

ADDENDUM NO. 1

October 6, 2026

Customs House Renovation and Addition – Bid Package 5A

MJ0217000003-BP5A

Page 1

Bids are due on Tuesday, October 20, 2026 @ 1:00 PM.
The last day for questions is Tuesday October 13, 2026.

NOTICE: Attach this addendum to the project manual for this project. It modifies and becomes a part of the contract documents. Work or materials not specifically mentioned herein are to be described in the main body of the specifications and as shown on the drawings. Bidders shall acknowledge receipt of this addendum on the space provided on the Bid Form. Failure to do so may subject the bidder to disqualification.

Whenever this Addendum modifies a portion of the Project Manual added information is shown as **Bold** and deleted information is shown as ~~strikethrough~~.

The contract documents for the above referenced project, dated April 5, 2024, are amended as follows:

GENERAL CLARIFICATIONS:

1. Bid Documents may be viewed and downloaded at EDiS' FTP site or on Dropbox. To obtain access to the FTP or Dropbox site, please submit your request via email to Crystal Watson at cwatson@ediscompany.com.
2. **Bids will be received by the State of Delaware, Office of Management and Budget, Division of Facilities Management, by way of the Bonfire Portal at <https://DFM.bonfirehub.com> until 1:00 PM local time on October 20, 2026. Bidder bears the risk of late submission:**

Bids will be opened and read aloud at 2:00 p.m. local time on October 20, 2026 at the Haslet Armory, 122 Martin Luther King Blvd. S., Dover, DE 19901.

Any bids received after the Bonfire Portal deadline stated above will be returned unopened.

3. Bid forms are in Section 004113 of the project manual. No modifications, clarifications or qualifications are allowed. Bid forms may be updated by addendum as necessary during bidding. Bidders were advised to fill out the bid forms specific to the contract they are bidding.
4. Bid Package 5A Pre-bid Meeting Agenda dated 1 October 2026 is attached for your information.
5. Bid Package 5A Pre-bid Sign-in sheet dated 1 October 2026 is attached for your information.
6. Bid Package 5A Pre-bid Meeting minutes dated 1 October 2026 are attached for your information.
7. Updated 011100 Summary of Work to be issued in future Addendum.



**QUESTIONS AND ANSWERS:**

Pre-Bid RFI Log to be issued in future addendum.

MODIFICATIONS TO SPECIFICATIONS:

1. SECTION 00 62 11 SUBMITTAL COVER SHEET – add this section dated October 6, 2026
2. SECTION 00 62 76 CERTIFICATE OF PAYMENT – add this section dated October 6, 2026
3. SECTION 00 62 76a CONTINUATION SHEET – add this section dated October 6, 2026
4. SECTION 00 63 13 TEVEBAUGH RFI FORM – add this section dated October 6, 2026
5. SECTION 00 63 33 ARCHITECT'S SUPPLEMENTAL INSTRUCTION – add this section dated October 6, 2026
6. SECTION 00 63 63 CONSTRUCTION CHANGE DIRECTIVE – add this section dated October 6, 2026
7. SECTION 00 65 16 SUBSTANTIAL COMPLETION – add this section dated October 6, 2026
8. SECTION 00 65 19-13 AIA G706 – add this section dated October 6, 2026
9. SECTION 00 65 19-16 AIA G706A – add this section dated October 6, 2026
10. SECTION 00 65 19-19 AIA G707 – add this section dated October 6, 2026

MODIFICATIONS TO DRAWINGS:

1. A601A – EXTERIOR DOOR TYPES, SCHEDULE, & DETAILS – add drawing A601A dated October 6, 2026.
2. A602A – INTERIOR DOOR SCHEDULES – add drawing A602A dated October 6, 2026.
3. TY101 – SECURITY OVERALL PLAN LEVEL 1 – add drawing TY101 dated October 6, 2026.
4. TY104 – SECURITY OVERALL PLAN – ROOF – add drawing TY104 dated October 6, 2026

LIST OF ATTACHMENTS:

Pre-bid Meeting Agenda

Pre-bid Sign-in Sheet

Pre-bid Meeting Minutes

Section 004113 Bid Form 5A-01: Signage

Section 004113 Bid Form 5A-02: Audio Visual

Section 004113 Bid Form 5A-03: Structured Cabling

Section 004113 Bid Form 5A-04: Final Cleaning

Section 006211 Submittal Cover Sheet

Section 006276 Certificate Of Payment

Section 006276a Continuation Sheet

Section 006313 Tevebaugh RFI Form

Section 006333 Architect's Supplemental Instruction

Section 006363 Construction Change Directive

Section 006516 Substantial Completion

Section 006519-13 AIA G706

Section 006519-16 AIA G706a

Section 006519-19 AIA G707





A601A – Exterior Door Types, Schedule, & Details

A602A – Interior Door Schedules

TY101 – Security Overall Plan Level 1

TY104 – Security Overall Plan – Roof

End of Addendum No. 1



**AGENDA**

**MJ0217000003-BP5A Customs House Renovation and Addition
Bid Package 5A Signage, Audio Visual, Structured Cabling, Final Cleaning
Pre-Bid Meeting 2:00 PM
1 October 2026**

1. Introduction

Owner – State of Delaware Office OMB/DFM

Design Team Members – Tevebaugh Architecture, CGL, Verdantas, Baker Ingram & Assoc., WSP

EDiS Role – Construction Manager. OMB is holding the contracts with the Contractors.

