



## **SOLICITATION ADDENDUM**

Date: **August 26, 2026**  
Subject: **Updated Statement of Work and Vendor Questions**  
Solicitation Number: **6100066476**  
Due Date/Time: **September 17, 2026 / 3:00PM**  
Addendum Number: **1**

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To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

*List any and all changes:*

1. Answering vendor questions (pages 2-3)
2. Updated Statement of Work (in attachments)

Type of Solicitation: Electronic Bid (SRM) - Review the Questions section of your solicitation response to ensure you have responded, as required, to any questions relevant to solicitation addenda issued subsequent to the initial advertisement of the solicitation opportunity.

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

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6100066476 SCI Somerset Resident Roofing Project  
Vendor Questions & DOC Responses

**Question 1:** May a DGS-certified Micro Business serve as the prime contractor and subcontract the roofing installation to a qualified roofing company?

**DOC Response:** The awarded vendor must be a DGS-Certified Micro Business and must serve as the prime contractor for this project. Subcontracting is permitted on this project.

**Question 2:** If subcontracting is permitted, is there a minimum percentage of the project that the Micro Business prime contractor must perform with its own employees?

**DOC Response:** The DGS-certified Micro Business prime contractor must self-perform at least 51% of the work. This, and additional, information regarding the Micro Business Program can be found on [Bureau of Procurement Policy Initiative 2025-01](#). Additional language and requirements regarding subcontracting have been added to the **Statement of Work** and can be found under **Section VIII. Subcontracting**.

**Question 3:** Must a representative of the Micro Business prime contractor attend the mandatory site inspection, or may the proposed roofing subcontractor attend? If both attend, does each person need security clearance?

**DOC Response:** Referenced in **Section III. Mandatory Site Inspection** of the **Statement of Work**, prospective bidders must attend the mandatory site inspection to submit a bid. Since bid and award will be made to the DGS-certified Micro Business, a representative of the Micro Business must attend the Mandatory Site Visit. If using a subcontractor, it is recommended that a representative of the subcontractor also attend the site visit. Any person attending the site visit needs security clearance.

**Question 4:** Should the base bid exclude concealed plywood, fascia, rafter, or structural damage that cannot be identified during the site inspection, with the work handled later through an approved change order?

**DOC Response:** Contractors base bids should be created off the Statement of Work, Specifications, and visual inspection during the site visit. **Section XIX. Bid Award, subsection B.**, of the **Statement of Work**, explains the process of a change order should it be necessary.

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**Question 5:** Who is responsible for obtaining and paying for the required building permits and L&I inspections?

**DOC Response:** The PA DOC will provide the Building Permit with its Inspection requirements.

**Question 6:** Are bid, performance, or payment bonds required? If so, please confirm the required amounts or percentages.

**DOC Response:** Bid, performance, or payment bonds are not required for this project.

**Question 7:** Is a separate workmanship warranty or manufacturer certification required in addition to the 30-year shingle warranty?

**DOC Response:** Please refer to section **V.8 CONTRACT-008.1a Warranty. (Oct 2006)**, of the **Terms and Conditions**. This will apply along with the manufacturer's 30-year warranty on the shingles.

**Question 8:** The project milestones mention establishing electric and data connections. Does that requirement apply to this roofing project?

**DOC Response:** Establishing electric and data connections is not a requirement for this project, and that language has been removed from **Section XII. Sequence of Construction and Milestones, subsection B.**, of the **Statement of Work**.