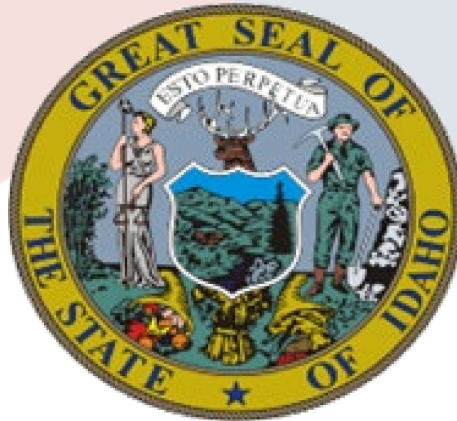


REQUEST FOR PROPOSALS for MEDICAL SUPPLIES

**Issued by
the STATE OF IDAHO**



In collaboration with



SOLICITATION NUMBER RFP 1433

RFP WEBSITE: [IPRO Powered by LUMA](#)

**Request for Proposals for
MEDICAL SUPPLIES**

Issued by the **State of IDAHO**
Solicitation Number RFP 1433



RFP ADMINISTRATIVE INFORMATION

RFP Title:	Medical Supplies
RFP Lead:	Mack DeYoung, Procurement Supervisor State of Idaho, Division of Purchasing 650 W. State St., Rm 100 Boise, ID 83702 Mack.DeYoung@adm.idaho.gov (208) 332-1608
Submit electronically via IPRO:	Electronic Submission IPRO LOGIN
Pre-Proposal Conference:	October 7, 2026, 11:30am Mountain Time
Pre-Proposal Conference Location:	Via video conference (video conference link will be provided when you register for the Pre-Proposal conference)
Deadline To Receive Questions:	October 14, 2026 11:59:59 pm Mountain Time
RFP Closing Date:	November 9, 2026 5:00:00pm Mountain Time Note: in the event of a conflict between this document and the State's ERP system, the closing date in the ERP system takes precedence.
Public Bid Opening Date:	A public bid opening will be held at 10:30 am Mountain Time on the next business day following the closing date. The Bid opening will be conducted virtually, with the access link provided below.
Link:	Bid Opening TEAMS Link
Initial Term of Contract and Renewals:	One (1) year. Upon mutual agreement, the Contract may be renewed, extended, or amended. The total contract term is not anticipated to exceed eight (8) years.
TAKE NOTE OF THE NASPO VALUEPOINT ADMINISTRATIVE FEE DETAILED IN THE NASPO VALUEPOINT STANDARD TERMS AND CONDITIONS WHICH MUST BE INCORPORATED IN YOUR BASE PRICE. OTHER STATES, INCLUDING IDAHO, WILL HAVE AN ADDITIONAL ADMINISTRATIVE FEE.	



RFP OVERVIEW

1. Introduction

This Request for Proposals (RFP) is being issued by the State of Idaho ("Lead State") in collaboration with the NASPO ValuePoint cooperative purchasing program. The purpose of this RFP is to establish one or more Master Agreements for **Medical Supplies**.

The purpose of this Request for Proposals (RFP) is to establish Master Agreement(s) with qualified Offerors to provide a catalog of medical supplies for all Participating Entities in the following categories:

Category 1: Consumables and Supplies

Category 2: Equipment and Devices

Category 3: Support and Maintenance (of products purchased under this contract)

About NASPO ValuePoint

NASPO ValuePoint is a division of the National Association of State Procurement Officials (NASPO), a non-profit association dedicated to advancing public procurement through leadership, excellence, and integrity. In accordance with NASPO ValuePoint's Lead State Model™, the Lead State is issuing this RFP, evaluating responses, and establishing Master Agreements with the support and assistance of a Multistate Sourcing Team™ composed of individuals from other member states, representing a broad range of perspectives that ensure the RFP incorporates best practices recognized by public entities across the country.

Participation in NASPO ValuePoint Master Agreements is convenient and cost-effective for eligible entities—including state departments, institutions, agencies, and political subdivisions, federally recognized tribes, and other eligible public and nonprofit entities in the 50 states, the District of Columbia, and U.S. territories—and suppliers, with no membership or registration required. In 2024, contractors reported a combined **\$24 billion** in sales through NASPO ValuePoint Master Agreements awarded through cooperative solicitations like this RFP. This RFP will establish the first iteration of a NASPO ValuePoint portfolio for Medical Supplies, so no historical spend data exists.

More information about NASPO, NASPO ValuePoint, and the NASPO ValuePoint Lead State Model can be found at www.naspo.org and www.naspovaluepoint.org and in Attachment E, Participation Information.

2. General Information And Instructions

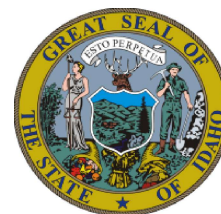
2.1 RFP Contact. The following individual is the sole contact for this RFP:

Mack DeYoung, Procurement Supervisor
State of Idaho, Division of Purchasing
650 State Street, Rm 100
Boise, ID 83702
Mack.DeYoung@adm.idaho.gov
Phone: 208-332-1608

2.2 RFP Website. This Solicitation is issued by the State via the State's eProcurement system, [IPRO](#). IPRO is the sole official source for RFP information and updates.

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2.3 RFP Documents. This RFP consists of this RFP Overview, the documents listed below. All documents attached in IPRO are part of the RFP. If multiple versions of any of these documents are available, the latest version posted in IPRO shall apply. If a version of a document is specified in an amendment to the RFP or the resulting Master Agreement, the specified version shall apply.

- 2.3.1 Attachment A, RFP Terms and Conditions
- 2.3.2 Attachment B, Scope of Work
- 2.3.3 Attachment C, RFP Evaluation Plan
- 2.3.4 Attachment D, Sample Master Agreement
- 2.3.5 Attachment E, Participation Information
- 2.3.6 Attachment F, Protest Information
- 2.3.7 Attachment G, Offeror Information, Acknowledgements, and Certifications
- 2.3.8 Attachment H, Offeror Response Worksheet
- 2.3.9 Attachment I, Cost Proposal Response Sheet
- 2.3.10 Attachment J, Proposed Modifications to Sample Master Agreement
- 2.3.11 Attachment K, Claim of Business Confidentiality
- 2.3.12 Attachment L, Offeror Questions
- 2.3.13 Attachment M, Pre-Proposal Conference Registration Form

2.4 Important Dates.

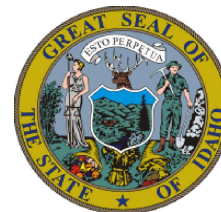
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|-------|-------------------------------------|------------------------------------|
| 2.4.1 | RFP Open Date: | September 25, 2026 at 8:00 a.m. MT |
| 2.4.2 | RFP Pre-proposal Conference: | October 7, 2026 at 11:30 a.m. MT |
| 2.4.3 | RFP Q&A Deadline: | October 14, 2026 at 11:59 p.m. MT |
| 2.4.4 | RFP Close Date: | November 9, 2026 at 5:00 p.m. MT |

Attendance at the RFP Pre-proposal Conference is optional, and registration is required.

Dates and deadlines are subject to change. Offerors should continue checking the RFP Website for the most up-to-date information.

2.5 Restrictions on Communications. From the issue date of this RFP until a Contract is awarded or the RFP is cancelled, vendors and their representatives are prohibited from communications regarding this RFP (written or verbal) with NASPO staff, members of the multistate sourcing team, evaluation committee members, and other state employees or officials other than the RFP Lead and Division of Purchasing, except during formal solicitation events (including the pre-bid conference). During challenges defined in Idaho Code 67-9232, vendors may communicate with the Director of the Idaho Department of Administration related to the challenge. Vendors may use the established public records request processes of any Idaho agency during the RFP.