Attendees – Introductions from the attendees (Primes and Subcontractors)

2. Project

Contract 5A: Signage, Audio-Visual, Structured Cabling, Final Cleaning

3. Bid Information

- Bids will be received by the State of Delaware, Office of Management and Budget, Division of Facilities Management, by way of the Bonfire Portal at <https://DFM.bonfirehub.com> until 1:00 PM local time on October 20, 2026. Bidder bears the risk of late submission.
- Bids will be opened and read aloud at 2:00 p.m. local time on October 20, 2026 at the Haslet Armory, 122 Martin Luther King Blvd. S., Dover, DE 19901.
- Bid opening is public.
- Addenda are the only method to change the documents.
- No addenda will be issued later than four (4) days prior to the bid opening, except when cancelling the bid, extending the bid opening date or changing the bid opening location.
- Bid bonds are required. See Section 004313.
- Performance and Payment Bonds are required. See Sections 006113.13 and 006113.16, respectively.
- Drug Testing Program is required. See forms in Section 008114.
- Craft Training Program is required. An affidavit is included in Section 008115 and must be included with the bid submission.
- The bid form is in Section 004113 of the project manual. No modifications, clarifications or qualifications are allowed.

4. Section 003132 Geo-Tech Reports**5. This is a Brownfield Site. See Project Manual for CMMP and RAWP requirements.****6. Any activities with the potential to disturb lead-based materials should be performed by the Contractor in accordance with OSHA regulations pertaining to Lead in Construction, 29 CFR 1926.62, Lead. The Contractor shall notify the Owner in the event they encounter previously unknown material that they suspect may contain "lead". The Owner will arrange with a qualified specialist for identification and testing and advise the Contractor of the results. In the case that testing identifies potential lead-based materials, the contractor shall continue performance of the work that has the potential to disturb associated in accordance with OSHA regulations pertaining to Lead in Construction, 29 CFR 1926.62, Lead.****7. Review Subcontractor List.**

- Contracts 5A





8. Contract, AIA A132 - 2019, is in Section 005213 of the project manual.
9. General Conditions of the Contract, AIA A232-2019 are in Section 007213.
10. Supplementary General Conditions are in Section 007313.
11. Scope of Work is in Section 011100. BP5A Contractors are responsible for reviewing the documents of previously issued bid packages for reference and incorporation in preparing your proposal.
12. Review Site Logistic Requirements - Loading & unloading, site access. No parking or storage containers onsite. Logistics plan will be issued in the addendum.
13. Allowances are in Section 012100 of the project manual, listed in the scopes of work, and on the bid forms.
14. Contractors are required to use the web-based project management system – Building Blok. See Section 013125.
15. A pre-bid construction schedule can be found in Section 013216.A of the project manual. An updated schedule will be issued by addendum. Contractors need to pay attention to the durations for their specific work tasks.
16. Insurance requirements are listed in Section 005213.A of the project manual.
17. Safety program requirements are in Section 013523 of the project manual.
18. Prevailing wage rates must be followed. A copy of the current wage rates can be found in Section 007346 of the project manual.
19. Submit questions in writing and e-mail to Shawn David sdavid@ediscompany.com, (302) 553-1227 and Gretchen Crow at gcrow@ediscompany.com (302) 290-3022.
20. No questions after seven (7) days prior to bid. 13 October 2026.
21. Site visit is not mandatory but is encouraged. By submitting a proposal, the contractor bidding the project attests that they have familiarized themselves with the site and all of the existing conditions affecting the work.
22. Documents may be viewed and downloaded at EDiS' FTP site after approval for circulation by OMB. Bidders requesting the log on information may obtain username and password permission by contacting Crystal Watson with EDiS Company at cwatson@ediscompany.com.
23. CAD Document Release Form for file request. Sign and Return to get access to CAD files. See Section 008200.
24. It is the responsibility of each Bidder to review and coordinate all Project Documents. This includes plans, specifications, and addendums. All bidders must provide all requested contact information on Pre-Bid Meeting sign in sheet or email the information to Crystal Watson at cwatson@ediscompany.com to receive notice of addendums.





EDiS COMPANY

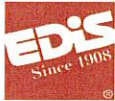
TEL. (800) 995-EDiS • ediscompany.com

25. EDiS POC: Shawn David at sdavid@ediscompany.com, (302) 553-1227 and Gretchen Crow at gcrow@ediscompany.com (302) 290-30227.

110 South Poplar Street • Suite 400 • Wilmington, DE 19801

Malvern, PA • Wilmington, DE • Rehoboth Beach, DE





EDiS COMPANY

TEL. (800) 995-EDiS • ediscompany.com

State of Delaware, OMB/DFM
MJ0217000003-BP2 Customs House Renovation and Addition
Bid Package 5A Pre-Bid Meeting
DATE: 1 October 2026

Please Print!

REPRESENTATIVE:

Kyle Anglin
Chris Dias
Daije Lignelli
Michael Poore
Tim Swanson
Shawn BARBOUR
Charles Bedwell
James Brackett
Deron Moore
DAVID BOBITI
HASSAN ENIX
Quwinly Redding
CARL FLYNN
JOE Dombroski
AT Rahman
Vincent Cotter
KEVIN WOODLAND
Gavin Dutton
BOB RUBENRY

ORGANIZATION:

OMB/DFM State of Delaware
Solutionz INC
Think SecureNet
Thomas Bid Group
Advantech / CBX Solutions
STL ^{Assoc} Commercial Servs
BERWELL Construction ^{PAV}
Delaware Audio Visual
Green + Contractors 15302
DJPBUILDS LLC
HASSAN + Son's Cleaning
First Class Cleaning Service
ABC Facilities Mgmt Services
Brandywine Electronics Ltd
arahaman@assurancemediainc.net Assurance
Assurance Media Media
NICKLE ELECTRIC
Nickle Electrical
AR6 COMMUNICATIONS



Location: EDiS Office - 110 S Poplar Street, Wilmington, DE 19801

Present: See attached sign-in sheets from Pre-Bid Meeting dated 1 October 2026.

1.1 INTRODUCTION

- 1.1.1 Representatives from EDiS Company and DFM were introduced. Tevebaugh Architecture, Nelson (CGL), Verdantas, Baker Ingram & Associates, and WSP USA Buildings Inc, are the designers on the project.
- 1.1.2 EDiS Company will be acting as construction manager for the State of Delaware OMB/DFM. OMB/DFM will be holding all contracts with the contractors.

