

DRAFT
PERFORMANCE WORK STATEMENT (PWS) FOR

VEHICLE AND AIRCRAFT WASH RACK MAINTENANCE SERVICES

1.0 General:

1.1 Scope: The contractor shall provide all personnel, equipment, tools, materials, supervision, and quality control necessary, except as specified in Paragraph 3.0 as Government Furnished, to perform preventative maintenance, service calls and repairs for Vehicle and Aircraft Wash Racks on Andersen Air Force Base (AAFB), as defined in this PWS.

This requirement signifies a full-service maintenance contract where the contractor takes total service responsibility for all equipment identified. The fixed price includes all inspections, maintenance, repairs, and certifications. The contractor assumes all responsibility and determines the amount of service visits and types of service required to keep all Wash Racks operating properly and safely within the performance objectives in the Performance Requirements Summary.

Work conducted on Vehicle and Aircraft Wash Racks shall be In Accordance With (IAW) applicable references listed in Paragraph 6.0, industry standards, and the recommendations of the Original Equipment Manufacturer (OEM).

1.2 Period of Performance (PoP): The Period of Performance shall be one (1) Base Year of twelve (12) months and four (4) option years of twelve (12) months.

Base Year: 01 April 2027 – 31 March 2028

Option Year 1: 01 April 2028 – 31 March 2029

Option Year 2: 01 April 2029 – 31 March 2030

Option Year 3: 01 April 2030 – 31 March 2031

Option Year 4: 01 April 2031 – 31 March 2032

1.3 Reserved:

1.4 General Information:

1.4.1 Place and Performance of Services: The contractor shall provide services between the hours of 7:30 a.m. to 4:30 p.m. on Monday through Friday except on recognized US holidays or when the Government facility/installation is closed due to local or national emergencies, administrative closings, or similar Government-directed facility/installation closings. The Contracting Officer's Representative (COR) or Contracting Officer (CO) must approve in advance, excluding legal holidays, any exceptions to work hours and designated workdays. The contractor must submit a "Request to Work Outside Normal Hours Worksheet" (Technical Exhibit 4), 15 days prior to any work commencing. The performance shall be at AAFB, Guam.

The contractor shall at all times maintain an adequate work force for the uninterrupted performance of all tasks defined within this PWS when the Government facility/installation is not closed for the above reasons. When hiring personnel, the contractor shall keep in mind that stability and continuity of the work force are essential. Teleworking is not authorized.

1.4.1.1 Telework: The Government does not permit the contractor to telework in support of this requirement. In furtherance of Continuity of Operations Planning (COOP), a telework program may be enacted to ensure that the Government's mission-critical operations stay operational during times of national emergency or incidents of national significance. Telework shall be at no additional cost to the Government.

1.4.1.2 Unscheduled gate closures by the Security Police may occur at any time causing all personnel entering or exiting a closed installation to experience a delay. This cannot be predicted or prevented. Contractors are not compensated for unexpected closures or delays. Vehicles operated by contractor personnel are subject to search pursuant to applicable regulations. Any moving violation of any applicable motor vehicle regulation may result in the termination of the contractor employee's installation driving privileges.

1.4.1.3 The contractor's employees shall become familiar with and obey the regulations of the installation; including fire, traffic, safety and security regulations while on the installation. Contractor employees should only enter restricted areas when required to do so and only upon prior approval. All contractor employees shall carry proper identification with them at all times and shall be subject to such checks as may be deemed necessary. The contractor shall ensure compliance with all regulations and orders of the installation, which may affect performance. The Government reserves the right to direct the removal of an employee from Government property or revoke access to Government systems for misconduct, security reasons, or any overt evidence of communicable disease. Removal of contractor employees for reasons stated above does not relieve the contractor from responsibility for total performance of this contract.

1.4.2 Recognized Holidays: The following are recognized United States (US) holidays. The contractor shall not perform services on these days (except where otherwise specified in this PWS, i.e. emergencies):

- 1.4.2.1 New Year's Day: January 1st
- 1.4.2.2 Martin Luther King, Jr.'s Birthday
- 1.4.2.3 President's Day
- 1.4.2.4 Memorial Day
- 1.4.2.5 Juneteenth National Independence Day: June 19th
- 1.4.2.6 Independence Day: July 4th
- 1.4.2.7 Labor Day
- 1.4.2.8 Columbus Day
- 1.4.2.9 Veteran's Day: November 11th
- 1.4.2.10 Thanksgiving Day
- 1.4.2.11 Christmas Day: December 25th

1.4.3 Quality Control (QC): The contractor shall develop and maintain an effective Quality Control Plan (QCP) to ensure services are performed in accordance with this PWS, applicable standards, and codes listed in references in Paragraph 6.0. The contractor shall develop and implement procedures to identify, prevent, and ensure non-recurrence of defective services. The contractor's QCP is the means by which it assures itself that its work complies with the requirements of the contract. As a minimum, the contractor shall develop QC procedures that address the areas identified in Technical Exhibit 1, Performance Requirements Summary (PRS). The QCP shall demonstrate how the contractor ensures quality performance during the contract period of performance. The contractor shall maintain the QCP throughout the period of performance of the contract. The COR/CO shall be provided updates to the QCP as they occur during the period of performance and provide all updates to the QCP to the within two (2) business days. The QCP shall identify the procedures in writing for inspections, individual responsible, periodic inspection (PI) & preventive maintenance (PM) program, and the location of all inspection records and key control logs which shall always be available to the government upon request. The QCP shall have the inspection forms and records which shall be used for the service. The contractor shall identify to the CO/COR the responsible quality control inspector to notify in case of customer complaints. A final QCP shall be submitted to the COR NLT 10 days after contract award. After acceptance of the QCP, the contractor shall obtain the Contracting Officer's acceptance in writing of any proposed changes to its QCP.

