

REQUEST FOR QUOTE

Indian Health Service (IHS)/Division of Acquisition Policy (DAP)	
Request for Quote #	75H70427Q00001
Title:	Office of Public Health Support (OPHS) Modernization of the Influenza-Like Illness (ILI) Surveillance Process and Algorithms Project
Quotes Due:	October 8, 2026 12:00PM Eastern Time
Primary Point of Contact	Luci Cason, Email: cynthia.cason@ihs.gov

DESCRIPTION OF REQUIREMENT

The purpose of this project is to evaluate, enhance, validate, and operate a robust and sustainable Influenza-like Illness surveillance system that supports timely situational awareness, public health decision-making, and future surveillance expansion. These enhancements to the existing system should improve automation, transparency, data quality, and reporting capabilities while maintaining compatibility with existing I/T/U data sources. The newly established processes and algorithms will be owned and ultimately managed by the Indian Health Service (IHS). This project will follow a structured approach, emphasizing validation, automation, documentation, and scalability planning.

SOLICITATION TYPE

This solicitation is issued as a combined synopsis/solicitation in accordance with RFO FAR Part 12. This announcement is the only solicitation. The Government is issuing a solicitation for the purpose of entering into a contract. Only one award will be made as a result of this solicitation. This acquisition is conducted using the streamlined procedures of Federal Acquisition Regulation (FAR) Part 12, as revised under the Revolutionary FAR Overhaul (RFO).

This acquisition is being conducted using the procedures in RFO FAR 12.201-1. ***This acquisition is a 100% Indian Small Business Economic Enterprise (ISBEE) set-aside under the Buy Indian Act, 25 U.S.C. 47, and HHSAR Subpart 326.6. Quotes will be considered only from Indian Economic Enterprises that are also small business concerns under the applicable NAICS code.***

TYPE OF CONTRACT

The Government contemplates award of a Firm Fixed Price Purchase Order for non-personal commercial services.

NAICS CODE

The primary North American Industry Classification System (NAICS) is 541512 – Computer Systems Design Services - with an SBA size standard of \$34 Million.

SUBMISSION AND INQUIRIES

See Section L “Instructions, Conditions, and Notices to Quoters” of this solicitation for further instructions. Submit quotes to Contract Specialist Luci Cason at cynthia.cason@ihs.gov no later than 12:00PM EST on October 8, 2026. Quoters are instructed specifically to contact only the Contract Specialist in connection with any aspect of this requirement prior to contract award.

Note: quotes will not be accepted via facsimile or mail.

Table of Contents		
Section	Description	Page
B	Supplies or Services and Prices/Costs (CLIN Schedule)	2
C	Description/Specifications/Statement of Work	2
D	Packaging and Marking	2
E	Inspection and Acceptance	3
F	Deliveries or Performance	3
G	Administration Data	3
H	Special Requirements	4
I	Contract Clauses	5
J	List of Attachments	5
K	Representations and Certifications of Quoters	5
L	Instructions, Conditions, and Notices to Quoters	5
M	Evaluation Factors for Award	7

SECTION B – SUPPLIES OR SERVICES AND PRICES/COSTS

ITEM	SUPPLIES/SERVICES	QTY/UNIT	UNIT PRICE	EXTENDED PRICE
0001	ILI Surveillance System Services In accordance with the attached Statement of Work Period of Performance 10/19/2026 – 07/31/2027 Firm Fixed Price, Non Severable Services Line Item	1 Job		

SECTION C – DESCRIPTION/SPECIFICATIONS/STATEMENT OF WORK

See Attachment 1 – Statement of Work (SOW)

SECTION D – PACKAGING AND MARKING

There are no packaging, packing, marking, or shipping requirements applicable to this Purchase Order. All deliverables shall be submitted electronically or in person in accordance with the SOW.

SECTION E – INSPECTION AND ACCEPTANCE

The resulting Purchase Order shall be subject to the inspection and acceptance provisions of FAR 52.212-4 Terms and Conditions – Commercial Products and Commercial Services. Additional inspection and acceptance requirements are contained in the attached SOW.

SECTION F – DELIVERIES OR PERFORMANCE

The resulting Purchase Order shall be subject to the delivery and performance provisions of FAR 52.212-4 Terms and Conditions – Commercial Products and Commercial Services. Additional delivery and performance requirements are contained in the attached SOW.