1.2 PROJECT INFORMATION

- 1.2.1 The current bid package consists of the following contracts:
 - Contract 5A: Signage, Audio Visual, Structured Cabling, Final Cleaning
- 1.2.2 The Subcontractor's List for each contract was established. During the meeting there were no changes suggested by any of the attendees which were incorporated into the bid form. EDiS clarified that only the subcontractor categories listed on the bid forms need to be filled out. Bidders are to provide the appropriate contractors/subcontractor information for those trade categories listed on the Subcontractor Listing, as detailed in the instructions. No other information is to be added. Each subcontractor must be listed by full name and address.

1.3 BID INFORMATION

- 1.3.1 **Bids will be received by the State of Delaware, Office of Management and Budget, Division of Facilities Management, by way of the Bonfire Portal at <https://DFM.bonfirehub.com> until 1:00 PM local time on October 20, 2026. Bidders also have the option to deliver their bid "in person" no later than the time and date indicated above. Bidder bears the risk of late submission:**

Bids will be opened and read aloud at 2:00 p.m. local time on October 20, 2026 at the Haslet Armory, 122 Martin Luther King Blvd. S., Dover, DE 19901.

- 1.3.2 The bid opening will be public.
- 1.3.3 Addenda are the only method to change the documents. No addenda will be issued later than four (4) days prior to bid opening.



-
- 1.3.4 Bid bonds are required. Information on the bid bond requirements can be found in Specification Section 004313. Section 002113 - Instructions to Bidders.
- 1.3.5 Performance and Payment Bonds are required. Information regarding the performance and payment bonds and sample documents can be found in Specification Sections 006113.13 and 006113.16, respectively.
- 1.3.6 Bid forms are in Section 004113 of the project manual. No modifications, clarifications or qualifications are allowed. Bid forms may be updated by addendum as necessary during bidding. Bidders were advised to fill out the bid forms specific to the contract they are bidding on. If contractors are bidding on multiple contracts they must submit separate bid forms in separate envelopes.
- 1.3.7 The summary of work is included in Specification Section 011100. Contractors are to pay close attention to the coordination of their contract's work with other contracts.
- 1.3.8 The agreement form for this contract is AIA A132-2019. The Contracts will be held by OMB with each contractor. A sample of this document is included in Specification Section 005213.
- 1.3.9 The insurance requirements are listed in Specification Section 005413.A. Pollution liability is required for every contractor. Professional liability is required for this bid package.
- 1.3.10 The General Conditions of the Contract, AIA A232-2019 are in Specification Section 007213. Supplementary General Conditions are in Specification Section 007313. All contractors were advised that the Supplementary Conditions require all warranties, at a minimum, be 2 years for all work. Additional extended warranties for specific apparatus also apply as specified.
- 1.3.11 Prevailing Wages apply to this project. A copy of the applicable prevailing wages can be found in Specification Section 007346.
- 1.3.12 Allowances are identified in each scope of work. Information and instructions on allowances is included in Specification Section 012100. The amount of the allowance is to be included in total base bid.
- 1.3.13 Contractors are required to use the web-based project management system, Building Blok. Information on the web-based project management system can be reviewed in Specification Section 013125. This system is at no cost to the contractors.
- 1.3.14 Schedule requirements are in Specification Section 013216.
- 1.3.15 Safety program requirements are in Specification Section 013523.
- 1.3.16 All contractors were advised that this project does require that all contractors provide drug



testing programs as required by the State of Delaware 4104 regulations. Information on the drug testing program requirements is provided in Specification Section 008114. Bidding contractors must submit drug testing affidavits for themselves and listed subcontractors as part of their bid submission. Drug testing affidavits from unlisted subcontractors must be submitted following the award of contracts.

1.3.17 Documents may be viewed and downloaded at EDiS' FTP site after approval for circulation by OMB. Bidders requesting the log on information may obtain username and password permission by contacting Crystal Watson with EDiS Company at cwatson@ediscompany.com.

1.3.18 It is the responsibility of each Bidder to review and coordinate all Project Documents. This includes plans, specifications, and addendums. This also includes previous bid packages.

1.4 SITE VISITS

1.4.1 Site Visit date to be determined.

1.4.2 During the pre-bid meeting there were no follow-up questions or clarifications

1.5 COMMUNICATION

1.5.1 Submit all bid questions in writing to EDiS via email to Shawn David at sdavid@ediscompany.com and to Gretchen Crow at gcrow@ediscompany.com.

1.5.2 The deadline for questions and substitution requests is close of business, after seven (7) days prior to bid, **Tuesday 13 October 2026**.

1.5.3 EDiS POC: Shawn David (302) 553-1227 or sdavid@ediscompany.com
Gretchen Crow (302) 290-3022 or gcrow@ediscompany.com.

These minutes are intended to accurately reflect what transpired during the course of the meeting. If changes or discrepancies are noted, please contact the writer, in writing, within two days of receipt of these minutes.