1.4.4 Quality Assurance (QA): The Government will evaluate the contractor's performance under this contract in accordance with the Quality Assurance Surveillance Plan (QASP). This plan is solely maintained by the Government and is primarily focused on what the Government will do to ensure that the contractor has performed in accordance with the performance standards. It defines how the performance standards will be applied, the frequency of surveillance, and acceptable quality level(s) or defect rate(s).

1.4.5 Access and General Protection/Security Policy and Procedures. The contractor shall comply with all applicable installation/facility access and local security policies and procedures, which may be obtained from the COR/CO. The contractor shall also provide all information required for background checks to meet installation access requirements to be accomplished by the local installation's Security Forces, Director of Emergency Services or local Security Office. The contractor shall ensure compliance with all personal identity verification requirements as directed by DoD, Headquarters Air Force (HAF) and/or local policy. Should the Force Protection Condition (FPCON) change, the Government may require changes in contractor security matters or processes.

1.4.5.1 The contractor shall obtain base identification and vehicle passes, if required, for all contractor personnel who make frequent visits to or perform work on the Air Force installation(s) cited in the contract. Contractor personnel are required to wear or prominently display installation identification badges or contractor-furnished contractor identification badges while visiting or performing work on the installation.

1.4.5.2 The contractor shall submit a written request on company letterhead to the contracting officer listing the following: contract number, location of work site, start and stop dates, names of employees and subcontractor employees, and level of security clearance needing access to the base. The letter will also specify the individual(s) authorized to sign a request for base identification credentials or vehicle passes. The CO will endorse the request and forward it to the issuing base pass and registration office or Security Forces for processing. When reporting to the registration office, the authorized contractor individual(s) should provide a valid driver's license, current vehicle registration, and valid vehicle insurance certificate to obtain a vehicle pass.

1.4.5.3 During performance of the contract, the contractor shall be responsible for obtaining required identification for newly assigned personnel and for prompt return of credentials and vehicle passes for any employee who no longer requires access to the work site.

1.4.5.4 When work under this contract requires unescorted entry to controlled or restricted areas, the contractor shall comply with AFI 31-101, Integrated Defense, and DODMAN5200.02_AFMAN 16-1405, Air Force Personnel Security Program.

1.4.5.5 Upon completion or termination of the contract or expiration of the identification passes, the prime contractor shall ensure that all base identification passes issued to employees and subcontractor employees are returned to the issuing office.

1.4.5.6 Failure to comply with these requirements may result in withholding of final payment.

1.4.5.7 For contractors that do not require CAC but require access to a DoD Facility and/or Installation. The contractor and all associated sub-contractors employees shall comply with adjudication standards and procedures using the National Crime Information Center Interstate Identification Index (NCIC-III) and Terrorist Screening Database (TSDB) (Air Force Instruction (AFI) 10-245, AFI 31-101 and Air Force Manual (AFMAN) 31-113), applicable installation, facility and area commander installation/facility access and local security policies and procedures (provided by Government representative)

1.4.5.8 All contractor personnel shall obtain access to the installation by participating in the Defense Biometric Identification System (DBIDS) or by obtaining passes each day from the Base Pass and Identification Office. Cost for obtaining passes through the DBIDS program is the responsibility of the contractor. One-day passes, issued through the Base Pass and Identification Office, will be furnished without charge.

1.4.5.9 The contractor shall furnish a completed Employment Eligibility Verification (DHS FORM I-9) form for all personnel requesting badges. This form is available at <http://www.uscis.gov/portal/site/uscis> by searching or selecting Employment Verification (Form I-9). Immediately report instances of lost or stolen badges to the Contracting Officer. All contractor personnel shall obtain access to the installation by obtaining passes from the AAFB Visitor Control Center for Andersen Air Force Base, Guam properties.

1.4.5.10 Requirement for OPSEC Training. In accordance with AFI 10-701, Operations Security, OPSEC PMs/Signature Managers/Coordinators will provide OPSEC training or training materials to contract employees within 30 days of employees' initial assignment to the contract and prior to having access to any critical information (CI) and annually thereafter. General organizational orientations may need to be supplemented by duty-related orientations in the work center targeted toward specific critical information and vulnerabilities associated with the work. Initial training (OPSE 1301 - OPSEC Fundamentals) is located on the ADLS website and refresher OPSEC training is conducted annually (at Commander's Call). The contractor shall submit certificates of completion for each contractor employee to the COR within 15 calendar days after completion of training. As required if AAFB Security Forces determines the need for access to the installation.

1.4.5.11 Company Vehicle Identification. The company name and logo shall be displayed on each of the contractor's vehicles in a manner and size that is clearly visible. All vehicles shall display a valid Guam license plate that complies with the Guam Vehicle Code. Vehicles shall meet all other requirement of the Guam Vehicle Code, such as safety standards, and shall carry proof of insurance and Guam registration, if applicable. All vehicles shall be maintained with a clean and orderly appearance. Vehicles shall not be cleaned, washed, or rinsed off on Government property or facilities.