The period of performance will be from October 19, 2026 to July 31, 2027. The period of performance for all substantive work under this contract shall end no later than July 31, 2027. All technical, analytical, system development, implementation, training, and other performance activities shall be completed by that date. However, the contractor shall submit the final quarterly progress report no later than August 20, 2027. Submission of the final quarterly report after July 31, 2027, shall be considered an administrative reporting requirement and shall not authorize or require additional substantive performance beyond the period of performance. The Contractor shall submit its final invoice within 60 calendar days after July 31, 2027.

SECTION G – ADMINISTRATION DATA

The resulting Contract shall be subject to the provisions and clauses included in Solicitation Attachment 2 – Provisions and Clauses.

Submission of invoices shall be in accordance with HHSAR 352.232-71, Electronic Submission of Payment Requests (Apr 2026), incorporated in full text in Solicitation Attachment 2 – Provisions and Clauses.

Invoicing and Payment Milestones

- The Contractor may submit invoices for portions of the Purchase Order's firm-fixed price upon completion and Government acceptance of the applicable milestone deliverables identified below. Payments made under this schedule constitute payment for completed and accepted portions of CLIN 0001 and are not progress payments or contract financing.

Statement of Work Deliverables	Percentage of CLIN 0001 Price
Completion and acceptance of Task 1 deliverables	20%
Completion and acceptance of Task 2 deliverables	35%
Completion and acceptance of Task 3 deliverables	25%
Completion and acceptance of Task 4 deliverables	20%

- The Contractor shall not invoice for a milestone until all deliverables associated with that milestone have been completed and accepted by the COR. Invoices shall reference the applicable deliverable(s) associated with the payment milestone.
- All invoices must be submitted within 60 days after July 31, 2027.

Contracting Officer's Representative (COR):

The (COR) will be identified by a separate letter. The COR monitors all technical aspects of the contract and assists in contract administration. The COR is authorized to perform the following functions: assure that the Contractor performs the technical requirements of the contract; perform inspections necessary in connection with contract performance; maintain written and oral communications with the Contractor concerning technical aspects of the contract; issue written interpretations of technical requirements, including Government drawings, designs, specifications; monitor Contractor's performance and notify both the Contracting Officer and Contractor of any deficiencies; coordinate availability of government furnished property; and provide site entry of Contractor personnel. A letter of designation issued to the COR states the responsibilities and limitations of the COR, especially concerning changes in cost or price, estimates, or changes in delivery dates. The COR is not authorized to change any of the terms and conditions of the contract.

Program Manager:

A federal Program Manager (PM) will be assigned to provide leadership direction for this requirement. The PM will coordinate with the contractor and with the federal team to ensure the project stays on task. This person will be identified by the COR or the Contracting Officer.

SECTION H – SPECIAL REQUIREMENTS

Security Requirements

The contractor and subcontractor personnel shall be subject to the same Federal laws, regulations, standards and policies as IHS employees regarding information and information system security, including mandatory training requirements. Contractor personnel may be exposed to sensitive and unclassified information systems and documents.

(a) To perform the work specified herein, Contractor personnel are expected to have routine (1) physical access to an HHS-controlled facility; (2) logical access to an HHS-controlled information system; (3) access to sensitive HHS data or information, whether in an HHS-controlled information system or in hard copy; or (4) any combination of circumstances (1) through (3).

Contracting personnel visiting any Government facility in conjunction with this contract shall be subject to the standards of conduct applicable to Government employees. Site-specific approval regarding access to any IHS facility, sensitive materials, computer facility access, issuance of security badges, etc. shall be coordinated with the COR or IHS Project Manager as required.

