

**ROCK ISLAND ARSENAL
JMTC SCOPE OF WORK**

Date: 15 Oct 26

Calibration of Granite Surface Plates

1. Purpose: The purpose of this Scope of Work (SOW) is to define a performance-based specification to calibrate granite surface tables for the Rock Island Arsenal's Joint Manufacturing and Technology Center (JMTC). The work shall be performed by an ISO 17025 accredited vendor shall include the inspection, calibration, and lapping/repair of the tabletops of any that are not within specification.

2. Invoices for services must include a breakout of all costs and must be submitted to the JMTC Representative for review and concurrence after services are completed. This is to verify that the invoices are in line with the contract prices and JTR approved prices.

3. Performance Period: Contractor's effort will begin immediately after Contract/Task Order award.

4. Detailed Specifications: Rock Island Arsenal's JMTC includes the list of granite tables covered by this SOW and is represented below.

- Laboratory Grade AA
- 36A R-68-1439 48 X 96
- 36A 19567-M 60 X 120
- 36F R-82-791 60 X 96
- 36F 22387-M 48 X 72
- 36F RIA30627 48 X 96
- 36S 19583-M 48 X 96
- Laboratory Grade A
- 40A 19587-M 48 X 108
- 40A 19589-M 48 X 108
- 40B R-86-1412 72 X 120
- 40C 22487-M 48 X 96
- 40C R-85-3474 72 X 120
- 40C RIA31418 72 X 120
- 40C R-86-948 96 X 144
- 40M R-59-304 48 X 96
- 40R R-85-3475 72 X 120
- 40W 23415-M 72 X 120
- 299 R-85-3565 48 X 72
- 299 P-9299 48 X 72

4.1 Per ASME B89.3.7 the ISO 17025 accredited contractor shall inspect the granite surface plates and determine both its overall and local flatness. If necessary, the contractor will lap the working surface back to within specification standards.

4.2 Calibration and any necessary lapping shall be performed on an annual basis.

4.3 After the granite surface plate has been calibrated, the contractor shall affix a calibration sticker to the granite surface plate and provide a Service Acceptance Report (SAR) to the JMTC Representative within three (3) business days of completing the calibration.

5. Working Hours: 0600-1430 hours, Monday-Friday, Government Holidays excluded, unless otherwise authorized, and agreed upon, prior to deviation of the work schedule.

6. Security: The RIA-JMTC is an Army installation subject to Department of Defense safeguards, various precautions, and plant protection measures. At all times during the execution of this SOW, the contractor will maintain adequate plant protection devices to minimize espionage, sabotage, and other malicious destruction and damage. The contractor shall comply with all security requirements of the Rock Island Arsenal.

7. Final acceptance inspection shall be performed by the JMTC Representative to verify that all requirements of this Scope of Work (and any modifications thereto) are satisfied.

8. AT Level 1 Training

This provision/contract text is for contractor employees with an area of performance within an Army-controlled installation, facility, or area. All contractor employees, including subcontractor employees, requiring access to Army installations, facilities, or controlled access areas shall complete AT Level I awareness training within 60 calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever applies. The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee to the JMTC Representative (or to the contracting officer, if a JMTC Representative is not assigned) within 60 calendar days after completion of training by all employees and subcontractor personnel. AT Level I awareness training is available at <https://jkodirect.iten.mil>.

9. Access and General Protection/Security and Procedures

Access and General Protection/Security Policy and Procedures. This standard language is for contractor employees with an area of performance within an Army-controlled installation, facility, or area. The contractor and all associated subcontractors' employees shall provide all information required for background checks to meet installation access requirements to be accomplished by the installation Provost Marshal Office, Director of Emergency Services, or Security office. The contractor workforce must comply with all personal identity verification requirements (FAR clause 52.204-9, Personal Identity Verification of Contractor Personnel) as directed by DoD, HQDA, and/or local policy. In addition to the changes otherwise authorized by the change clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.

10. Contractors Requiring Common Access Card

Before CAC issuance, the contractor employee requires, at a minimum, a favorably adjudicated National Agency Check with Inquiries (NACI) or an equivalent or higher investigation in accordance with Army Directive 2014-05. The contractor employee will be issued a CAC only if duties involve one of the following: (1) Both physical access to a DoD facility and access, via logon, to DoD networks on-site or remotely; (2) Remote access, via logon, to a DoD network using DoD-approved remote access procedures; or (3) Physical access to multiple DoD facilities or multiple non-DoD Federally controlled facilities on behalf of the DoD on a recurring basis for a period of 6 months or more. At the discretion of the sponsoring activity, an initial CAC may be issued based on a favorable review of the FBI fingerprint check and a successfully scheduled NACI at the Office of Personnel Management.

For contractors that do not require CAC but require access to a DoD facility or installation. Contractor and all associated subcontractor employees shall comply with adjudication standards and procedures using the National Crime Information Center interstate identification Index (NCIC-III) and Terrorist Screening Database (TSDB) (Army Directive 2014-05/AR 190-13), applicable installation, facility access and local security policies and procedures (provided by government representative), or, at OCONUS locations, in accordance with status of forces agreements and other theater regulations.

Contractor will acquire and need to return all issued U.S. Government Common Access Cards, installation badges, and/or access passes. Use FAR 52.204-9 or PADDs Clause IF00015.

11. IWATCH

IWATCH (See Something, Say Something) Training. This standard language is for contractor employees with an area of performance within an Army-controlled installation, facility, or area. The contractor and all associated subcontractors shall brief all employees on the local iWATCH program (training standards provided by the requiring activity ATO). This locally developed training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the JMTC Representative

This training shall be completed within 60 calendar days of contract award and within 60 calendar days of new employees commencing performance, with the results reported to the JMTC Representative no later than 60 calendar days after contract award.

12. FPCON

Impact on contractor performance during increased FPCON during periods of increased threat (contractor personnel working on an installation). During FPCONs Charlie and Delta, services may be discontinued/postponed due to higher threat. Services will resume when FPCON level is reduced to level Bravo or lower.

13. RAMP

Random Antiterrorism Measures Program (RAMP) participation. Contractor personnel working on an installation are subject to participation in installation RAMP security program (e.g. vehicles searches, wearing of ID badges, etc.).

14. SECURITY

The RIA-JMTC is an Army installation subject to Department of Defense safeguards, various precautions, and plant protection measures. At all times during the execution of this SOW, the contractor will maintain adequate plant protection devices to minimize espionage, sabotage, and other malicious destruction and damage. The contractor shall comply with all security requirements of the Rock Island Arsenal.

15. INFORMATION TECHNOLOGY SUPPORT: RIA-JMTC IT Support Staff will be engaged in the event any interaction with RIA-JMTC information systems or associated computing devices is required. The JMTC Representative will send a notification to the RIA-JMTC Help Desk following the scheduling of a vendor visit. This request will notify RIA-JMTC IT Support Staff that there will be an upcoming requirement to accompany the vendor on the scheduled dates. The vendor shall notify their technician that access to the workstation may not be available outside of normal business hours. The technician will be accompanied by an appropriately trained RIA-JMTC IT Support Staff member at all times while at the workstation. RIA-JMTC will not provide the technician credentials to access the workstation. Access to the workstation will be provided by the RIA-JMTC IT Support Staff escort. **Removable Media e.g., CD/DVD/USB/SD/External hard drive will be scanned prior to use. Programs and software must be ran from RIA-JMTC approved/provided media or CD/DVD(s). Vendor Devices will not be allowed to connect to the RIA-JMTC network, nor will they be allowed to connect to RIA-JMTC equipment other than to scan and transfer media.**

15.1 SOFTWARE SUPPORT: Equipment identified by the JMTC Representative as causing RIA-JMTC to not meet its customers' orders or security non-compliant shall have the repair service prioritized. The contractor will provide complimentary software diagnosis, software updates, and major upgrades. RIA-JMTC will have access to software and firmware for accreditation. The contractor will notify JMTC Representative within 15 days of a security update for firmware and/or software.