1.4.5.12 Communications Security/Information Technology (COMSEC/IT) Security. All communications with DoD organizations are subject to COMSEC review. All telephone communications networks are continually subject to intercept by unfriendly intelligence organizations. DoD has authorized the military departments to conduct COMSEC monitoring and recording of telephone calls originating from, or terminating at, DoD organizations. Therefore, the contractor is advised that any time contractor personnel place or receive a call they are subject to COMSEC procedures. The contractor shall ensure wide and frequent dissemination of the above information to all employees dealing with DoD information. The contractor shall abide by all Government regulations concerning the authorized use of the Government's computer network, including the restriction against using the network to recruit Government personnel or advertise job openings.

1.4.6 Physical Security/Access to Buildings. The contractor shall comply with security requirements, plus those imposed by the installation Commander at all times. Personnel with access to special areas shall have the appropriate screening and/or security clearance, and personnel requiring routine access to restricted areas shall wear special badges authorizing access for those areas. Contractor personnel shall not enter restricted or controlled areas or installation facilities unless specifically authorized in performance of their duties. The contractor shall secure all buildings and facilities entered during non-duty hours and shall secure all buildings and facilities under the contractor's cognizance at the end of each workday or shift period.

1.4.6.1. Schedule Coordination. The contractor shall be responsible for coordinating all phases of their operations with the appropriate base personnel through the COR/CO. The facilities shall remain in operation while the contractor is working, and it is up to the contractor to coordinate around the normal activities of the facility. The Government may issue keys to the contractor. The contractor shall use due diligence and be responsible for compromised security systems to include replacement costs that result from their action or inaction.

1.4.6.1.1 Contractor shall contact 36 CES, Customer Service at 366-2916/17/18 to apply for any service interruption. Utility outage requests shall be submitted at least thirty (30) calendar days before any outage and coordinated with COR/CO, affected tenants, and customers.

1.4.6.2 The contractor shall make arrangements for Government escort into secured areas requiring escort. The CO shall provide information on applicable buildings, spaces, and the appropriate point of contact. The contractor may experience delays while waiting for escorts. The Government estimates the wait period can be up to 30 minutes. The contractor shall notify the COR and appropriate point of contract if an escort is not available after 30 minutes or access to accomplish the work is denied. Unscheduled requirements, e.g., trouble calls, may require a longer wait for an escort.

1.4.6.3 Key Control. NOTE: All references to keys include key cards. The contractor shall establish and implement methods of ensuring that no keys/key cards issued by the Government are lost or misplaced or are used by unauthorized persons. No keys issued by the Government shall be duplicated. Such procedures shall include turn-in of any issued keys by personnel who no longer require access to locked areas. The contractor shall include procedures covering key control in the QCP.

1.4.6.3.1 The contractor shall immediately report any occurrences of lost or duplicated keys/key cards to the COR.

1.4.6.3.2 In the event keys, other than master keys, are lost or duplicated, the contractor shall, upon direction by the CO, re-key or replace the affected lock or locks; however, the Government, at its option, may replace the affected lock or locks or perform re-keying. When the Government replaces or re-keys the locks, the Government will deduct the total cost of lock replacement or re-keying from the monthly payment due the contractor. In the event a master key is lost or duplicated, the Government will replace all locks and keys for that system and will deduct the total cost from the monthly payment due the contractor.

1.4.6.3.3 The contractor shall prohibit the use of the Government issued keys/key cards by any persons other than the contractor's employees. The contractor shall prohibit the opening of locked areas by contractor employees to permit entrance of persons other

than contractor employees engaged in the performance of services in those areas, or personnel authorized entrance by the CO.

1.4.6.4 Lock Combinations: The contractor shall establish and implement methods of ensuring that no lock combinations are revealed to unauthorized persons. The contractor shall ensure that lock combinations are changed when personnel having access to the combinations no longer have a need to know such combinations.

1.4.7 Special Qualifications: The contractor shall ensure all employees possess all required licenses for operating equipment used in the performance of this contract. This does not include education or other qualifications for the position in which the contractor employee is performing, dress codes, or other information. (NOTE: The Government does not provide training to contractors. Contractors must ensure that any personnel performing under a contract are fully trained, licensed, certified, and otherwise qualified to provide services.)

1.4.8 Post Award Conference/Periodic Progress Meetings: The contractor agrees to attend any post award conference convened by the CO in accordance with R-DFARS 242.7600. The CO, COR, and other Government personnel, as appropriate, may meet periodically with the contractor to review the contractor's performance. At these meetings, the CO will apprise the contractor of how the Government views the contractor's performance and the contractor shall apprise the Government of problems, if any, being experienced. The contractor shall resolve outstanding issues raised by the Government. Contractor attendance at these meetings shall be at no additional cost to the Government.

1.4.9 Contract Manager (CM): The contractor shall designate a CM who shall ensure performance under this contract. The name of this person, and an alternate who shall act for the contractor when the CM is absent, shall be designated in writing to the CO. The CM or alternate shall have full authority to act for the contractor on all contract matters relating to daily operation of this contract. The CM shall work through the COR, to resolve issues, receive technical instructions, and ensure adequate performance of services. The CM shall ensure that contractor employees do not perform any services outside the scope of the contract without an official modification issued by the CO. The CM shall ensure contractor employees understand that services performed outside the scope of the contract are performed wholly at the expense of the contractor.

1.4.10 Identification of Contractor Employees: All contractor personnel attending meetings, answering Government telephones and working in other situations where their contractor status is not obvious to third parties are required to identify themselves as such to avoid creating an impression that they are Government employees. The contractor shall ensure that all documents or reports produced by contractor personnel are suitably marked as contractor products or that contractor participation is appropriately disclosed. The contractor's status as a "contractor" shall be predominantly displayed in all correspondence types (to include signature blocks on e-mail) and dealings with Government or non-Government entities. Contractor personnel shall wear identification badges distinguishing themselves as such. The badges shall have the company name, employee name and the word "contractor" displayed.

1.4.10.1 The contractor shall retrieve all identification media (including vehicle passes) from its employees who depart employment for any reason. **The contractor shall return all identification media (i.e., badges and vehicle passes) to the CO within 10 days of an employee's departure.**

1.4.11. Combating Trafficking in Persons: The United States Government has adopted a zero-tolerance policy regarding trafficking in persons. Contractors and contractor employees shall not engage in severe forms of trafficking in persons during the period of performance of the contract; procure commercial sex acts during the period of performance of the contract; or use forced labor in the performance of the contract. The Contractor shall notify its employees of the United States Government's zero tolerance policy, the actions that will be taken against employees for violations of this policy. The contractor shall take appropriate action, up to and including termination, against employees or subcontractors that violate the US Government policy as described at RFO Subpart 22.17.

1.4.12 Organizational Conflicts of Interest (OCI): The contractor and subcontractor personnel performing services under this contract may receive, have access to or participate in the development of proprietary or source selection information (e.g., cost or pricing information, budget information or analyses, specifications or work statements, etc.) or perform evaluation services which may create a current or subsequent OCIs, as defined in RFO Subpart 9.5. The contractor shall notify the CO immediately whenever it becomes aware that such access or participation may result in any actual or potential OCI and shall promptly submit a plan to the CO to avoid or mitigate any such OCI. The contractor's mitigation plan will be determined to be acceptable solely at the discretion of the CO. In the event the CO unilaterally determines that any such OCI cannot be satisfactorily avoided or mitigated, the CO may impose other remedies as he or she deems necessary, including prohibiting the contractor from participation in subsequent contracted requirements which may be affected by the OCI.

1.4.13 Phase In / Phase Out Periods: To minimize any decreases in productivity and to prevent possible negative impacts on additional services, the contractor shall have personnel on board, during the 30-day phase in/ phase out periods. During the phase in period, the contractor shall become familiar with performance requirements in order to commence full performance of services on the contract start date.

1.5 Performance of Services during Crisis Declared by The National Command Authority or The Local Installation Commander. This service meets the criteria for continuation of performance during a crisis.

1.6 Environmental Control. The contractor shall comply, and assure that all subcontractors comply, with all applicable federal, territory, and local laws, regulations,

ordinances, policies, and standards related to environmental matters. Where applicable, the contractor shall use environmentally safe products in the course of completion of their project. The contractor shall maintain, in company vehicle on site, Safety Data Sheets (SDS) for all chemicals. A copy of all SDS shall be provided to the CO and COR. The SDS data is subject to random checks by the government. Contractor shall maintain, and provide on demand, an inventory of materials being brought on the Government facility. The contractor shall complete, and provide on demand, monthly inventories of HAZMAT used, including but not limited to: solvents, paints, degreasers, greases, Ozone Depleting Substances, and oils brought on to the Government facility. If the contractor spills or releases any HAZMAT or other substance contained in 40 CFR 302 into the environment, the contractor shall immediately notify the CO, COR, and appropriate emergency responders. The contractor is responsible for all costs associated with clean-up and restoration, including any applicable fines and/or penalties. The contractor shall maintain a spill plan as required by federal, territory, and local laws and regulations.

1.7 Asbestos.

1.7.1 The contractor shall be responsible to have a trained “Competent Person” as defined in 29 CFR 1926.32(f) onsite that meets the requirements specified in 29CFR 1926.1101 and is trained in accordance with 40 CFR 763.92(a)(2). It is the Competent Person’s responsibility to ensure any known or suspected Asbestos Containing Materials (ACM) encountered during the performance of this PWS are managed in accordance with all Federal, territory, and local regulations as may be applicable. Any questions regarding suspect or known ACM should be directed to 36 CES Asbestos Program manager.

1.7.2 Miscellaneous Asbestos Debris. The contractor is hereby given notice that miscellaneous asbestos debris from TSI or other sources may be encountered in wall or ceiling cavities, crawl spaces, or chase ways. Any fibrous materials encountered in these areas shall be treated as friable Presumed Asbestos Containing Material (PACM) unless tested and found to be asbestos free. Any disturbance of ACM or PACM shall comply with all applicable sections of 29 CFR 1926.1101. Any abatement activities shall be performed in accordance with 29 CFR 1926.1101 or 29 CFR 1901.1001 as may be applicable and OAC 3701-34. Any removal or disposal activities shall be performed in accordance with 40CFR 61M and OAC 3745-20.

1.8 Severe Weather and Typhoon Operations

1.8.1 Tropical Cyclone Conditions of Readiness (TCCOR) Compliance: The contractor shall monitor and comply with all Andersen AFB installation commander directives regarding TCCOR declarations. The contractor shall ensure all personnel, equipment, and hazardous materials are secured to prevent damage to Government property or environmental contamination during severe weather events. The Contractor shall develop and maintain a written severe weather plan addressing all units, accessories, and Contractor-owned equipment placed on the installation, and shall furnish that plan to the Government POC upon request and upon any material revision.

1.8.2 Phased Weather Response Requirements: The contractor shall execute the following actions in accordance with the declared TCCOR level:

TCCOR Level	Base Status	Contractor Mandatory Actions
TCCOR 4	Destructive winds possible within 72 hours.	Normal operations continue. Review severe weather preparedness plans, maintain situational awareness, and ensure general site readiness in the event conditions deteriorate.
TCCOR 3	Destructive winds possible within 48 hours.	Initiate severe weather preparations. Coordinate with the COR regarding the potential suspension of services. Begin securing active work sites and prepare to secure or remove all contractor vehicles, equipment, and materials if conditions worsen.
TCCOR 2	Destructive winds anticipated within 24 hours.	Suspend all routine maintenance and non-essential operations. Finalize the securing of all work sites, equipment, and materials against severe weather. Release personnel in accordance with installation guidance and coordinate final site status with the COR.
TCCOR 1	Destructive winds occurring or anticipated within 12 hours.	No access. All contractor operations are suspended until the installation declares TCCOR All Clear.
TCCOR 1E (Emergency)	Destructive winds are possible within 12 hours	No access. All contractor operations are suspended until the installation declares TCCOR All Clear.
TCCOR 1C (Caution)	Destructive winds are occurring or imminent. Seek Shelter immediately.	No access. All contractor operations are suspended until the installation declares TCCOR All Clear.
TCCOR 1R (Recovery)	Destructive winds are no longer a threat.	Recovery operations are underway. Only key personnel are authorized movement.
TCCOR All Clear	Storm has passed, all major recovery operations are complete. Movement is authorized.	Normal operations resume.

1.8.3 Post-Storm Recovery and Damage Assessment: Upon declaration of “All Clear” or installation return to TCCOR 4, the contractor shall contact the COR within two (2) hours to establish access and prioritize recovery operations.

1.8.4 Weather Delays and Schedule Adjustments: The contractor shall submit a revised Planned Quarterly Maintenance Schedule to the COR within three (3) business days following the resumption of normal base operations to account for missed services.

2.0 Definitions and Acronyms:

2.1 Definitions:

2.1.1 Contractor: A supplier or vendor awarded a contract to provide specific supplies or service to the Government. The term used in this contract refers to the prime.

2.1.2 Defective Service: A service output that does not meet the standard of performance associated with the PWS.

2.1.3 Deliverable: Anything that can be physically delivered and includes non-manufactured things such as meeting minutes or reports.

2.1.4 Key Personnel: Contractor personnel that are evaluated in a source selection process and that may be required to be used in the performance of a contract by the PWS. When key personnel are used as an evaluation factor in best value procurement, an offer can be rejected if it does not have a firm commitment from the persons that are listed in the proposal.

2.1.5 Physical Security: Actions that prevent the loss or damage of Government property.

2.1.6 Quality Assurance: The Government procedures to verify that services being performed by the Contractor are performed according to acceptable standards.

2.1.7 Quality Assurance Surveillance Plan (QASP): An organized written document specifying the surveillance methodology to be used for surveillance of contractor performance owned and maintained by the Government.

2.1.8 Quality Control: All necessary measures taken by the Contractor to ensure that the quality of an end product or service shall meet contract requirements.

2.1.9 Subcontractor: One that enters into a contract with a prime contractor. The Government does not have privity of contract with the subcontractor.

2.2 Acronyms:

AT/OPSEC	Antiterrorism/Operational Security BI Background Investigation
CM	Contract Manager
CO	Contracting Officer
COR	Contracting Officer's Representative
DD254	Department of Defense Contract Security Classification Specification
DFARS	Defense Federal Acquisition Regulation Supplement
DoD	Department of Defense
DSCA	Defense Counterintelligence and Security Agency
FAR	Federal Acquisition Regulation
GFP/M/E/S	Government Furnished Property/Material/Equipment/Services
HQDA	Headquarters, Department of the Army
HSPD	Homeland Security Presidential Directive
IA	Information Assurance
IS	Information System(s)
OCI	Organizational Conflict of Interest
PII	Personally Identifiable Information
PIPO	Phase In/Phase Out
POC	Point of Contact
PRS	Performance Requirements Summary
PWS	Performance Work Statement
QA	Quality Assurance
QASP	Quality Assurance Surveillance Plan
QC	Quality Control
QCP	Quality Control Program
R-DFARS	Revolutionary Defense Federal Acquisition Regulation Supplement
RFO	Revolutionary FAR Overhaul
SCR	Service Contract Reporting
SSN	Social Security Number
TE	Technical Exhibit
USD(I)	Under Secretary of Defense for Intelligence

3.0 Government Furnished Property, Material, Equipment and Services (GFP/M/E/S): The Government will provide the property, material, equipment, and/or services listed below solely for the purpose of performance under this contract:

3.1 Property: Reserved

3.2 Utilities: All utilities in the facility will be available for the contractor's use in the performance of this contract. The contractor shall instruct employees in utilities conservation practices. The contractor shall operate under conditions that preclude the waste of utilities, which include turning off the water faucets or valves after using the required amount.

4.0 Contractor Furnished Property, Materials, and Equipment (CFP/M/E): The contractor shall provide all management, tools, supplies, equipment, and labor necessary to maintain continuous and safe operations of Vehicle and Aircraft Wash Racks at Andersen AFB, Guam. Once installed all materials and equipment, the Government will reimburse the contractor for these items and items will become Government property.

4.1 General: Except for those items specifically stated to be Government-Furnished in Paragraph 3.0, the contractor shall furnish everything required to perform these services as indicated in Paragraph 1.1.

5.0 Requirements: The contractor shall:

5.1 Wash Racks Maintenance and Inspection: The Contractor shall perform maintenance and inspection on Government Vehicle and Aircraft wash racks to ensure safe, reliable, uninterrupted service. The Contractor shall inspect and maintain wash racks in accordance with UFC-3-460-03 and manufacturer's recommended procedures on a Monthly basis. Wash racks are identified in Technical Exhibit 3A. Contractor shall provide and store all soap materials required for automated wash rack systems.

5.2 Reports and Documentation: The contractor shall prepare and submit monthly written reports and supporting documentation for the routine Preventative Maintenance (PM) and service calls. In the event there is a discrepancy that cannot be addressed by PM service, the contractor shall submit a report or statement of facts detailing the discrepancy. The reports and supporting documentation shall be forwarded to the Contracting Officer Representative (COR) within two (2) business days if discrepancies cannot be repaired during the PM or Service Call. The reports and documentation shall include but not limited to location, type asset, manufacturer, and repair.

5.3 Preventative Maintenance (PM) Program: The Contractor shall develop, execute, and manage a PM program. Service calls shall not be substituted for routine preventative maintenance. The PM program shall provide an economical approach for manufacturers' recommended procedures, OEM standards, and maintenance required to satisfy equipment warranties to keep Government equipment and systems in normal working condition. The Contractor shall submit the following: Monthly Planned Maintenance Schedule, NLT the 15th day of the preceding month. Monthly Planned Maintenance Summary Report in conjunction with invoices. If two or more equipment/system breakdowns of one component occur within six

(6) months, the contractor shall be required to modify their PM program to remedy the deficiencies at no additional cost to the Government. The Contractor is fully responsible for and shall perform any repairs, including replacement, discovered during routine maintenance work up to a total of \$2,500 per occurrence in direct materials and labor cost under the PM portion of the contract. Notification of repair work identified during PM shall be submitted to the COR within two (2) hours. Customer complaints, non-major repairs, and other discrepancies identified shall be successfully resolved within five (5) workdays of notification.

5.4 Service Calls: Contractor shall provide service calls (routine and emergency) under the full maintenance service agreement at no additional charge. All repair work shall be done IAW standard commercial practices. Contractor shall repair and replace components at no additional cost to the Government. When a component in a labeled product is replaced, it must be replaced with an identical component manufactured under the original labeling service (certifying agency). Substitution of a different component is only permitted where it is equivalent to that which was tested, as determined by the certifying agency. The parts used for replacement are required to comply with all the requirements that the old parts originally complied with. The Unified Facilities Guide Specifications (UFGS) and the UFC shall be used to benchmark acceptable replacement components. The Contractor shall prepare and submit to the COR a written report within two (2) business days after all service calls. The report shall include the date and time of the service call, the location of the Wash Rack, the repairs performed, labor hours, and the name of the technician performing the repairs.

5.4.1 Routine Calls: The Contractor shall respond to routine service calls within two (2) business days when notified by COR/CO. The Contractor is fully responsible for and shall perform any incidental repairs, including replacement, discovered during service call work up to \$2,500 per occurrence in total cost.

5.4.2 Emergency Calls: Emergency calls are defined as calls made for services when a Wash Rack system fails and constitutes a danger to personnel; threatens to damage properties; or threatens to disrupt activity, operations, and/or training missions. All emergency calls shall be coordinated by the COR/CO. Contractor shall verify any request for service with the COR/CO prior to performing any service to arrest the emergency as quickly as possible. The Contractor shall respond to emergency calls within two (2) hours of notification by the COR/CO during normal duty hours and three

(3) hours outside of normal duty hours, 24 hours a day, 7 days a week. The Contractor shall report to the work location, survey the repair, and provide the COR/CO an estimate of time to repair and cost of repairs not covered in the basic full maintenance service contract but necessary to bring the Wash Rack back to operation. For emergency calls over \$2,500 the Contractor shall follow major repair procedures IAW with Section 5.5. The contractor shall not proceed with the repair work until the work order has been approved by the CO.

5.5 Major Repairs: Permits the Government and the contractor to negotiate fixed-price parts and labor, which are not within the general scope of the contract and are necessary to make repairs or prevent malfunctions. If during the maintenance/repair the contractor recommends work not priced elsewhere in contract, the contractor shall submit a request with detailed cost estimate including a complete listing and estimated cost of all material, the labor hours needed to complete the repairs, and the projected time the equipment shall be out of service to the COR within five (5) business days. Major Repair requests exceeding \$2,500.00 shall be routed by the

COR to the CO for a fair and reasonable determination. The contractor shall not proceed with the repair work until the work order has been approved by the CO. The contractor shall commence repair work after notification from the CO or their designated representative. Parts shall be priced based on established market prices less most favored customer discounts, excluding handling charges, and shall be supported by supplier invoices. Contractor invoices shall contain copies of supply invoices for parts approved by the CO for payment. The contractor shall be financially compensated for material and labor costs only when repair work has been approved by the CO. The contractor shall ensure all major repair work commences within two (2) days of CO approval. If the government and the contractor fail to negotiate a fair and reasonable price, the government may use other means to obtain the repairs. Major repairs shall be warranted by the contractor for labor for 90 days from completion and acceptance by the COR.