Respectfully submitted,
EDiS Company

Shawn David
Project Manager

CUSTOMS HOUSE RENOVATION AND ADDITION
#MJ0217000003-BP5A

BID FORM

To: State of Delaware OMB/DFM
Haslet Armory Building
122 Martin Luther King Jr. Blvd. S.
Dover, DE 19901

Phone No.: () _____ - _____ **Fax No.:** () _____ - _____

\$ _____
(\$ _____)

BID FORM
00 41 13 - 1

CUSTOMS HOUSE RENOVATION AND ADDITION
#MJ0217000003-BP5A

516 N. KING ST, WILMINGTON DE 19801
October 6, 2026
ADDENDDUM NO. 1

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-01 Signage

BID FORM

UNIT PRICES

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

		<u>ADD</u>	<u>DEDUCT</u>
UNIT PRICE No. 1:	<u> N/A </u>	<u> \$ N/A /LF </u>	<u> \$ N/A /LF </u>

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-01 Signage

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within the calendar days as indicated in the construction master schedule from the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(SEAL) (Authorized Signature)

(Title)

Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Affidavit of Employee Drug Testing Program
Affidavit of Contractor Qualifications
Bid Security
(Others as Required by Project Manuals)

CUSTOMS HOUSE RENOVATION AND ADDITION
#MJ0217000003-BP5A

516 N. KING ST, WILMINGTON DE 19801
October 6, 2026
ADDENDUM NO. 1

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-01 Signage

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list **in each category** the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder’s listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor’s full name and address (City & State). **If the bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the bidder intends to perform the work themselves, the bidder **may not** insert “not applicable”, “N/A”, “self” or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected. If you have more than three (3) third-tier contractors to report in any subcontractor category, print out additional page(s) containing the appropriate category, complete the rest of your list of third-tier contractors for that category, notate the addition in parentheses as (CONTINUATION) next to the subcontractor category and an asterisk (*) next to any additional third-tier contractors, and submit it with your bid.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax-payer ID # or Delaware Business license #</u>
1. Signage			
A.			
B.			
C.			
2.			
A.			
B.			

516 N. KING ST, WILMINGTON DE 19801
October 6, 2026
ADDENDUM NO. 1

CUSTOMS HOUSE RENOVATION AND ADDITION
#MJ0217000003-BP5A

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-01 Signage

BID FORM (Continued)

3.			
A.			
B.			
C.			
4.			
A.			
B.			
C.			

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-01 Signage

BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date *(to the Office of Management and Budget, Division of Facilities Management)*.

All the terms and conditions of *(Project or Contract Number)* have been thoroughly examined and are understood.

NAME OF BIDDER:

**AUTHORIZED REPRESENTATIVE
(TYPED):**

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):**

TITLE:

ADDRESS OF BIDDER:

E-MAIL:

PHONE NUMBER:

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-01 Signage

**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors, that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-01 Signage

**AFFIDAVIT
OF
CONTRACTOR QUALIFICATIONS**

We hereby certify that we will abide by the contractor's qualifications outlined in the construction bid specifications for the duration of the contract term.

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b.3 of the Delaware Code, after a contract has been awarded the successful bidder shall not substitute another subcontractor whose name was submitted on the Subcontractor Form except for the reasons in the statute and not without written consent from the awarding agency. Failure to utilize the subcontractors on the list will subject the successful bidder to penalties as outlined in the General Requirements Section 5.2 of the contract.

Contractor Name: _____

Contractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

CUSTOMS HOUSE RENOVATION AND ADDITION
#MJ0217000003-BP5A

BID FORM

To: State of Delaware OMB/DFM
Haslet Armory Building
122 Martin Luther King Jr. Blvd. S.
Dover, DE 19901

Phone No.: () _____ - _____ **Fax No.:** () _____ - _____

\$ _____
(\$ _____)

BID FORM
00 41 13 - 1

CUSTOMS HOUSE RENOVATION AND ADDITION
#MJ0217000003-BP5A

516 N. KING ST, WILMINGTON DE 19801
October 6, 2026
ADDENDUM NO. 1

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-02 Audio Visual

BID FORM

UNIT PRICES

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

		<u>ADD</u>	<u>DEDUCT</u>
UNIT PRICE No. 1:	<u>N/A</u>	\$ <u>N/A</u> /LF	\$ <u>N/A</u> /LF

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-02 Audio Visual

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within the calendar days as indicated in the construction master schedule from the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(SEAL) (Authorized Signature)

(Title)

Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Affidavit of Employee Drug Testing Program
Affidavit of Contractor Qualifications
Bid Security
(Others as Required by Project Manuals)

CUSTOMS HOUSE RENOVATION AND ADDITION
#MJ0217000003-BP5A

516 N. KING ST, WILMINGTON DE 19801
October 6, 2026
ADDENDUM NO. 1

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-02 Audio Visual

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list **in each category** the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder’s listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor’s full name and address (City & State). **If the bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the bidder intends to perform the work themselves, the bidder **may not** insert “not applicable”, “N/A”, “self” or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected. If you have more than three (3) third-tier contractors to report in any subcontractor category, print out additional page(s) containing the appropriate category, complete the rest of your list of third-tier contractors for that category, notate the addition in parentheses as (CONTINUATION) next to the subcontractor category and an asterisk (*) next to any additional third-tier contractors, and submit it with your bid.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax-payer ID # or Delaware Business license #</u>
1. Audio Visual			
A.			
B.			
C.			
2.			
A.			
B.			

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-02 Audio Visual

BID FORM (Continued)

3.			
A.			
B.			
C.			
4.			
A.			
B.			
C.			

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-02 Audio Visual

BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date *(to the Office of Management and Budget, Division of Facilities Management)*.

All the terms and conditions of *(Project or Contract Number)* have been thoroughly examined and are understood.

NAME OF BIDDER:

**AUTHORIZED REPRESENTATIVE
(TYPED):**

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):**

TITLE:

ADDRESS OF BIDDER:

E-MAIL:

PHONE NUMBER:

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-02 Audio Visual

**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors, that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-02 Audio Visual

**AFFIDAVIT
OF
CONTRACTOR QUALIFICATIONS**

We hereby certify that we will abide by the contractor's qualifications outlined in the construction bid specifications for the duration of the contract term.

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b.3 of the Delaware Code, after a contract has been awarded the successful bidder shall not substitute another subcontractor whose name was submitted on the Subcontractor Form except for the reasons in the statute and not without written consent from the awarding agency. Failure to utilize the subcontractors on the list will subject the successful bidder to penalties as outlined in the General Requirements Section 5.2 of the contract.