Additional Requirements Concerning Data, Data Rights, and Computer Software

The Government shall have unlimited rights in all data, documents, materials, software, source code, scripts, configurations, data models, dashboard source files, ETL workflows, documentation, and other deliverables first produced in the performance of this contract, subject to the applicable provisions and clauses of this contract. The Contractor shall deliver all such materials in formats that permit the Government to use, reproduce, modify, maintain, operate, enhance, disclose, and distribute the deliverables for Government purposes. The Government's rights shall include the right to disclose or provide such materials to other contractors or Government support personnel for purposes of operating, maintaining, modifying, enhancing, or supporting the system on behalf of the Government, subject to applicable safeguarding requirements. The Contractor shall identify in its quote any pre-existing, proprietary, commercial, or third-party software, data, materials, or other components that the Contractor proposes to incorporate into the solution and that are subject to restrictions on the Government's use, modification, disclosure, maintenance, or reproduction. The Contractor shall not

incorporate any such component if its applicable license or other restrictions would prevent the Government, or a contractor acting on behalf of the Government, from independently operating, maintaining, supporting, or modifying the delivered system, unless specifically approved in writing by the Contracting Officer. Nothing in this requirement shall require the Contractor to transfer ownership of pre-existing intellectual property or third-party materials for which the Contractor does not possess ownership rights. However, incorporation of such materials shall not impair the Government's ability to operate, maintain, support, and use the delivered system as required by this contract. This right does not abrogate any other Government rights.

SECTION I – CONTRACT CLAUSES

See Attachment 2 – Provisions and Clauses

SECTION J – LIST OF ATTACHMENTS

Attachment 1 – Statement of Work

Attachment 2 – Provisions and Clauses

Attachment 3 – Indian Health Service Buy Indian Act Indian Economic Enterprise Representation Form

SECTION K – REPRESENTATIONS AND CERTIFICATIONS OF QUOTERS

Quoters must complete and return Attachment 3 – Indian Health Service Buy Indian Act Indian Economic Enterprise Representation Form – with their quote.

By submission of its quote, the Quoter represents that the representations and certifications contained in the System for Award Management (SAM) are current, accurate, and complete as of the date of quote submission. The Quoter shall identify any material changes to its representations and certifications that may affect its eligibility for award.

SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO QUOTERS

Quote Format

(a) Your quote for this acquisition must be prepared in two parts: a) Technical Quote (Volume I) and b) Price Quote (Volume II). Quotes are due October 8, 2026, 12:00 PM Eastern Time.

(b) The technical quote should have as much detail as you would consider necessary to reflect a clear understanding of the nature of the work being undertaken. The technical quote shall not contain pricing information.

(c) The quote must be signed by an official authorized to bind your organization.

(d) The quote must include a cover letter with the following information:

- The name, title, phone number, e-mail address, and signature of the authorized representative
- The name, title, phone number, e-mail address of the person to be contacted concerning any matter related to the solicitation (if different from above)

- Unique Entity Identifier number
- Company name and mailing address
- Date quote submitted and quote expiration date
- Type of company (i.e. small business, 8(a), woman-owned, etc.) as validated via the System for Award Management (SAM). Quoter must register in SAM, located at <http://www.sam.gov>.

Your quote must stipulate that it is predicated upon all the terms and conditions of the RFQ. If not noted in this section of the Quote, it will be assumed that the contractor has no assumptions for award and agrees to comply with all of the terms and conditions set forth herein. In addition, it must contain a statement that it is firm for a period of at least 90 days from the date of receipt by the Government.

e) Quoter shall submit one (1) non-editable PDF copy of their technical quote and one (1) non-editable PDF copy of their price quote.

(f) The Government will evaluate quotes in accordance with the evaluation criteria set forth in the "Evaluation of Quote" section further below.

Technical Quote (Volume I) Instructions

(a) The Quoter must submit a detailed technical quote including information on its capabilities to respond to the requirements as defined in the SOW attached to this solicitation. *A quote which merely restates the requirements of the Government's SOW will not be eligible for award.* The technical quote should be in as much detail as you consider necessary (within a limit of 10 pages) to reflect a clear understanding of the nature of the work being undertaken.

(b) The written technical quote shall include, at a minimum, the following sections:

TAB A: Cover page of technical quote, including solicitation number, volume number, and name and address of quoter (TAB A does not count against 10-page limit)

TAB B: Table of contents, CVs/Resumes (TAB B does not count against 10-page limit)

TAB C: Concise presentation of each of the evaluation criteria

Volume I – Technical Quote

1) Technical Approach

2) Relevant Experience and Past Performance

(c) The technical quote shall not exceed 10 pages, excluding Tab A (cover page) and Tab B (table of contents, CVs/resumes). The technical quote shall be single spaced, single sided, on standard 8.5 x 11-inch pages, with 12-point font and 1" margins. 8-point font is acceptable for tables and charts. All pages in the written technical quote must be sequentially numbered excluding the cover page. Any pages beyond the first 10 pages (not including Tabs A and B) will be ignored in the evaluation process.