6.0 Applicable Publications: Publications applicable to this PWS are listed below:

Publication (Chapter/Page)	Date of Publication	Website
UFC-3-460-03	11/10/2017 (Change 1: 04/29/2021)	https://wbdg.org/ffc/dod/unified-facilities/criteria-ufc/ufc-3-460-03
Revolutionary FAR Overhaul (RFO)	07/28/2026	https://www.acquisition.gov/far-overhaul
Defense Federal Acquisition Regulation Supplement	05/7/2026	http://www.acq.osd.mil/dpap/dars/dfarspgi/current/index.html
Joint Travel Regulation (JTR)	06/01/2026	https://www.travel.dod.mil/Policy-Regulations/Joint-Travel-Regulations/
DoDM 1000.13-M-V1 DoD Identification (ID) Cards (Enclosure 2, paragraph 3.b)	07/01/2025	https://www.esd.whs.mil/Portals/54/Documents/DD/issuances/dodm/100013_vol1.PDF?ver=7DSDLF3eD0h_ZFH2DGYwX7Q%3D%3D
Federal Information Processing Standards (FIPS) Publication 201-3 Personal Identity Verification (PIV) of Federal Employees and Contractors (paragraph 9)	01/24/2022	https://csrc.nist.gov/publications/fips
DoDI 5400.11 Department of Defense Privacy and Civil Liberties Programs	01/29/2019	https://www.esd.whs.mil/Directives/issuances/dodi/
DoD 5400.11-R Department of Defense Privacy Program	05/06/2021	https://www.esd.whs.mil/Directives/issuances/dodm/
DoDD 8140.01 Cyberspace Workforce Management	10/05/2020	https://www.esd.whs.mil/Directives/issuances/dodd/

DoDM 8140.03 Cyberspace Workforce Qualification and Management Program	02/15/2023	<a href="https://www.esd.whs.mil/Directives/issuances/do
dm/">https://www.esd.whs.mil/Directives/issuances/do dm/
32 CFR Part 117 National Industrial Security Program Operating Manual (NISPOM)	02/24/2021	<a href="https://www.ecfr.gov/current/title-32/subtitle-
A/chapter-I/subchapter-D/part-117">https://www.ecfr.gov/current/title-32/subtitle- A/chapter-I/subchapter-D/part-117
DAFI 10-245 Antiterrorism	04/12/2022	<a href="https://www.e-publishing.af.mil/Product-
Index/#/?view=search&keyword=antiterrorism&i
sObs olete=false&modID=449&tabID=131">https://www.e-publishing.af.mil/Product- Index/#/?view=search&keyword=antiterrorism&i sObs olete=false&modID=449&tabID=131
DAFI 31-101 Integrated Defense	12/07/2020	https://www.e-publishing.af.mil
AFMAN 31-113 Security Forces Standards and Procedures	09/21/2022	<a href="https://www.e-publishing.af.mil/Product-
Index/#/?view=search&keyword=security%20forces
%20standards&isObsolete=false&modID=449&tabID
=131">https://www.e-publishing.af.mil/Product- Index/#/?view=search&keyword=security%20forces %20standards&isObsolete=false&modID=449&tabID =131
DAFPD 17-1 Information Dominance Governance and Management	06/22/2021	<a href="https://www.e-publishing.af.mil/Product-
Index/#/?view=search&keyword=information%20do
minance&isObsolete=false&modID=449&tabID=131">https://www.e-publishing.af.mil/Product- Index/#/?view=search&keyword=information%20do minance&isObsolete=false&modID=449&tabID=131
AFMAN 17-1301 Computer Security (COMPUSEC)	12/09/2024	<a href="https://www.e-publishing.af.mil/Product-
Index/#/?view=search&keyword=computer%20securi
ty&isObsolete=false&modID=449&tabID=131">https://www.e-publishing.af.mil/Product- Index/#/?view=search&keyword=computer%20securi ty&isObsolete=false&modID=449&tabID=131
DAFI 10-701 Operations Security	06/04/2026	<a href="https://www.e-publishing.af.mil/Product-
Index/#/?view=search&keyword=operations%20secu
r ity&isObsolete=false&modID=449&tabID=131">https://www.e-publishing.af.mil/Product- Index/#/?view=search&keyword=operations%20secu r ity&isObsolete=false&modID=449&tabID=131

6.1 Applicable Forms: Forms applicable to the PWS are listed below:

Form	Date	Website
I-9 Employment Eligibility Verification	01/20/2025	https://www.uscis.gov/i-9
DD 441 Department of Defense Security Agreement	03/01/2020	https://www.esd.whs.mil/Directives/forms/dd0001_0499/DD441/
DD 250 Material Inspection and Receiving Report	08/01/2000	https://www.esd.whs.mil/Directives/forms/dd0001_0499/DD250/

TECHNICAL EXHIBIT 1

Performance Requirements Summary (PRS)

This PRS includes performance objectives the Government will use to determine contractor performance and will compare contractor performance to the Acceptable Quality Level (AQL).