Contractor Name: _____

Contractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

CUSTOMS HOUSE RENOVATION AND ADDITION
#MJ0217000003-BP5A

BID FORM

BID FORM
00 41 13 - 1

October 6, 2026
ADDENDUM NO. 1

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-03 Structured Cabling

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within the calendar days as indicated in the construction master schedule from the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Affidavit of Employee Drug Testing Program
Affidavit of Contractor Qualifications
Bid Security
(Others as Required by Project Manuals)

CUSTOMS HOUSE RENOVATION AND ADDITION
#MJ0217000003-BP5A

516 N. KING ST, WILMINGTON DE 19801
October 6, 2026
ADDENDUM NO. 1

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-03 Structured Cabling

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list **in each category** the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder’s listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor’s full name and address (City & State). **If the bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the bidder intends to perform the work themselves, the bidder **may not** insert “not applicable”, “N/A”, “self” or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected. If you have more than three (3) third-tier contractors to report in any subcontractor category, print out additional page(s) containing the appropriate category, complete the rest of your list of third-tier contractors for that category, notate the addition in parentheses as (CONTINUATION) next to the subcontractor category and an asterisk (*) next to any additional third-tier contractors, and submit it with your bid.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax-payer ID # or Delaware Business license #</u>
1. Structured Cabling			
A.			
B.			
C.			
2.			
A.			
B.			

516 N. KING ST, WILMINGTON DE 19801
October 6, 2026
ADDEDNDUM NO. 1

CUSTOMS HOUSE RENOVATION AND ADDITION
MJ0217000003-BP5A

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-03 Structured Cabling

BID FORM (Continued)

3.			
A.			
B.			
C.			
4.			
A.			
B.			
C.			

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-03 Structured Cabling

BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date *(to the Office of Management and Budget, Division of Facilities Management)*.

All the terms and conditions of *(Project or Contract Number)* have been thoroughly examined and are understood.

NAME OF BIDDER:

**AUTHORIZED REPRESENTATIVE
(TYPED):**

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):**

TITLE:

ADDRESS OF BIDDER:

E-MAIL:

PHONE NUMBER:

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

516 N. KING ST, WILMINGTON DE 19801
October 6, 2026
ADDEDNDUM NO. 1

CUSTOMS HOUSE RENOVATION AND ADDITION
MJ0217000003-BP5A

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-03 Structured Cabling

**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors, that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-03 Structured Cabling

**AFFIDAVIT
OF
CONTRACTOR QUALIFICATIONS**

We hereby certify that we will abide by the contractor's qualifications outlined in the construction bid specifications for the duration of the contract term.

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b.3 of the Delaware Code, after a contract has been awarded the successful bidder shall not substitute another subcontractor whose name was submitted on the Subcontractor Form except for the reasons in the statute and not without written consent from the awarding agency. Failure to utilize the subcontractors on the list will subject the successful bidder to penalties as outlined in the General Requirements Section 5.2 of the contract.

Contractor Name: _____

Contractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

CUSTOMS HOUSE RENOVATION AND ADDITION
#MJ0217000003-BP5A

BID FORM

BID FORM
00 41 13 - 1

CUSTOMS HOUSE RENOVATION AND ADDITION
#MJ0217000003-BP5A

516 N. KING ST, WILMINGTON DE 19801
October 6, 2026
ADDENDUM NO. 1

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-04 Final Cleaning

BID FORM

UNIT PRICES

Unit prices conform to applicable project specification section. Refer to the specifications for a complete description of the following Unit Prices:

		<u>ADD</u>	<u>DEDUCT</u>
UNIT PRICE No. 1:	<u>N/A</u>	\$ <u>N/A</u> /LF	\$ <u>N/A</u> /LF

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-04 Final Cleaning

BID FORM

I/We acknowledge Addendums numbered _____ and the price(s) submitted include any cost/schedule impact they may have.

This bid shall remain valid and cannot be withdrawn for thirty (30) days from the date of opening of bids (60 days for School Districts and Department of Education), and the undersigned shall abide by the Bid Security forfeiture provisions. Bid Security is attached to this Bid.

The Owner shall have the right to reject any or all bids, and to waive any informality or irregularity in any bid received.

This bid is based upon work being accomplished by the Sub-Contractors named on the list attached to this bid.

Should I/We be awarded this contract, I/We pledge to achieve substantial completion of all the work within _____ calendar days of the Notice to Proceed.

The undersigned represents and warrants that he has complied and shall comply with all requirements of local, state, and national laws; that no legal requirement has been or shall be violated in making or accepting this bid, in awarding the contract to him or in the prosecution of the work required; that the bid is legal and firm; that he has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken action in restraint of free competitive bidding.

Upon receipt of written notice of the acceptance of this Bid, the Bidder shall, within twenty (20) calendar days, execute the agreement in the required form and deliver the Contract Bonds, and Insurance Certificates, required by the Contract Documents.

I am / We are an Individual / a Partnership / a Corporation

By _____ Trading as _____
(Individual's / General Partner's / Corporate Name)

(State of Corporation)

Business Address: _____

Witness: _____ By: _____
(SEAL) (Authorized Signature)

(Title)
Date: _____

ATTACHMENTS

Sub-Contractor List
Non-Collusion Statement
Affidavit of Employee Drug Testing Program
Affidavit of Contractor Qualifications
Bid Security
(Others as Required by Project Manuals)

CUSTOMS HOUSE RENOVATION AND ADDITION
#MJ0217000003-BP5A

516 N. KING ST, WILMINGTON DE 19801
October 6, 2026
ADDENDUM NO. 1

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-04 Final Cleaning

BID FORM

SUBCONTRACTOR LIST

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b of the Delaware Code, the following subcontractor listing must accompany any bid submittal. The bidder must list **in each category** the full name and address (City & State) of the sub-contractor that the bidder will be using to perform the work and provide material for that subcontractor category. Should the bidder’s listed subcontractor intend to provide any of their subcontractor category of work through a third-tier contractor, the bidder shall list that third-tier contractor’s full name and address (City & State). **If the bidder intends to perform any category of work itself, it must list its full name and address.** For clarification, if the bidder intends to perform the work themselves, the bidder **may not** insert “not applicable”, “N/A”, “self” or anything other than its own full name and address (City & State). To do so shall cause the bid to be rejected. In addition, the failure to produce a completed subcontractor list with the bid submittal shall cause the bid to be rejected. If you have more than three (3) third-tier contractors to report in any subcontractor category, print out additional page(s) containing the appropriate category, complete the rest of your list of third-tier contractors for that category, notate the addition in parentheses as (CONTINUATION) next to the subcontractor category and an asterisk (*) next to any additional third-tier contractors, and submit it with your bid.