2.6 Pre-Proposal Conference. A non-mandatory pre-proposal conference will be held at the location and time indicated in the RFP Administrative Information above. Attendance at the RFP Pre-proposal Conference is optional, and registration is required. Those choosing to participate must pre-register to receive meeting details by submitting the completed **Pre-Proposal Conference Registration Form** via email to the RFP Lead by **Monday, October 5, 2026 at 5:00 p.m. MT**. Vendors are limited to three (3) representatives at the Pre-proposal conference. Any oral answers given by the Lead State during the pre-proposal conference are unofficial and will not be binding on the Lead State. Conference attendance is at the vendor's expense; failure to attend shall not relieve the Offeror of the obligation to meet the requirements of this RFP.



2.7 How to Ask Questions

- 2.7.1 Read and review this RFP, including all attachments, exhibits, and amendments.
- 2.7.2 Questions and other correspondence must be uploaded into the Q&A Forum section within IPRO using the Offeror Questions Form found in Attachment L – Offer Questions. QUESTIONS MUST BE RECEIVED BY 11:59:59 PM MOUNTAIN TIME ON THE DATE LISTED IN THE RFP ADMINISTRATIVE INFORMATION. Official answers to all written questions will be posted to IPRO utilizing the Q & A Board or as an Amendment to the RFP. Response times for answering questions may vary. The State will make every effort to answer questions in a timely manner; however, the State will not guarantee a specific response time and does not guarantee that questions will be answered in the order received.
- 2.7.3 For assistance with technical issues associated with the RFP Website, contact the IPRO Supplier Portal Support team at SupplierPortal@sco.idaho.gov.

2.8 How to Respond.

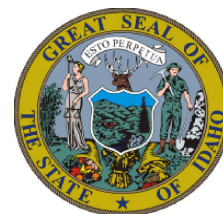
- 2.8.1 Read and review this RFP, including all attachments, exhibits, and amendments.
- 2.8.2 Prepare a proposal that:
 - 2.8.2.1 Follows the requested format;
 - 2.8.2.2 Includes the Solicitation Number on all materials making up the proposal;
 - 2.8.2.3 Addresses each question and request for a response in this RFP, including all questions in Attachment H, Offeror Response Worksheet;
 - 2.8.2.4 Clearly demonstrates your ability to meet the Scope of Work described in Section 3 and Attachment B; and
 - 2.8.2.5 Includes all required submissions identified in Section 4.
- 2.8.3 Submit your proposal by the RFP Close Date through the State's eProcurement system, [IPRO](#).

3. Scope Of Work

A detailed description of the Deliverables being sought through this RFP is attached as Attachment B, Scope of Work.

The scope of this RFP and its resulting Master Agreement(s) is intended to benefit all state departments, institutions, agencies, and political subdivisions and other eligible public and nonprofit entities in the 50 states, the District of Columbia, and U.S. territories. Therefore, **Offerors should not interpret the Scope of Work to be associated with or limited to any specific purchase, implementation, project, need, or program** within the Lead State or any other state or eligible entity. Proposals should be generally applicable to all potential Participating Entities and Purchasing Entities, except where specificity is requested.

The initial term of the Master Agreement(s) resulting from this RFP is anticipated to be one [1] year, with the option to exercise renewals totaling up to an additional seven (7) years following the initial term, upon mutual agreement by the Lead State and Contractor.



