESULT IN BID
BEING DEEMED NON-RESPONSIVE.**

REFERENCES

Camden County Board of Commissioners requests a minimum of three, (3) references where work of a similar size and scope has been completed. No references shall be the same as other references provided under this proposal.

References

Proposers shall provide references on this form.

1. Firm Name _____

Brief Description of Project _____

Completion Date _____

Contact _____ Phone _____

Title _____ E-mail _____

2. Firm Name _____

Brief Description of Project _____

Completion Date _____

Contact _____ Phone _____

Title _____ E-mail _____

3. Firm Name _____

Brief Description of Project _____

Completion Date _____

Contact _____ Phone _____

Title _____ E-mail _____

CONTRACTOR AFFIDAVIT AND AGREEMENT

(THIS FORM SHOULD BE FULLY COMPLETED AND RETURNED WITH YOUR BID PACKET)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the Camden County Board of Commissioners has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number (E-verify Number)

Date of Authorization

Name of Contractor

Address of Contractor

City, State and Zip Code

Name of Project

I hereby declare under the penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 202_ in _____ (City), _____ (State).

Signature of Authorized Officer or Agent (Contractor)

Title of Authorized Officer or Agent (Contractor)

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE _____ DAY OF _____,
202_

Notary Public

My Commission Expires: _____

SUBCONTRACTOR AFFIDAVIT AND AGREEMENT
(THIS FORM SHOULD BE FULLY COMPLETED AND RETURNED WITH YOUR BID PACKET IF APPLICABLE)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of Camden County Board of Commissioners has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

EEV / Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent Signature Date
(Subcontractor Name)

Title of Authorized Officer or Agent of Subcontractor

Printed Name of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE
____ DAY OF _____, 202__.

Notary Public
My Commission Expires: _____

CAMDEN COUNTY BOARD OF COMMISSIONER
CAMDEN COUNTY, GEORGIA
LIST OF SUBCONTRACTORS FORM

I do _____, do not _____ propose to subcontract some of the work on this project. I propose to Sub-contract work to the following subcontractors:

NAME AND ADDRESS	TYPE OF WORK

STATEMENT OF PROPOSERS QUALIFICATIONS

(To be subscribed and sworn to before a notary public)

The Bidder submits the following statement of Bidder's qualification for consideration by the Owner.

Legal Name of Bidder/Firm: _____

Street Address: _____

Telephone Number: _____

Email Address: _____

When Organized: _____ Where Incorporated: _____

Number of years engaged in business under the present firm _____

Plan of Organization: ___ Proprietorship ___ Corporation ___ Partnership

The Bidder has never refused to sign a contract at the original bid. _____ T _____ F

The Bidder has never been declared default on a contract. _____ T _____ F

The Bidder has never been debarred by the Federal Government _____ T _____ F

Remarks:

The foregoing statement of qualifications is submitted under oath.

Under oath, I certify that I am a principal or other representative of the firm of

_____ and I am authorized by it to execute the foregoing offer on its behalf. I am a principal person of the foregoing with management responsibility for the foregoing subject matter and as such, I am personally knowledgeable of all its pertinent matters. The foregoing statements of facts in the foregoing bid are true.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid for the same materials, labor supplies or equipment and is in all respects, fair and without collusion or fraud. We understand collusive bids is violation of state and federal law and can result in fines, prison sentences and civil damage awards. We agree to abide by all conditions of this bid.

The full name and addresses of persons and firms interested in the foregoing bid as principals are as follows:

Date: _____

STATEMENT OF PROPOSERS QUALIFICATIONS (cont)

Legal Name of Firm: _____

By (Signature): _____

Printed Name: _____

Title: _____

Sworn to and subscribed before this _____ day of _____ 202__.

Notary Public
My commission expires: _____

FAILURE TO RETURN THIS PAGE AS PART OF YOUR BID MAY RESULT IN THE BID BEING DEEMED NON-RESPONSIVE.