<u>Subcontractor Category</u>	<u>Subcontractor</u>	<u>Address (City & State)</u>	<u>Subcontractors tax-payer ID # or Delaware Business license #</u>
1. Final Cleaning			
A.			
B.			
C.			
2.			
A.			
B.			

516 N. KING ST, WILMINGTON DE 19801
October 6, 2026
ADDENDUM NO. 1

CUSTOMS HOUSE RENOVATION AND ADDITION
#MJ0217000003-BP5A

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-04 Final Cleaning

BID FORM (Continued)

3.			
A.			
B.			
C.			
4.			
A.			
B.			
C.			

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-04 Final Cleaning

BID FORM

NON-COLLUSION STATEMENT

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal submitted this date *(to the Office of Management and Budget, Division of Facilities Management)*.

All the terms and conditions of *(Project or Contract Number)* have been thoroughly examined and are understood.

NAME OF BIDDER:

**AUTHORIZED REPRESENTATIVE
(TYPED):**

**AUTHORIZED REPRESENTATIVE
(SIGNATURE):**

TITLE:

ADDRESS OF BIDDER:

E-MAIL:

PHONE NUMBER:

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-04 Final Cleaning

**AFFIDAVIT
OF
EMPLOYEE DRUG TESTING PROGRAM**

4104 Regulations for the Drug Testing of Contractor and Subcontractor Employees Working on Large Public Works Projects requires that Contractors and Subcontractors implement a program of mandatory drug testing for Employees who work on Large Public Works Contracts funded all or in part with public funds.

We hereby certify that we have in place or will implement during the entire term of the contract a Mandatory Drug Testing Program for our employees on the jobsite, including subcontractors, that complies with this regulation:

Contractor/Subcontractor Name: _____

Contractor/Subcontractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

CUSTOMS HOUSE RENOVATION AND ADDITION
516 N. KING STREET
WILMINGTON, DE 19801
#MJ0217000003-BP5A 5A-04 Final Cleaning

**AFFIDAVIT
OF
CONTRACTOR QUALIFICATIONS**

We hereby certify that we will abide by the contractor's qualifications outlined in the construction bid specifications for the duration of the contract term.

In accordance with Title 29, Chapter 69, Section 6962(d)(10)b.3 of the Delaware Code, after a contract has been awarded the successful bidder shall not substitute another subcontractor whose name was submitted on the Subcontractor Form except for the reasons in the statute and not without written consent from the awarding agency. Failure to utilize the subcontractors on the list will subject the successful bidder to penalties as outlined in the General Requirements Section 5.2 of the contract.

Contractor Name: _____

Contractor Address: _____

Authorized Representative (typed or printed): _____

Authorized Representative (signature): _____

Title: _____

Sworn to and Subscribed before me this _____ day of _____ 20____.

My Commission expires _____. NOTARY PUBLIC _____.

THIS PAGE MUST BE SIGNED AND NOTARIZED FOR YOUR BID TO BE CONSIDERED.

516 N. KING ST, WILMINGTON DE 19801
October 6, 2026
Addendum No. 1

CUSTOMS HOUSE RENOVATION AND ADDITION
#MJ0217000003-BP5A

STATE OF DELAWARE
OFFICE OF MANAGEMENT AND BUDGET

BID BOND

TO ACCOMPANY PROPOSAL
(Not necessary if security is used)

KNOW ALL MEN BY THESE PRESENTS That: _____
_____ of _____ in the County of _____
and State of _____ as **Principal**, and _____
_____ of _____ in the County of _____ and State of _____
_____ as **Surety**, legally authorized to do business in the State of Delaware ("**State**"), are held and firmly unto the
State in the sum of ten percent (10%) of the total amount of the base bid plus ten percent (10%) of the total amount of all
additive alternates not to exceed _____
_____ Dollars (\$ _____) of amount of bid on Contract No. _____, to be paid
to the **State** for the use and benefit of _____ (*insert State agency name*)
for which payment well and truly to be made, we do bind ourselves, our and each of our heirs, executors, administrators,
and successors, jointly and severally for and in the whole firmly by these presents.

NOW THE CONDITION OF THIS OBLIGATION IS SUCH That if the above bonded **Principal** who has
submitted to the _____ (*insert State agency name*) a certain proposal to enter
into this contract for the furnishing of certain material and/or services within the **State**, shall be awarded this Contract,
and if said **Principal** shall well and truly enter into and execute this Contract as may be required by the terms of this
Contract and approved by the _____ (*insert State agency name*)
this Contract to be entered into within twenty days after the date of official notice of the award thereof in accordance with
the terms of said proposal, then this obligation shall be void or else to be and remain in full force and virtue.

Sealed with _____ seal and dated this _____ day of _____ in the year of our Lord two
thousand and _____ (20____).