(d) The technical quote (Volume I) shall specifically address the following:

(d)(1) Technical Approach

The technical approach must demonstrate a thorough understanding of the requirement; the quoter's plan to achieve all tasks outlined in the SOW, including the methodology, processes, and resources that will be used to perform the work; its staffing and management approach describing how it will manage and staff the effort; and its approach to identifying, assessing, and mitigating risks that may impact successful performance.

(d)(2) Relevant Experience and Past Performance

The contractor shall submit information demonstrating its recent and relevant experience performing projects similar in scope, size, and complexity to the requirements described in the SOW. The contractor shall provide information for up to two (2) contracts or task orders performed within the past five (5) years that it considers most relevant to this requirement. For each contract or task order, the quoter shall provide:

1. Customer/Agency name
2. Contract number
3. Period of performance
4. Contract type
5. Total contract value
6. A brief description of the work performed, including an explanation of how the work is similar in scope, size, and complexity to this requirement and
7. Customer point of contact, including name, title, telephone number, and email address

Price Quote (Volume II) Instructions

The price quote must include, at a minimum, the following sections:

1. Signed copy of the solicitation face page and any solicitation amendment face pages
2. Completed "Supplies or Services and Prices/Costs" section of the solicitation.

The suggested labor categories and hours below are provided solely to assist quoters in understanding the scope of the requirement. They are not required to use these labor categories or hours to develop their quote, and are not required to include a breakdown of labor categories and hours in their quotes.

Labor Category	CLIN 0001 Hours
Project Manager	420
Public Health SME/Epidemiologist	300
Data Engineer/Programmer	1050
Public Health Informatics	500
Technical Writer/Training Specialist	280
BI/Qlik Developer	450

SECTION M – EVALUATION FACTORS FOR AWARD

Each quote will be evaluated in two areas: technical and price.

Evaluation of Quote

The Government will use streamlined evaluation procedures under FAR Part 12. Quotes will be evaluated using a comparative best-value approach considering Technical Approach, Relevant Experience/Past Performance, and Price. Non-price factors, when combined, are significantly more important than price. Therefore, the Government reserves the right to award to other than the lowest priced quote. However, the Government will not make an award at a significantly higher overall cost to achieve only slightly superior technical capability.

The Government may evaluate quotations in the order deemed most efficient. If the Government determines that a quotation is technically unacceptable or otherwise ineligible for award under any evaluation factor, the Government reserves the right not to evaluate the remaining factors, including past performance and price.

Notice of Intent to Award Without Exchanges

The Government intends to make award based on initial quotations but reserves the right to conduct exchanges with one or more quoters if determined necessary by the Contracting Officer. Therefore, quoters are advised that their initial quote should be their best from a technical and price standpoint.

Quotes will be evaluated using the following factors and price:

Evaluation Factor 1: Technical Approach

The Government will evaluate quotations to determine whether the technical approach demonstrates a thorough understanding of the SOW; provides a sound, practical, and feasible approach for successfully accomplishing the required tasks; demonstrates a sound staffing and management approach that supports successful performance of the contract tasks; and provides a sound approach for assessing and mitigating risks that may impact successful performance.

Evaluation Factor 2: Relevant Experience and Past Performance

Quoters will be evaluated based on their recent and relevant experience performing projects of similar scope, size, and complexity to the requirements described in the SOW and to what extent that demonstrates the quoter's ability to successfully perform the requirement.

The Government may evaluate past performance information obtained from the quoter's submission, the Contractor Performance Assessment Reporting System (CPARS), customer references, or Government records. The Government reserves the right to verify information provided by the quoter but is not required to do so, and is not required to contact the references identified in the quote.

Evaluation of Price Quote

The Government will evaluate the total firm fixed price to determine whether the price is fair and reasonable. The Government may use one or more price analysis techniques, including but not limited to comparison of quoted prices received, comparison to the IGCE, and/or comparison to historical prices. If necessary to support the determination of price reasonableness, the Government may request additional supporting information. The Government may, but is not required to, consider whether a quoted price is so low as to indicate a lack of understanding of the requirement or otherwise present a risk of unsuccessful performance.