NON-COLLUSION AFFIDAVIT

COUNTY OF: _____

STATE OF: _____

Before me, the Undersigned Bidder being duly sworn on oath, a Notary Public, for and in the County and State aforesaid, personally appeared _____ and made oath that the Contractor herein, his agents, servants, and/or employees, to the best of his knowledge and belief, have not in any way colluded with anyone for and on behalf of the Contractor, or themselves, to obtain information that would give the Contractor an unfair advantage over others, nor have they colluded with anyone for and on behalf of the Contractor, or themselves, to gain any favoritism in the award of the contract herein. He or she further states that no person or person, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee gift, commission or thing of value on account of such sale.

Oath and Affirmation

I hereby affirm under the penalties for perjury that the facts and information contained in the foregoing bid for public works are true and correct.

Dated this day _____ of _____, _____

Authorized Signature for Contractor: _____

Title: _____

Contractor's name (print): _____

SWORN TO BEFORE ME THIS _____ DAY OF _____, 20____

NOTARY PUBLIC FOR THE STATE OF _____

My Commission Expires: _____

Notary Public Signature _____

Printed Name: _____

Phone Number: _____ Address: _____

(Note: Notary seal required for foreign Contractor)

PROPOSAL SIGNATURE PAGE

1. The undersigned Bidder proposes and agrees, if this bid is accepted, to enter into an agreement with Owner in the form included in the Contract Documents to perform and furnish all Work as specified or indicated in the Contract Documents for the bid price and within the bid times indicated in this bid and in accordance with the other terms and conditions of the Contract Documents.
2. Bidder accepts all of the terms and conditions of the Invitation and Instructions to Bidders, including without limitation those dealing with the disposition of bid security. This bid will remain subject to acceptance for 60 days after the day of bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.
3. In submitting this bid, Bidder represents, as more fully set forth in the Agreement, that:
 - (a) Bidder has examined and carefully studied the Plans (if any), Specifications for the work, Deliverables and contractual documents relative thereto, and has read all Technical Provisions, Supplementary Conditions, and General Conditions, furnished prior to the opening of bids; that Bidder has satisfied himself relative to the work to be performed.
 - (b) Bidder further acknowledges hereby receipt of the following Addenda:

ADDENDUM NO.	DATE

Bidders are advised that it is their responsibility to verify that any and all amendments have been received prior to submission of the bid. In case any Bidder fails to acknowledge receipts of any such amendments in the space provided on the Bid form, the bid will nevertheless be construed as though the amendment have been received and acknowledged, and the submission of the bid will constitute acknowledgement of the receipt of amendments.

- (c) Bidder has visited the site and become familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, performance and furnishing of the Work;
- (d) Bidder is familiar with and is satisfied as to all federal, state and local Laws and Regulations that may affect cost, progress, performance and furnishing of the Work.
- (e) Bidder is aware of the general nature of Work to be performed by Owner and others at the site that relates to Work for which this bid is submitted as indicated in the RFP Documents.

- (f) Bidder has correlated the information known to Bidder, information and observations obtained from visits to the site, reports and drawings identified in the RFP Documents and all additional examinations, investigations, explorations, tests, studies and data with the RFP Documents.
- (g) Bidder has given County Contract Administrator, if any, written notice of all conflicts, errors, ambiguities or discrepancies that Bidder has discovered in the RFP Documents and the written resolution thereof by County Contract Administrators acceptable to Bidder. The RFP Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work for which this bid is submitted.
- (h) This bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner. **The Bidder's signature below certifies that there is no risk of potential conflicts of interest and particularly conflicts of interest under FEMA guidelines that should prevent the County from entering into a Contract with your firm pursuant to this RFP.**

