



NC Department of Public Safety
PURCHASING AND LOGISTICS

Josh Stein, Governor

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Purchasing and Logistics
IMPORTANT BID ADDENDUM

October 7, 2026

BID NUMBER: 19-IFB-2363957108-RMT COMMODITY: 811516 Cartography

ADDENDUM Number: 1
PURCHASER: Morgan Rilling

USING AGENCY-NCDPS
Opening Date: October 15, 2026

INSTRUCTIONS:

Archaeological Monitoring and Survey Services

1. Response to vendor questions

		Vendor Questions	Answers
1		Does the State permit a company identified as a proposed subcontractor in one vendor's bid to submit a separate, independently prepared prime-contractor bid for the same solicitation?	Yes, reminder: All offerors shall be qualified by the NC Secretary of Interior



2		Are any disclosures or additional certifications required?	No, If the offeror is qualified with the NC Secretary of the Interior, all certification have been met.
3	Section 5.1, P. 14-15	What is the typical advance notice period before a monitoring or survey request?	14-28 days
4	Section 5.3, P. 16	What is the anticipated volume/frequency of task orders per year – both monitoring and survey?	We don't know until FEMA notifies us
5	Section 6.6. P. 21	Are there required weekly status reports in addition to the bi-weekly FEMA EHP updates, or do the FEMA updates satisfy the weekly reporting requirement under Section 6.6?	Weekly status reports will be sent to the Project Manager
6	Attachment A, P. 22	Is the "daily rate" for archaeological monitoring defined as a standard 8-hour day? Is overtime expected/authorized, and if so, at what rate?	The daily rate is based on an 8-hour day. Overtime is not expected.
7	Attachment A, P. 22	Is the "daily rate" for survey inclusive of direct expenses and reporting time?	Yes
8	Attachment A, P. 22	For archaeological surveying, does the all-inclusive daily rate need to account for a two-person crew (principal + field tech), or is a solo SOI-qualified archaeologist sufficient for survey tasks?	A solo SOI-qualified archaeologist will be sufficient for survey tasks.
9	Attachment A – Pricing, Pg. 22 -	Does the requested daily rate assume an eight (8) hour workday? Is overtime anticipated under this contract? If so, would you like proposers to provide separate overtime rates? If	The daily rate is based on an 8-hour day. Overtime is not expected.

		overtime rates are required, should they apply to hours worked beyond eight (8) hours in a single day, beyond forty (40) hours in a work week, or both?	
10	Attachment A – Pricing, Pg. 22	The solicitation requests a daily archaeological survey rate that includes all travel-related expenses, including lodging, meals, and mileage. Given that North Carolina contains multiple GSA per diem regions with seasonal fluctuations, lodging rates can vary significantly by location and time of year. How would you like proposers to account for these varying travel costs within a single daily rate structure?	We don't know what properties will require archaeological surveys or monitoring until we are notified by FEMA.
11	Attachment A – Pricing, Pg. 22	It is understood that a Secretary of the Interior (SOI)-qualified archaeologist is required under this contract. Archaeological monitoring activities may require one to two personnel, while survey efforts may require two or more personnel depending on acreage, terrain, and project requirements. Should proposers base pricing on a specific staffing configuration, or should assumptions regarding staffing levels be included within the pricing narrative?	Provide pricing for one person based on an 8-hour day.
12	1.0 Purpose and Background, Pg. 7 & 4.7 Personnel, Pg. 13	Which personnel resumes should be included with the proposal? Are resumes	Resume is required for the SOI-qualified archaeologist only