Performance Objective	Ref	Performance Standard	Acceptable Quality Levels (AQL)
(SS-1) Quality Control Plan (QCP) Procedures	1.4.3	The contractor shall develop and maintain an effective Quality Control Plan (QCP) IAW PWS	The Contractor maintained QCP that identifies all the following IAW the PWS. Procedures in writing for inspections, individual responsible, periodic inspection (PI) & preventive maintenance (PM) program, as well as the location of all inspection records and provided all updates to the QCP to the COR/CO within two (2) business days 100% of the time.
(SS-2) Reports and Supporting Documentation	5.2	The contractor shall provide all service call reports IAW PWS timelines, all monthly reports, and supporting documentation for the PM schedule NLT the 15 th day of each month, with the PM schedule for the preceding month submitted one month prior.	Reports and supporting documentation detailed in section are submitted 100% of the time and the contractor received no more than two (2) validated customer complaints or discrepancies or late reports within a six-month period.
(SS-3) Preventative Maintenance (PM)	5.3	The contractor shall provide PM for all facilities IAW PWS and the monthly PM schedule provided by the contractor	Preventative Maintenance completed monthly with no more than two (2) validated customer complaints or two (2) failed inspections within a six-month period, and all customer complaints and discrepancies identified during inspection successfully resolved within five (5) workdays of notification to the contractor, 100% of the time with no more than two (2) validated discrepancies within a six-month period.
(SS-4) Routine Service Calls	5.4.1	The contractor shall respond to routine service calls within two (2) business days when notified by COR/CO	Routine service calls completed within two (2) business days, contractor received no more than two (2) validated customer complaints or two (2) failed inspections within a six-month period.
(SS-5) Emergency Repair Service Calls	5.4.2	The contractor shall meet all Emergency Repair Service requirements and timelines listed in PWS and comply with “Major Repairs” procedures for any Emergency Calls over \$2,500.00.	Emergency Repair Service requirements and timelines met 100% of the time. The contractor received no more than two (2) validated customer complaints for completed Emergency Repairs or two (2) failed inspections within a six-month period.

(SS-6) Major Repair Service Calls	5.5	The contractor shall meet all Major Repair Service requirements and timelines listed in PWS and shall not proceed with the repair work until the work order has been approved by the CO.	The contractor executed proper notification of all repair work exceeding the incidental repair limit to the COR within two (2) hours of identification 100% of the time with no more than two (2) validated discrepancies within a six-month period. The contractor received no more than one (1) validated customer complaint or one (1) failed inspection within a six-month period. The Contractor requested authorization to proceed 100% of the time.
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TECHNICAL EXHIBIT 2

Deliverables Schedule

PWS Reference / Deliverable Title	Frequency	Number of Copies	Medium/Format	Submit To
1.4.3 QCP Updates	Within two (2) business days.	1	Electronic Submission	COR
1.4.3 Final QCP	Within ten (10) days of contract award.	1	Electronic Submission	COR
1.4.5.10 OPSEC Training Certificates of Completion	Within 15 calendar days after completion of training.	1	Electronic Submission	COR
1.8.1 Severe Weather Plan	Furnished after award upon Government request.	1	Electronic Submission	COR/CO
5.1 Recurring Preventative Maintenance Report	Monthly, NLT the 15 th day of the preceding month.	1	Electronic Submission	COR
5.2 Preventative Maintenance Report Discrepancies	Within two (2) business days if discrepancies cannot be repaired during the PM or Service Call.	1	Electronic Submission	COR
5.4 Service Call Completion Reports	Within two (2) business days of completion.	1	Electronic Submission	COR
5.4.2 Emergency Call Authorization	Within one (1) Hour of contractor arrival on site.	1	Verbal/ Electronic Submission	COR
5.4.2 Emergency Call Authorization (Major Repair)	Within one (1) Hour of contractor arrival on site.	1	Verbal/ Electronic Submission	CO
5.5 Major Repair Authorization Requests	Within two (5) business days of completion.	1	Electronic Submission	CO

TECHNICAL EXHIBIT 3

Estimated Workload Data

*This information is provided for historical background only. It is not a guarantee of workload quantities.

ITEM	NAME	ANNUAL ESTIMATED QUANTITY
<i>1</i>	<i>Annual Routine Preventative Maintenance</i>	84
2	Annual Routine Service Calls	84
3	Annual Emergency service Calls	42
4	Annual Major Service Calls	2

TECHNICAL EXHIBIT 3A

Vehicle and Aircraft Wash Rack Inventory

Equipment Type	Facility Number	Facility Name	Frequency
Aircraft Wash Rack	Airfield Center Ramp	Taxiway Charlie Clear Water Rinse	Monthly
Vehicle Wash Rack	B9002	MUNS Wash Rack	Monthly
Aircraft Wash Rack	B18017 Hangar 2	Aircraft Wash Rack	Monthly
Aircraft Wash Rack	B18103 Hangar 5	Aircraft Wash Ramp	Monthly
Vehicle Wash Rack	B20006	Vehicle Wash Rack	Monthly
Vehicle Wash Rack	B20022A	Dirt Boyz Wash Rack	Monthly
Vehicle Wash Rack	B61203	554 RHS Wash Rack	Monthly

Technical Exhibit 4

REQUEST TO WORK OUTSIDE NORMAL DUTY HOURS

(Page intentionally left blank. The current form will be provided at award.)

Technical Exhibit 5

UTILITY OUTAGE COORDINATION

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