Person to contact regarding this Bid: _____

Title: _____

Phone: _____ Email _____

Address: _____

Name of person authorized to bind the Firm _____

Signature: _____ Date: _____

Name of Company: _____

Address: _____

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE ____ DAY OF _____, 202__

Notary Public My Commission Expires: _____

CAMDEN COUNTY BOARD OF COMMISSIONERS
GAS STATION RENOVATION NAVAL BASE KINGS BAY
RFP#P27-4200-09
PROPOSAL FORM

DATE: _____

TO: CAMDEN COUNTY BOARD OF COMMISSIONERS
200 E 4TH ST.
WOODBINE, GA 31569

Having carefully examined the RFP Documents entitled GAS STATION RENOVATION NAVAL BASE KINGS BAY, and Addendum(s) No. (s) _____ as well as the premises and conditions affecting the work, we bid to furnish all services, labor, equipment and materials called for them for the entire work, in accordance with aforesaid documents, for

(\$ _____) which sum is hereinafter called the “Base Proposal.”

Warranty Terms _____

We agree that this proposal may not be revoked or withdrawn for a period of ninety (90) days following such time. In the case we are notified in writing, by mail, or email of acceptance of this proposal within ninety (90) days after the time set for the opening of proposal, we agree to begin within ten (10) days, work for the above stated project.

Legal Name of Firm: _____

By (Signature): _____

Printed Name: _____

Title: _____

BID BOND

KNOW ALL MEN BY THESE PRESENTS: that

(Name of Contractor)

(Address of Contractor)

A _____
(Corporation, Partnership or Individual)

hereinafter called Principal, and

(Name of Surety)

(Address of Surety)

a Corporation of the State of _____, and a surety authorized by law to do business in the State of Georgia, hereinafter called Surety, are held and firmly bound unto

Camden County Board of Commissioners

(Name of Owner)

200 East 4th Street/ P. O. Box 99, Woodbine, Georgia 31569

(Address of Owner)

Thereinafter referred to as Owner: in the penal sum of five percent (5%) of the amount of the bid referred to in paragraph 2 below, but not to exceed _____ Dollars (\$ _____) in lawful money of the United States, for the payment of which sum will and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

WHEREAS, the Principal is about to submit, or has submitted, to Camden County Board of Commissioners, Camden County, Georgia, a bid for furnishing materials, labor, and equipment for: GAS STATION RENOVATION NAVAL BASE KINGS BAY.

WHEREAS, the Principal desires to file this Bond in accordance with law in lieu of a certified Bidder's check otherwise required to accompany this bid.

NOW, THEREFORE, the conditions of this obligation are such that if the bid be accepted, the Principal shall within ten days after receipt of notification of the acceptance, execute a Contract in accordance with the Bid and upon the terms, conditions, and prices set forth in the form and manner required by Camden County Board of Commissioners and execute a sufficient and satisfactory Performance Bond and Payment Bond payable to Camden County Board of Commissioners, each in the amount of 100% of the total Contract Price, in form and with security satisfactory to said Camden County, Georgia, and otherwise, to be and remain in full force and virtue in law, and the Surety shall, upon failure of the Principal to comply with any or all of the foregoing requirements within the time specified above, immediately pay to Camden County Board of Commissioners, upon demand, the amount hereof in good and lawful money of the United States of America, not as a penalty, but as liquidated damages.

PROVIDED, FURTHER, that Principal and Surety agree and represent that this bond is executed pursuant to and in accordance with the applicable provisions of the Official Code of Georgia Annotated, as Amended, including, but not limited to, O.C.G.A. §§ 36-91-1 et seq., and is intended to be and shall be constructed as a bond in compliance with the requirements thereof.

Signed, sealed and dated this _____ day of _____, 20____.

ATTEST:

(Principal)

(Principal Secretary)

By:

(SEAL)

(Address)

(Witness as to Principal)

(Address)

(Surety)

ATTEST:

By: _____

(Attorney-in-Fact)

Resident Agent

(Address)

(SEAL)

(Witness as to Surety)

(Address)

NOTE: If Contractor is Partnership, all partners should execute Bond. Surety Companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State where the Project is located.