

?.## APPENDIX G_COMPETENCY ASSESSMENT_DAILY CLEANING AND DISINFECTION

Appendix G

Competency Assessment: Daily Cleaning and Disinfection

Employee: _____ **Position:** _____

Evaluator: _____ **Initials:** _____

Observations and subsequent evaluation must be made by qualified pharmacy staff. Using the space designated next to each criteria, the Evaluator will note the following:

NON-HAZARDOUS DAILY CLEANING AND DISINFECTION		
Skill	Initials	Comments
Identifies TB1-3300 and Peridox as the appropriate germicidal cleaner/disinfectants for non-hazardous cleanroom use and where they are located.		
Identifies appropriate cleaning equipment for cleanroom use and where they are located. Uses appropriate mop/wipe for the type of surface to be cleaned (floors, bins, etc.)		
Follows hand hygiene and garbing process per USP 797 and pharmacy policy.		
Uses a lint free wipe saturated with TB1-3300 (dwell time of 1 minute is observed) and allows area to dry completely. Use sterile 70% IPA for removal of residue.		
Cleans all pass throughs, counters, sinks, and easily cleanable work surfaces (i.e., the top of carts, top of stools).		
Mops floors using designated floor mop and Peridox starting on the wall opposite the room entry door using even strokes toward the operator.		
Moves carts and rolling shelving to ensure that the entire floor surface is cleaned. Ensure wheels are cleaned.		
Documents actions on the Daily Cleaning Log for Controlled Environments.		

HAZARDOUS DAILY CLEANING AND DISINFECTION		
Skill	Rating	Comments
Identifies Peridox as the appropriate germicidal cleaner/disinfectant for cleanroom use and where it is located.		
Identifies appropriate cleaning equipment for cleanroom use and where they are located. Uses appropriate mop/wipe for the type of surface to be cleaned (floors, bins, etc.)		
Follows hand hygiene and garbing process per USP 797/800 and pharmacy policy.		
Uses a lint free wipe saturated with Peridox (dwell time of 3 minutes is observed) and allows area to dry completely before compounding. Use sterile 70% IPA for removal of residue.		
Cleans all pass throughs, counters, sinks, and easily cleanable work surfaces (i.e., the top of carts, top of stools).		
Mops floors using designated floor mop and Peridox starting on the wall opposite the room entry door using even strokes toward the operator.		
Moves carts and rolling shelving to ensure that the entire floor surface is cleaned. Ensure wheels are cleaned.		
Documents actions on the Daily Cleaning Log for Controlled Environments.		

SKILL	RATING	COMMENTS
Monthly		
Initiates and performs weekly cleaning on the designated day.		
Identifies appropriate sporicidal cleaner/disinfectant for cleanroom use and where located.		
Identifies appropriate cleaning equipment for cleanroom use and where they are located. Uses appropriate mop/wipe for the type of surface to be cleaned (floors, walls, ceilings, bins, etc.)		
Performs all daily cleaning activities above using the sporicidal cleaner/disinfecting agent for monthly cleaning activities.		
Cleans buffer area and ante-area ceiling and walls with the designated sporicidal agent using designated mop.		
Uses mop and mop handles appropriate to the area being cleaned such as labeled mop and mop handle for "ceiling/walls" and "floor."		
Cleans all buffer area carts with sporicidal agent beginning with the top and working down to the wheels. Cleans all vertical and horizontal surfaces including underside of shelves using a new wipe for each cart.		
Wipes same cart surfaces using lint-free towels wetted with sterile 70% IPA to remove disinfectant residue. Allows carts to dry before replacing items on shelves.		
Cleans buffer area chairs, the interior and exterior of trash bins, as well as all other items that may be in the buffer area.		
Uses new wipes as needed throughout the cleaning process.		
Documents actions on the Monthly Cleaning Log for Controlled Environments		

Additional comments: