

Shipping Expectations & Guidelines

Required notification before shipping.

Email FDC Logistics Team at sdshipments@fnal.gov

Dakota Warehouse:

1313 E Saint Patrick St.

Rapid City, SD 57701

Monday - Friday 700am -3:30pm

Appointment needed, call 605-389-3344

- Dakota Warehouse has no overhead lift capabilities on site, such as a crane or gantry.
- Any shipment needing special handling other than forklift or pallet jack, such as overhead lift/crane, must get approval from FDC Logistics Team 2 weeks in advance prior to shipping for coordination.
- Dakota Warehouse does not have any ground level dock doors.
- Dakota Warehouse has a variety of unloading equipment. See DW Facts Sheet listed below.

Domestic shipments to the warehouse that arrive with no notification, BOL, or are beyond the warehouse handling capabilities are subject to be returned to vendor.

It is the duty of the shipper and/or vendor to ensure the proper equipment, support, and securement is being used to ship the cargo. Please also notify the FDC Logistics Team of the type of equipment the cargo is being shipped on prior to shipping. If you have questions or are needing help, please contact the Logistics Team at sdshipments@fnal.gov.

Damaged shipments from vendors will be rejected

Choosing Your Trailer:

- Flatbed/Conestoga
 - Shipments arriving on flatbeds and conestogas may not be able to fit through the warehouse doors or will be extremely difficult to bring into the warehouse.
 - Items over 8 feet in length and/or over 8,000 lbs.

- Items exceeding dock door dimensions. (See attached factsheet)
 - Items that can be brought into the warehouse must be able to get forklift forks under from the end.
 - Items that need to go into the warehouse and do not meet the criteria above will need prior approval or may be rejected.
- Stepdeck / Dropdeck / Lowboy / Double drop
 - Items shipped on these trailer types will not be able to be brought into the warehouse unless special arrangements have been made and approved.
- Dry van – fully enclosed trailer.
 - Freight must be palletized or crated.
 - Items over 8 feet in length must have approval
 - Items exceeding 8,000 lbs must have approval or be shipped on another trailer type.
 - Items exceeding dock door dimensions will not be unloaded. (See attached factsheet)
 - Items that can be brought into the warehouse must be able to get forklift forks under from the end.
- Containers – 40 ft or 20 ft
 - **Must be shipped with doors facing to the rear of the trailer.**
 - Equipment is not available to lift or manipulate containers on site.
 - If specialized equipment is needed, the shipper must get approval from the Logistics Team at least 2 weeks in advance prior to shipping for coordination.
 - Cargo in containers must be palletized or crated. Similar considerations to dry van trailers.
 - Containers must be locked.
- Miscellaneous cargo – we understand that not all cargo can be palletized or crated in those situations please contact the Logistics Team to discuss the best methods for shipping.
 - Anything on wheels other than vehicles.
 - Wheels must be locked if they lock.
 - Wheels should also have chock blocks in place.
 - Cargo should also be secured with straps to ensure it does not move during transit.

- Anything top-heavy or easily tipped should be laid down on its side and secured to prevent movement.
 - If said cargo cannot be laid on its side due to potential damage, and has to remain upright, it must be secured to prevent movement or tipping while in transit.

Dakota Warehouse Fact Sheet

22 May 2025

Address:

1313 E Saint Patrick Street
Rapid City, SD 57701

Warehouse phone:

605-389-3344

Hours:

Monday-Friday 7:00am – 2:30pm MT
Deliveries are by appointment

Material Handling Capabilities

Type	Count	Handling Capacity	Fork Length
Standup	2	8,000lbs	42in
Riding	2	6,000lbs	42in
Standing – Long	2	8,000lbs	84in
Outside	1	17,500lbs	46in

Dock Door Space

Location	Count	Door Width	Door Height
South Dock	9	92in	99in-103in
West Dock	8	82in	94in

Climate Control

The warehouse is equipped with essential heat and/or climate control. The climate conditions are per OSHA recommendation of 68-78 degrees Fahrenheit with winter being around 50 degrees Fahrenheit. Humidity is in the approximate range of 20 to 60 percent.