SEALED, AND DELIVERED IN THE
Presence of

Name of Bidder (Organization)

Corporate
Seal

By:

Authorized Signature

Attest _____

Title

Name of Surety

Witness: _____

By:

Title

CONTRACTOR

Submittal No.	
Spec Section	
Paragraph	
Description	

Project

Custom House Renovation and Addition
516 North King Street
Wilmington, DE. 19801

Owner

State of Delaware
OMB
Division of Facilities Management

Architect

Tevebaugh Architecture
2 Mill Road, Suite 210
Wilmington, DE 19806

TEVEBAUGH

Architect's review is for conformance with project design concepts. The contractor is responsible for confirming and correlating all quantities and dimensions relating to fabrication process, techniques of construction, and coordination of the work of all trades.

Review neither extends nor alters any contractual obligations of the Architect or Contractor.

- ☐ Reviewed
- ☐ Reviewed with Notations
- ☐ Revise & Resubmit
- ☐ Rejected

By:

Date:

Comments:

CONSULTANT

Comments:

THIS PAGE INTENTIONALLY LEFT BLANK

AIA® Document G732™ – 2019

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER:	PROJECT:	APPLICATION NO:	DISTRIBUTION TO:
FROM	VIA CONSTRUCTION	PERIOD TO:	OWNER
CONTRACTOR:	MANAGER:	CONTRACT DATE:	CONSTRUCTION MANAGER
		PROJECT NOS: / /	ARCHITECT
CONTRACT FOR:	VIA ARCHITECT:		CONTRACTOR
			FIELD
			OTHER

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM.....	\$
2. NET CHANGES IN THE WORK.....	\$
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703)	\$
5. RETAINAGE:	
a. _____ % of Completed Work	
(Column D + E on G703)	\$
b. _____ % of Stored Material	
(Column F on G703)	\$
Total Retainage (Lines 5a + 5b, or Total in Column I on G703)	\$
6. TOTAL EARNED LESS RETAINAGE.....	\$
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE.....	\$
9. BALANCE TO FINISH, INCLUDING RETAINAGE	
(Line 3 minus Line 6)	\$

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month, including Construction Change Directives	\$	\$
TOTALS	\$	\$
NET CHANGES IN THE WORK	\$	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: _____
State of: _____
County of: _____
Subscribed and sworn to before
me this _____ day of _____
Notary Public: _____
My Commission expires: _____

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By: _____ Date: _____

ARCHITECT: (NOTE: If multiple contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

THIS PAGE INTENTIONALLY LEFT BLANK

**Continuation Sheet**

AIA Document G702™, Application and Certification for Payment; G702™CMa-1992, Application and Certificate for Payment; or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Subcontractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

APPLICATION DATE:

PERIOD TO:

ARCHITECT'S PROJECT NO:

[illegible]

THIS PAGE INTENTIONALLY LEFT BLANK

REQUEST FOR INFORMATION

PROJECT:	Customs House Renovation and Addition	RFI NUMBER:	_____
NUMBER:	TEVEBAUGH #21037	DATE:	_____
SUBJECT:	_____		
REFERENCE:	_____		
REQUEST:	_____		

By: _____ Date Reply Requested: _____

REPLY: _____

By: _____ Date: _____

THIS PAGE INTENTIONALLY LEFT BLANK



AIA[®] Document G710[™] – 2017

Architect's Supplemental Instructions

PROJECT: *(name and address)*

CONTRACT INFORMATION:

Contract For:

Date:

ASI INFORMATION:

ASI Number:

Date:

OWNER: *(name and address)*

ARCHITECT: *(name and address)*

CONTRACTOR: *(name and address)*

The Contractor shall carry out the Work in accordance with the following supplemental instructions without change in Contract Sum or Contract Time. Proceeding with the Work in accordance with these instructions indicates your acknowledgment that there will be no change in the Contract Sum or Contract Time.

(Insert a detailed description of the Architect's supplemental instructions and, if applicable, attach or reference specific exhibits.)

ISSUED BY THE ARCHITECT:

ARCHITECT *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

THIS PAGE LEFT INTENTIONALLY BLANK



AIA[®] Document G733[™] – 2019

Construction Change Directive, Construction Manager as Adviser Edition

PROJECT: <i>(name and address):</i>	CONTRACT INFORMATION: Contract For: Date:	CERTIFICATE INFORMATION: Certificate Number: Date:
OWNER: <i>(name and address):</i>	ARCHITECT: <i>(name and address):</i>	CONSTRUCTION MANAGER: <i>(name and address):</i>
CONTRACTOR: <i>(name and address)</i>		

The Contractor is hereby directed to make the following change(s) in this Contract:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits.)

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

- ☐ Lump Sum (increase) (decrease) of \$
- ☐ Unit Price of \$ per
- ☐ Cost, as defined below, plus the following fee:
(Insert a definition of, or method for determining, cost)
- ☐ as follows:

2. The Contract Time is proposed to (be adjusted) (remain unchanged). The proposed adjustment, if any, is
(an increase of days) (a decrease of days).

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this Construction Change Directive.

CONTRACTOR *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE:

NOTE: The Owner, Construction Manager, Architect, and Contractor should execute a Change Order to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

When signed by the Owner, Construction Manager and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

OWNER *(Firm name)*

CONSTRUCTION MANAGER *(Firm name)*

ARCHITECT *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

DATE

DATE

DATE

THIS PAGE LEFT INTENTIONALLY BLANK



AIA[®] Document G731[™] – 2019

Change Order, Construction Manager as Adviser Edition

PROJECT: <i>(name and address):</i>	CONTRACT INFORMATION: Contract For: Date:	CHANGE ORDER INFORMATION: Change Order Number: Date:
OWNER: <i>(name and address):</i>	ARCHITECT: <i>(name and address):</i>	CONSTRUCTION MANAGER: <i>(name and address):</i>
CONTRACTOR: <i>(name and address):</i>		

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

The original (Contract Sum) (Guaranteed Maximum Price) was	\$ _____
Net change by previously authorized Change Orders	\$ _____
The (Contract Sum) (Guaranteed Maximum Price) prior to this Change Order was	\$ _____
The (Contract Sum) (Guaranteed Maximum Price) will be (increased) (decreased) (unchanged) by	\$ _____
this Change Order in the amount of	\$ _____
The new Contract Sum including this Change Order will be	\$ _____

The Contract Time will be (increased) (decreased) (unchanged) by () days.
The Contractor's Work shall be substantially complete on

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.