		required only for the SOI-qualified archaeologist, or should resumes also be provided for supporting field personnel who may perform work under the contract?	
13	Attachment A – Pricing, Pg. 22	Will annual rate increases be permitted during the three-year contract period to account for inflation and labor cost escalation? Alternatively, are the rates provided in the proposal expected to remain fixed for the entire three-year term?	The expectation is a firm fixed price contract. Pricing for all three years need to be provided at time of bid
14	Attachment A – Pricing, Pg. 22	How should costs associated with reporting, laboratory analysis, artifact processing, and curation be incorporated into the proposed rates? Should these activities be included within the hourly/daily rates for monitoring and surveying, or may they be proposed as separate line items since their cost structure differs from fieldwork activities?	Provide rates for reporting, laboratory analysis, artifact processing, and curation. These activities should be billed based on pay rate of person performing tasks and how long it took to complete the task.
15	Attachment A: Pricing - Pg 22.	On the pricing form for the daily rates should direct costs be included (e.g. mileage, per diem, lodging) or should the daily rate only be for hours billed?	Direct costs should be included.
16	Pg 23.	Can you please confirm whether there is supposed to be an Attachment D included in the IFB? The attachments appear to jump from Attachment C to Attachment E, and we were unable to locate and Attachment D in the solicitation documents.	There is not an Attachment D. The Customer Reference form will be Attachment E.

17	IFB Section 5.0, page 14 ff.; Attachment A, page 22	Should we assume that all work not conducted on-site will be billed separately, e.g., artifact cataloging, reporting, curation, etc., and will not be included in either of the daily rates?	Provide pricing for work not conducted on site separately (artifact cataloging, reporting, curation, etc.)
18	IFB Section 5.2.E, page 15; Attachment A, page 22	Should the archaeological monitoring daily rates include reporting hours, or will they be invoiced separately?	Reporting hours should be invoiced separately.
19	IFB Section 5.4.E, page 16 ; Attachment A, page 22	Should lab work and reporting costs be included in the daily rate for archaeological survey, or will they be invoiced separately?	Lab work should be invoiced separately if work is needed.
20	IFB Section 5.6.B.1, page 18	What level of Personal Protective Equipment should we assume, if we need to deal with archaeological deposits identified in contaminated soils?	Follow local, state, and federal guidance regarding contaminated soils
21	IFB Section 5.6.B.1, page 18	Will the cultural resources vendor be responsible for developing their own HASP to be included in either of the daily rates, or would such work be invoiced separately?	The vendor will be responsible for their own HASP.
22	IFB Section 5.6.B.1.iii, page 18	Should we include remote sensing costs in our archaeological survey daily rate?	Separately if remote sensing is requested.
23		How many Secretary of the Interior (SOI) qualified archaeologists are required to complete the anticipated scope of work?	This should be determined by SOI qualified archeologists
24		Can NCEM provide how many properties will require assessment?	We don't know until FEMA notifies us
25	Attachment A: Pricing	Please verify if the Monitoring Daily rate should	All travel expenses should be included in the daily rate

		be based on labor only and not include any estimated travel related expenses	
26	Attachment A: Pricing	While travel will be reimbursed separately for monitoring activities, we would like to clarify that the state rates expected reflect the rates listed on the NC OSBM's website for Travel on State Business, if this is not correct can you direct us to a listing of the NC in-state rates that should be used for this work?	Yes, the correct rates are on the OSBM's website.
27	Attachment A: Pricing	While the IFB requests daily rates for monitoring and survey, we feel it may be more cost effective to provide daily rates for field work and itemize the deliverable costs for reporting, potential artifact analysis and curation, meetings and communication. In doing so we can more accurately price the work and keep costs down. Is that acceptable?	Yes, this is acceptable
28	Attachment A: Pricing	The North Carolina OSA accepts simple letter reports for negative monitoring findings, and expanded reports for positive monitoring findings. Is it acceptable provide two alternate scenario-based reporting costs for the monitoring report deliverable? This a la cart approach will ensure monitoring report costs	Yes

		accurately reflect the report level of effort required.	
29	Attachment A: Pricing	Is there an opportunity to at minimum pinpoint a region or counties the work might be requested for to help us most accurately estimate mileage and average lodging costs?	We don't know the locations until FEMA provides them to us
30	Section 5.4	Section 5.4 states monitoring deliverables in the heading and the scope described is for survey work Is the intended header of this Section Tasks/Deliverables Archeological Survey?	Yes, this is section is regarding Surveying