4. Offeror Response

- 4.1 **Required Submissions.** Offerors must complete all mandatory sections of this Solicitation. Failure to respond to a mandatory section, to meet mandatory specifications, or to provide required information, may result in your Proposal being deemed non-responsive. The following must be submitted with your proposal:
- 4.1.1 Any response required to be submitted directly through IPRO;
 - 4.1.2 Completed and signed Attachment G, Offeror Information, Acknowledgements, and Certifications
 - 4.1.3 Completed Attachment H, Offeror Response Worksheet
 - 4.1.4 Completed Attachment I, Cost Proposal Response Sheet, submitted as a separate document and separate file, if submitting electronically
 - 4.1.5 Completed Attachment J, Proposed Modifications to Sample Master Agreement
 - 4.1.6 Redlined copy of Attachment D, Sample Master Agreement, if proposing modifications
 - 4.1.7 Completed and signed Attachment K, Claim of Business Confidentiality
 - 4.1.8 Redacted copy of proposal clearly marked as such, if claiming confidential, proprietary, or protected information
- 4.2 Alternate proposals are not allowed.
- 4.3 All submitted files must be in Microsoft Word or Excel format; the only exceptions are for financial documents, brochures, or other information only available in an alternate format.
- 4.4 Respond to all mandatory questions as directed, including uploading required documents. Be sure to carefully follow instructions and provide all required information.
- 4.5 The Offeror for Proposal evaluation and award purposes is the entity profile under which the Proposal is submitted in IPRO, which must be the same legal entity presented in the uploaded response materials. If the entity identification information differs in the submitted proposal materials from the profile under which the Proposal is submitted in IPRO, the RFP Lead may work with the Offeror to take such actions as are necessary to correct the irregularity.
- 4.6 Offerors are strongly cautioned against including website links or imbedded documents in the Proposal; the State will not be responsible for the RFP Lead or any evaluator's failure to consider information outside of or imbedded in the Proposal.
- 4.7 **Other Documents.** The following are informational only and do **not** need to be submitted with your proposal:
- 4.7.1 This RFP Overview
 - 4.7.2 Attachment A, RFP Terms and Conditions
 - 4.7.3 Attachment B, Scope of Work
 - 4.7.4 Attachment C, RFP Evaluation Plan
 - 4.7.5 Attachment D, Sample Master Agreement
 - 4.7.6 Attachment E, Participation Information
 - 4.7.7 Attachment F, Protest Information
 - 4.7.8 Attachment L, Offeror Questions
 - 4.7.9 Attachment M, Pre-Proposal Conference Registration Form (used for registration, not required to be returned with your proposal)



5. Evaluation And Award Process

5.1 Proposals will be sealed until the RFP Close Date. After opening, proposals will be evaluated in stages as set forth in this section and further detailed in Attachment C, RFP Evaluation Plan.

5.1.1 The Lead State reserves the right to seek clarification of Offeror's responses and to engage in discussions or negotiations as determined to be in the best interest of the State and permitted by IDAPA 38.05.01.084.

5.1.2 **Responsibility.** Pursuant to IDAPA 38.05.01.081, the Lead State may, in the Lead State's sole discretion, require the apparent high-point Offeror to provide documentation to demonstrate its responsibility. The Lead State may request documentation including, but not limited to: credit or financial reports and customer references. Failure to provide requested documentation may result in the Offeror being deemed non-responsive. Nothing herein shall prevent the Lead State from using other means to determine Offeror's responsibility.

5.1.3 It is anticipated that this RFP may result in Master Agreement awards to multiple contractors, at the Lead State's discretion. The State reserves the right to award multiple contracts pursuant to Idaho Code section 67-9211.

5.2 After evaluations are completed, the Lead State and Multistate Sourcing Team will determine which proposals are most advantageous to the Lead State and potential Participating Entities and Purchasing Entities and will be selected for award. Award of contract(s) will be made to the Offeror(s) deemed to be responsive and responsible and receiving the highest number of normalized Total Points (see Attachment C – Evaluation Plan).

5.3 Prior to announcement of awards and execution of Master Agreements, the Lead State will present an award recommendation to NASPO ValuePoint for approval of the proposed awards.

5.4 Following approval of NASPO ValuePoint, if the State awards a Contract from this solicitation, it will do so by issuing a Contract Purchase Order (CPO) document from the Lead State's eProcurement system, IPRO. The Lead State anticipates issuing a Contract document using the Sample Master Agreement (Attachment D); however, the Lead State reserves the right to determine the form of the resulting Contract. At its option, the Lead State may memorialize the agreement between the State and the Contractor in one (1) or more final Contract documents.