ARCHITECT <i>(Firm name)</i>	CONSTRUCTION MANAGER <i>(Firm name)</i>
SIGNATURE	SIGNATURE
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
DATE:	DATE:
CONTRACTOR <i>(Firm name)</i>	OWNER <i>(Firm name)</i>
SIGNATURE	SIGNATURE
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
DATE:	DATE:

THIS PAGE LEFT INTENTIONALLY BLANK

 AIA Document G734™ – 2019***Certificate of Substantial Completion, Construction Manager as Adviser Edition***

PROJECT: <i>(name and address):</i>	CONTRACT INFORMATION: Contract For: Date:	CERTIFICATE INFORMATION: Certificate Number: Date:
OWNER: <i>(name and address):</i>	ARCHITECT: <i>(name and address):</i>	CONSTRUCTION MANAGER: <i>(name and address):</i>

CONTRACTOR(S):
(Enter names and addresses for all Contractors)

The Work identified below has been reviewed and found, to the Construction Manager's and Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work of all of the Contractors, or designated portion thereof, is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project, or portion thereof designated below, is the date established by this Certificate *(Identify the Work of all of the Contractors, or portion thereof, that is substantially complete.)*

For all Contractors, the date of Substantial Completion of the Project, or portion thereof, is:
(Insert the date of Substantial Completion for all Contractors of the Work described above.)

CONSTRUCTION MANAGER <i>(Firm Name)</i>	SIGNATURE	PRINTED NAME AND TITLE	DATE
ARCHITECT <i>(Firm Name)</i>	SIGNATURE	PRINTED NAME AND TITLE	DATE

WARRANTIES

The date of Substantial Completion of the Project, or portion designated above, is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:
(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected by each of the Contractors, including a cost estimate, is attached hereto or transmitted as agreed upon by the parties, and identified as follows:
(Attach a list of items to be completed or corrected by each of the Contractors and provide an identification of each list.)

The failure to include any items on such list does not alter the responsibility of a Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached lists will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. Each Contractor will complete or correct the Work on the appropriate list of items attached hereto within () days from the above date of Substantial Completion.

AIA Document G734™ – 2019 (formerly G704/CMa™ – 1992). Copyright © 1992 and 2019 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

As of the date of Substantial Completion, the Owner shall be responsible for security, maintenance, heat, utilities, damage to the Work, and insurance, except as noted below:
(Identify any responsibilities that are assigned to the Contractors.)

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

CONTRACTOR (Firm Name)	SIGNATURE	PRINTED NAME AND TITLE	DATE
OWNER (Firm Name)	SIGNATURE	PRINTED NAME AND TITLE	DATE

 AIA[®] Document G706[™] – 1994**Contractor's Affidavit of Payment of Debts and Claims****PROJECT:** *(Name and address)***ARCHITECT'S PROJECT NUMBER:**OWNER ☐**CONTRACT FOR:**ARCHITECT ☐CONTRACTOR ☐**TO OWNER:** *(Name and address)***CONTRACT DATED:**SURETY ☐OTHER ☐**STATE OF:****COUNTY OF:**

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS:**SUPPORTING DOCUMENTS ATTACHED HERETO:**

1. Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707[™], Consent of Surety to Final Payment, may be used for this purpose.

Indicate attachment: ☐ Yes ☐ No**CONTRACTOR:** *(Name and address)***BY:***(Signature of authorized representative)**(Printed name and title)*

The following supporting documents should be attached hereto if required by the Owner:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof
3. Contractor's Affidavit of Release of Liens (AIA Document G706A[™])

Subscribed and sworn to before me on this date:

Notary Public:

My Commission Expires:

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document G706[™] – 1994. Copyright © 1970 and 1994 by The American Institute of Architects. All rights reserved. WARNING: This AIA[®] Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA[®] Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

THIS PAGE LEFT INTENTIONALLY BLANK



AIA[®] Document G706A[™] – 1994

Contractor's Affidavit of Release of Liens

PROJECT: *(Name and address)*

ARCHITECT'S PROJECT NUMBER:

OWNER ☐

CONTRACT FOR:

ARCHITECT ☐

CONTRACTOR ☐

TO OWNER: *(Name and address)*

CONTRACT DATED:

SURETY ☐

OTHER ☐

STATE OF:

COUNTY OF:

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: *(Name and address)*

BY:

(Signature of authorized representative)

(Printed name and title)

Subscribed and sworn to before me on this date:

Notary Public:

My Commission Expires:

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document G706A[™] – 1994. Copyright © 1970 and 1994 by The American Institute of Architects. All rights reserved. WARNING: This AIA[®] Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA[®] Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

THIS PAGE LEFT INTENTIONALLY BLANK

AIA® Document G707™ – 1994

Consent of Surety to Final Payment

PROJECT: *(Name and address)*

ARCHITECT'S PROJECT NUMBER:

OWNER ☐

CONTRACT FOR:

ARCHITECT ☐

CONTRACTOR ☐

TO OWNER: *(Name and address)*

CONTRACT DATED:

SURETY ☐

OTHER ☐

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

on bond of
(Insert name and address of Contractor)

, SURETY,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve
the Surety of any of its obligations to
(Insert name and address of Owner)

, CONTRACTOR,

as set forth in said Surety's bond.

, OWNER,

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date:
(Insert in writing the month followed by the numeric date and year.)

(Surety)

(Signature of authorized representative)

Attest:
(Seal)

(Printed name and title)

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

THIS PAGE LEFT INTENTIONALLY BLANK