

Addendum to FAR 52.212-1 Instructions to Offerors

1. This solicitation, W51AA1-26-Q-A097, is being conducted in accordance with FAR Part 12, Acquisition of Commercial Products and Commercial Services and will utilize simplified procedures for soliciting competition, evaluation, award documentation and notification that comply with FAR 12.201-1.
 2. The Army Contracting Command (ACC), APG, Tobyhanna Division, PA 18466, intends to solicit and award a firm-fixed price (FFP) service contract for these services located at Tobyhanna Army Depot. Tobyhanna PA 18466, in accordance with (IAW) Attachment I, Performance Work Statement.
 3. To receive an award, the offeror must have an active registration in the System for Award Management (SAM) <https://www.sam.gov> with no active exclusions and have no debt subject to offset. Prospective offerors must be found to be responsible in accordance with FAR 9.1.
 4. The minimum acceptable acceptance period for offers is sixty (60) days from the date specified in block 8, on page 1 of the SF 1449.
 5. The Government is not responsible for any costs incurred for contractor's time or materials expended in preparing a quotation for this solicitation.
 6. BASIS OF AWARD & EVALUATION CRITERIA - Award evaluation and basis for award will be performed in accordance with FAR 52.212-2, Evaluation- Commercial Items, located in the clause section of the solicitation.
 7. SITE VISIT- IAW FAR Clause 52.237-1, a single site visit will be conducted. The site visit will be held on **Thursday, October 1st, 2026 at 10:00am EST**. Attendance is recommended for offerors. The meeting location will be the Visitor Control Center at the Scranton Gate. Attendees are encouraged to arrive 15 minutes before scheduled time to allow for processing. If visitors do not possess a TYAD issued Contractor badge, they will be required to present a valid, state-issued REAL ID, or a U.S.-issued passport as forms of identification to gain access to the base (vehicle registration and insurance may also be required). Information provided, as well as answers to any general questions, shall not affect the terms and conditions of the solicitation and/or specifications. Terms remain unchanged unless the solicitation is amended in writing. The Contracting Officer's Representative for this project is: Ryan McLaughlin; Email: ryan.g.mclaughlin2.civ@army.mil . The Contract Specialist contact information: Jessica McHugh, Phone: 570-615-6125; Email: jessica.l.mchugh.civ@army.mil
- Please email the names and contact information for all planning to attend to the above contacts by **September 24, 2026**. ELTY Form 648-C is provided and will need to be completed by all visitors who do not have a background check on file with the Government in the last year. Please populate and return as forms will need to be provided to security five (5) days prior to site visit.

8. The Government intends to evaluate offers without discussions, however, in the event the Contracting Officer determines it to be in the best interest of the Government to do so, the Contracting Officer may, at her discretion. Therefore, offerors should provide their best, complete offer upon initial submission.

9. AMENDMENTS- Any amendments issued to this solicitation will be synopsized in the same manner as this solicitation. Offeror shall acknowledge all amendments issued to the solicitation by initialing block 19 on page 2 of the SF1449 or including one signed copy of the amendment(s) with their offer. Any offer failing to acknowledge all solicitation amendments may be deemed inadequate by the Contracting Officer.

10. QUESTIONS

All questions shall be submitted via email to Jessica McHugh, Contract Specialist at jessica.l.mchugh.civ@army.mil, no later than close of business three (3) calendar days prior to the required solicitation response date. All questions and answers will be published in the same manner as this solicitation on a non-attribution basis and incorporated into the RFQ and any resultant award.

OFFER SUBMISSION:

Prepare and submit the quotation and supporting documentation referencing solicitation W51AA1-26-Q-A097 in the subject line of the email, no later than the response date and time, to Jessica McHugh, Contract Specialist, at jessica.l.mchugh.civ@army.mil. Quotes or proposals received after the time and date specified for receipt will be considered late. It is the responsibility of offerors to verify that their submission, including all attachments, is received by the date and time specified in the solicitation. If the offeror does not receive written confirmation of receipt from the Contract Specialist, prior to closing date and time, it is the responsibility of the offeror to contact Contract Specialist prior to closing of the solicitation, to confirm their complete proposal has been received. The Government will not consider quotes or proposals that were delayed, or otherwise not delivered to the Contract Specialist's email inbox on time because of an issue with the offeror's or the Government's service providers, including email maintenance, firewall or delivery to any other email box (e.g. junk). Therefore, offerors should anticipate delays in transmission and are advised to plan ahead and to begin transmitting their proposal in enough time to ensure successful delivery prior to the close of the solicitation.

A complete submission should include the following:

1. Completed and signed SF 1449 (Blocks 30a, 30b, and 30c) and CLIN pricing. The offer must be signed by a company official authorized to contractually bind the company.
2. Completed Attachment II- Pricing Sheet
3. Past Performance (See FAR clause 52.212-2)
4. CMMC Unique Identifier (UID) corresponding to active Level 1 (Self) Assessment in SPRS.
5. Any amendments acknowledged or signed and returned.

RFQ ATTACHMENTS:

The following documents are attached:

Attachment I Performance Work Statement (PWS)

Attachment II Pricing Sheet